



# Agenda of Regular Meeting Monday, March 7, 2022

## The Board of Trustees Richardson ISD

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A Regular Meeting of the Board of Trustees of Richardson ISD will be held Monday, March 7, 2022, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on March 4, 2022.

Public Comments: Public comments must address agenda items posted for the open meeting. Any person who signs up to speak acknowledges and accepts the Board's procedures for public comment that may be viewed at: <https://bit.ly/pcprocedures122021>. Public Comment cards will be accepted until 15 minutes before the scheduled time for the meeting to begin and must be completed in their entirety with accurate and truthful information and must designate the specific agenda item the speaker wishes to address. Speakers are limited to three minutes unless the time has been adjusted to maintain effective meeting management. (If 20 or more persons submit a speaker card, the time will be reduced to 2 minutes; if 30 or more persons submit a speaker card, the time will be reduced to 1 minute.) A speaker's attempt to address a non-agenda topic during the public comment period or failing to yield the podium when a speaker's time has elapsed is considered a disruption.

Disruptions. Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. **CALL TO ORDER**
  - A. Pledge of Allegiance / Moment of Silence
  - B. Announcements / Communications

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II.	<b>PUBLIC COMMENT SECTION</b>	<b>7</b>
	Comments from visitors who complete a card requesting to address Board Members.	
	A. Agenda Related Topic	
	B. Non-Agenda Related Topic	
III.	<b>CONSENT / CONFIRMATION AGENDA ITEMS</b>	
	Submitted for Action and/or Information	
	A. Minutes of February 15 and February 16, 2022 Meetings	10
	Action Item	
	B. Human Resources Report	19
	Action/Information Item	
	C. Signature Authorization for Service Records	23
	Action Item	
	D. Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases	24
	Action/Information Item	
	<b>Part A: New Bids - For Approval</b>	
	Miscellaneous Consultant Services	
	Transportation Annex Parking Lot Paving Project	
	Multi-Campus/Softball Turf Installation Projects	
	<b>Part B: Bid Renewals - For Approval</b>	
	None	
	<b>Part C: Contract Information (Greater than \$100,000) - For Approval</b>	
	Lone Star Furnishings - Fixed Auditorium Seating - RHS (EPCNT Mesquite 2019-016)	
	Netsync Network Solutions - refreshment of all technology equipment for campus nutrition department (DIR-TSO-4159 and 4167)	
	<b>Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval</b>	
	<b>Interlocal Agreements:</b>	
	Between RISD and Texas A&M University - Training program (LeoTeach TCLAS Grant Agreement)	
	HGAC Coopertive	
	<b>Memorandums of Understanding:</b>	
	Richardson Adult Literacy Center - provide ESL classes for parents	
	<b>Other:</b>	
	None	
	<b>Part E: Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	
	National Recruiting Consultants LLC on behalf of Alyssa Anderson - To provide support to Richardson ISDs Evaluation staff to include but not limited to educational assessment, report writing, and attendance of ARD meetings thru June 9, 2022.	
	OEJ Educational Consulting, PLLCon behalf of Caroline Lindley - To provide support to Richardson ISDs Evaluation staff to include but not limited to educational assessment, report writing, and attendance of ARD meetings thru June 9, 2022.	
	engage2Learn - Design a vision for learning, establish actionable goals that focuses on student learning, and develop holistic systems that support students, teachers and staff. (Spring 2022)	
	Amanda Coffey (Behavior Network) - Assessment and treatment of severe behavior, through May 27, 2022.	
	<b>Part F: Cumulative Purchases - Information Only</b>	
	<b>Cumulative Purchases from Qualified Vendors:</b>	
	Buy Board - Texas Association of School Boards	
	CCGPF - Collin County Governmental Purchasing Forum	

CPGPC - Choice Partners  
 DIR - State of Texas Department of Information Resources  
 EPCNT - Education Purchasing Cooperative of North Texas  
 ESC - Educational Service Center  
 NCPA - National Cooperative Purchasing Alliance  
 SOURCEWELL - Sourcewell (previously NJPA)  
 OMNIA Partners - TCPN/IPA/US Communities  
 PPPCP - Prospering Pals  
 TCCPP - Tarrant County Cooperative Purchasing Program  
 TIPS - The Interlocal Purchasing System  
 TPASS - Texas Procurement and Support Services

E.	Schedule of Upcoming Bids	29
	Information Item	
F.	Bond Expenditure Reports - 2016 & 2021	31
	Information Item	
G.	Budget Status Report	35
	Action Item	

**IV. ACTION / INFORMATION ITEMS**

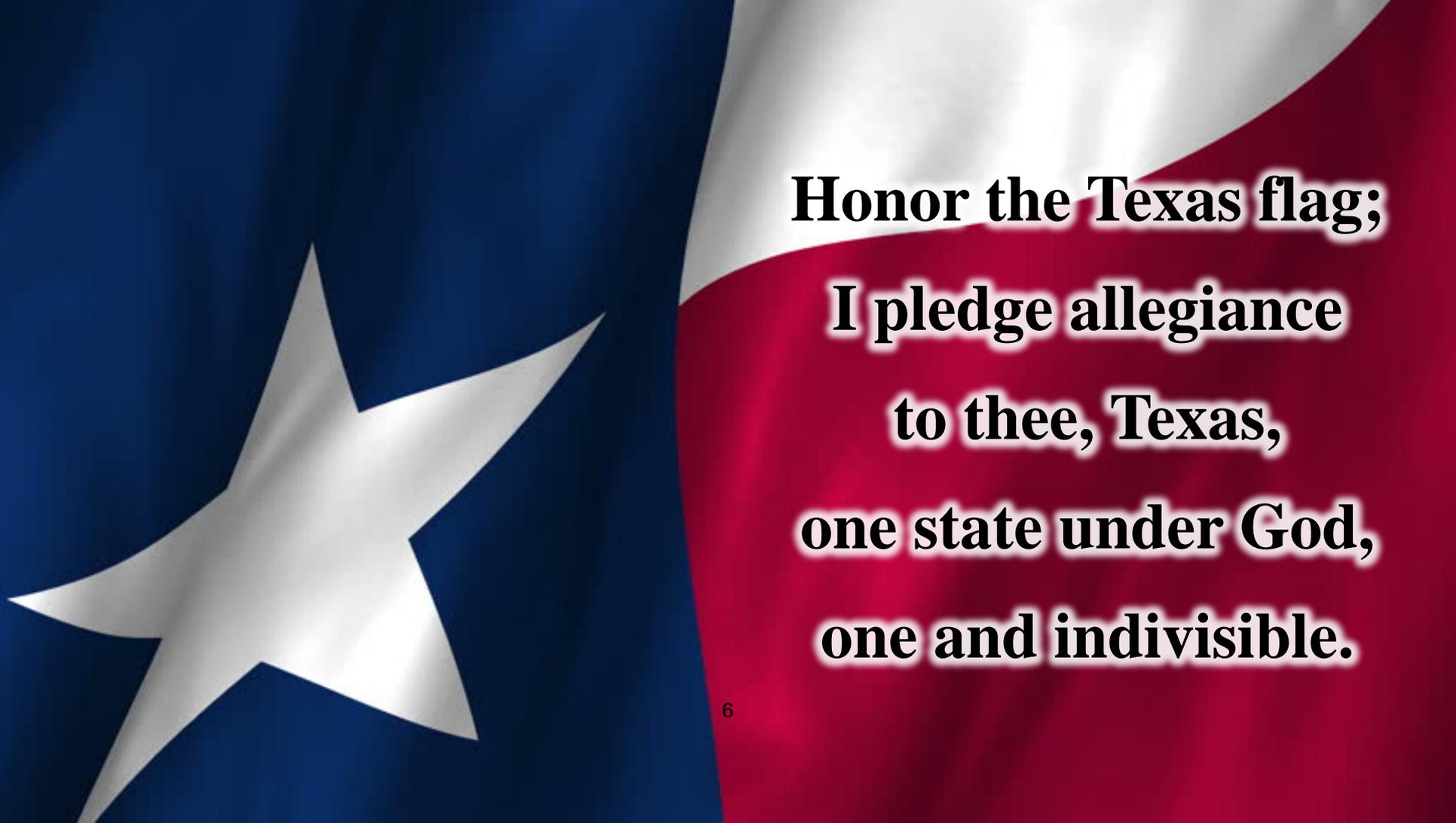
A.	Consider Gifts	42
	Action Item	
B.	Consider Resolution Regarding Wage Payments during Emergency School Closings	44
	Action Item	
C.	Consider 2022-2023 Academic Calendar	
	Action Item	
D.	Consider Forest Meadow Junior High Additions and Renovations Project - Guaranteed Maximum Price (GMP) Amendment No. 1	49
	Action Item	
E.	Consider Graduate Profile Partnership with Engage 2 Learn	51
	Action Item	
F.	K-12 Mathematics Update	64
	Information Item	
G.	MAP Scores Update - Middle of the Year (MOY)	90
	Information Item	
H.	Discussion of Legislative Issues	
	Information Item	
I.	Discussion of Student / District Activities	
	Information Item	
J.	Discussion of Upcoming Events	
	Information Item	
K.	Discussion of Recently Attended or Upcoming Conferences and Meetings	
	Information Item	
L.	Proposal of Future Agenda Items	
	Information Item	

- V. **ENTER CLOSED MEETING in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071 - Consultation with Attorney.**
  - A. Consultation with Attorney
- VI. **RECONVENE OPEN MEETING to vote on matters considered in Closed Meeting, if applicable.**
- VII. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The background of the image is a waving American flag. The stars and stripes are clearly visible, with the blue field of stars on the left and the red and white stripes on the right. The flag appears to be moving, creating a sense of dynamic energy.

**I pledge allegiance  
To the Flag of the  
United States of America,  
and to the Republic  
for which it stands,  
one Nation under God,  
indivisible, with liberty  
and justice for all.**

The background of the image is the Texas state flag, featuring a blue field with a white five-pointed star on the left, and a white and red field on the right. The text is overlaid on the right side of the flag.

**Honor the Texas flag;  
I pledge allegiance  
to thee, Texas,  
one state under God,  
one and indivisible.**



## **BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT**

### **Procedures for Public Comments During Board Meetings**

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

- Public Comment Section.
  - The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Monday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Monday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a nonagenda-related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.
- Speaker Topics.
  - Regular Business Meetings. Speakers may comment on specific Agenda items as well as matters not on the posted Agenda during the Public Comment Section at regular business meetings.

- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate comment card for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.
- Public Comment Cards.
  - Persons wishing to address the Board must complete a Public Comment card. Public Comment cards are located in the foyer of the Auditorium in the Administration Building before scheduled meetings. (If the Board schedules a meeting at another location, Public Comment cards will be available in a conspicuous location at the meeting site.) A staff member typically will be present to receive Public Comment cards.
  - Completed cards must be placed in the designated box no later than fifteen (15) minutes prior to the posted time for the meeting to begin. Most meetings are scheduled to begin at 6:00 p.m. RISD will not accept Public Comment cards later than fifteen minutes prior to the posted meeting time.
  - In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
  - If RISD gives notice of a public hearing, it will provide a separate public hearing comment card that persons who wish to speak must complete.
- Written Materials. A speaker who wishes to provide written materials to the Board of Trustees must attach at least nine (9) copies of the materials to the completed Public Comment card. Staff will provide a copy of the materials to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.
- Time.
  - Each speaker is limited to a total of three\* minutes and a speaker may not use time of another speaker to extend his or her comment period. *Note:* A speaker who addresses the Board through a translator will have six\* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
  - Staff will set a three\*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.  
(\*Unless the comment period has been limited as provided herein.)
- Single comment. A speaker may complete one Public Comment Card for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.
- Protocol for Speakers.
  - The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.

- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
  - The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
  - The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
  - Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.
- Consent for Online Publication. RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.
  - Reasonable Accommodation and Translation. Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: December 13, 2021

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2022

**Department:** Board of Trustees Office

**Submitted by:** Libby Oliver, Administrative Manager - Board Relations

## **ACTION ITEM**

**TOPIC:** Minutes of February 15 and February 16, 2022 Meetings

### **BACKGROUND INFORMATION**

Minutes recorded on above date(s).

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees approve the minutes of the 2022 meeting(s) listed above.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Board of Trustees**  
**February 15, 2022**

<p>The Board of Trustees of the Richardson Independent School District met in a Regular Meeting at 6:02 P.M., in the Administration Building, 400 South Greenville Avenue, Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Secretary; Mr. Eric Eager, Mr. Eron Linn, Mr. Chris Poteet and Mrs. Megan Timme as well as Mrs. Tabitha Branum, Interim Superintendent; Dr. Matthew Gibbins, Assistant Superintendent Administrative Services; Dr. Christopher Goodson, Assistant Superintendent of Human Resources; Dr. Kristin Byno, Assistant Superintendent of Teaching and Learning; Mrs. Sandra Hayes, Assistant Superintendent of Operations; Mr. David Pate, Chief Financial Officer; Ms. Melissa Heller, Chief of Strategy and Engagement; Mr. Henry Hall, Chief Technology Officer; and Ms. Leticia McGowan, General Counsel.</p>	Present
<p>None</p>	Absent
<p>Ms. Harris welcomed students from Skyview Elementary to lead the pledges of allegiance. Ms. Harris then invited those in attendance to join the Board in a moment of silence.</p>	Pledges of Allegiance
<p>Dr. Melissa Heller presented the recognitions listed below.</p>	Recognitions
<p>The Board recognized the following:</p>	
<p>Special Recognition</p>	
<ul style="list-style-type: none"> <li>• Black History Month</li> <li>• Career and Technical Education Month</li> <li>• Counselor Appreciation Week</li> </ul>	
<p>Partner Recognition</p>	
<ul style="list-style-type: none"> <li>• State Farm &amp; Dallas Area Habitat for Humanity – donated playhouses to three RISD schools</li> </ul>	
<p>Staff Recognitions</p>	
<ul style="list-style-type: none"> <li>• Cedric Ingram – Named Executive Director of Safety &amp; Security</li> <li>• Dr. Charmaine Curtis, Principal of Thurgood Marshall Elementary – Named a Dr. Jay Cummings Demonstration School</li> <li>• Annette Munson, LHHS Teacher – Finalist Tech Titan of the Future Award</li> <li>• John Moore, LHHS Teacher – American Institute of Architects, Dallas Architecture Award</li> </ul>	
<p>Student Recognition</p>	
<ul style="list-style-type: none"> <li>• RISD Texas Music Educators All-State Musicians <ul style="list-style-type: none"> <li>○ Charlie Harris, BHS Band</li> <li>○ Noah Lopez, BHS Choir</li> <li>○ David Walker, BHS Band</li> <li>○ Eldin Zelkanovic, BHS Band</li> <li>○ Ella Murray, LHHS Choir</li> <li>○ Audrey Pottkotter, LHHS Choir</li> <li>○ Ben Kaplan, JJP Band</li> <li>○ Abaigeal Parker, JJP Choir</li> <li>○ Lili Bannister, RHS Choir</li> <li>○ Irene Chao, RHS orchestra</li> <li>○ Rachel Chapman, RHS Choir</li> <li>○ Juan Fajardo, RHS band</li> <li>○ Matthew Hock, RHS band</li> <li>○ Mia Simmons, RHS band</li> </ul> </li> <li>• Dallas County Public School Spelling Bee Finalists <ul style="list-style-type: none"> <li>○ Will Hawkins - Bowie Elementary, Pearce Learning Community</li> <li>○ Amelya Ho - Forest Meadow Junior High, Lake Highlands Learning Community</li> <li>○ Emame Sakrout - Mark Twain Elementary, Berkner Learning Community</li> <li>○ Miriam Andres - RISD Academy, Richardson Learning Community</li> </ul> </li> </ul>	
<p>Say Something Award – Staff</p>	
<ul style="list-style-type: none"> <li>• Erin Anderson – Teacher at Pearce High School</li> <li>• Merna Blair – Sub Secretary - LHHS</li> <li>• Cindy Harris – Aide - HPPM</li> </ul>	
<p>Say Something Award - Students</p>	
<ul style="list-style-type: none"> <li>• Maribel Clarke – 5<sup>th</sup> Grader at MST Magnet</li> <li>• Blythe Amburg – 6<sup>th</sup> Grader at Richardson Heights Elementary</li> <li>• Helen Teeple – 6<sup>th</sup> Grader at Northwood Hills Elementary</li> <li>• Ella Hassell – 9<sup>th</sup> Grader at Richardson High School</li> </ul>	
<p>At 6:37, Ms. Harris opened the Public Hearing on the 2020-2021 RISD Annual Performance Report. Tabitha Branum asked Jacob Cortez, Executive Director of Assessment and Accountability, to present the annual report describing the educational performance of the District and of each campus. Mr. Cortez presented the required information for the APR Hearing. The public had the</p>	Public Hearing 2020-2021 Annual Performance Report

opportunity to comment during the hearing, however there were no persons that requested to comment.

A motion was made by Megan Timme and seconded by Eron Linn to approve the resolution whereas, each local educational agency (LEA) shall publish an annual report describing the educational performance of the district and of each campus in the district; and whereas, the annual report must also include the performance rating for the district and campuses as provided under Section 39.306 of the Texas Education Code; and whereas, the Board of Trustees shall hold a hearing for public discussion of the report; and whereas, after the hearing, the report shall be widely disseminated within the district; and whereas, the Board of Trustees' goals clearly articulate high academic expectations and opportunities for student engagement, delivery of a profound curriculum designed to extend the learning of all students, high performing, student-focused teachers, and effective District operations with information about these goals included in this report; therefore be it resolved that the Board of Trustees of the Richardson Independent School District approves the 2020-2021 Richardson Independent School District Annual Performance Report.

At 6:50 P.M., Ms. Harris announced that the hearing is closed.

The motion passed 6 – 0.

No. 8786  
2020-2021  
Annual  
Performance  
Report

Regina Harris, Eric Eager, Eron Linn, Chris Poteet, Debbie Rentería, Megan Timme  
None

Yeas  
Nays

The following persons addressed the board during the public comment section:

Public  
Comments

- Randy Blankenship – Policy Making, Duties and Responsibilities
- Bill Ames – A Positive Signal
- Mercedi Hale – Request for commenters to be shown on camera
- Julia Rogers – Diversity, Equity & Inclusion
- TJ Callaway – Connecting Cultures Curriculum
- Euan Blackman – Building Bridges

At 7:08 PM, Ms. Harris announced the board would take a brief break. The meeting resumed at 7:18 PM.

Break

A motion was made by Eron Linn and seconded by Debbie Renteria to approve the consent agenda as follows:

No. 8787  
Consent  
Agenda

- Minutes of the January 10, January 24, and February 9, 2022 Meetings
- Human Resources Report as presented
- Recommended Specified Bids, Contracts, and Cumulative Purchases:
  - Part A: New Bids - For Approval**
  - Miscellaneous Consultant Services*
  - Parts and Supplies for Kitchen Equipment*
  - E-Rate Category Two Products & Service*
  - Roof Replacements - Arzell Ball Annex, Bowie, Lake Highlands HS, Prairie Creek, Skyview, Spring Creek, Pro. Dev. Center, Prestonwood*
  - HVAC Replacements - Arzell Ball Annex, Big Springs, Christa McAuliffe, Forest Lane, Hamilton Park, Jess Harben, MST, Richardson Terrace, Wallace*
  - Big Springs Elementary Renovations*
  - Part B: Bid Renewals - For Approval**
  - None*
  - Part C: Contract Information (Greater than \$100,000) - For Approval**
  - Incident IQ, LLC - District Inventory and Ticket System - 5 yr quote to replace current Remedy System (EPCNT Lewisville ISD # 2677-20)*
  - Apple Computer - Yearly order to support new hires and next school year. MacBook Air's (DIR-TSO-3789)*
  - Plano ISD - Regional Day School for the Deaf*
  - SAS Security Alarm Service Co., Inc. - Security system survey for upgrading all floor plans throughout the District (EPCNT - McKinney 2019-554)*
  - Raptor - Annual Access Fee (5 years)*
  - Follett Higher Education Group - Dual Credit Text Books (EPCNT Grand Prairie 18-08)*
  - Metroplex Elevator Co. - LHHS Elevator Upgrades (RISD # 21-123)*
  - Dallas County Elections - Election Services (estimated)*
  - Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval**
  - Interlocal Agreements**
  - Between Dallas ISD and RISD - Bus Radio Equipment*
  - Memorandums of Understanding**
  - None*
  - Other:**
  - None*

**Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)**

*Soliant Health on behalf of JorDasha Atchison - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2022.*

*Soliant Health on behalf of JorDasha Atchison - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2022.*

*Soliant Health on behalf of Danise Spiva - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2022.*

*Soliant Health on behalf of Catherine Mathews - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2022.*

*Soliant Health on behalf of Jessica Reyes - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2022.*

*Supplemental Health Care on behalf of T Chong - Support RISD's Speech Language Pathology Team to include but not limited to educational assessment, report writing, and attendance of ARD meetings through June 9, 2022.*

*Soliant Health on behalf of Monica A. Salinas - To provide SPED counseling services to RISD students, including direct and consultant, evaluation and report writing, ARD attendance and record keeping per state, federal, and district guidelines through June 3, 2022.*

*Program Evaluation & Educational Resource Solutions - Provide bilingual LSSP support for the evaluation staff through June 9, 2022.*

*Summit Speech Therapy, PLLC on behalf of Carlena M. Boike - To provide support to Richardson ISDs Speech Language Pathology Team to include but not limited to collaboration with campus teams, attendance in MTSS meetings, comprehensive speech language therapy, writing IEPs, completing evaluations, updating progress and attendance in ARD meeting through May 27, 2022.*

*Supplemental Health Care on behalf of Felicia Vernetta Walls - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development, through May 27, 2022.*

*Supplemental Health Care on behalf of A. Marden - Support RISD's Speech Language Pathology Team to include but not limited to educational assessment, report writing, and attendance of ARD meetings through June 9, 2022.*

*Soliant Health on behalf of Tammy Williams - Support RISD's Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meetings, through June 9, 2022.*

*Supplemental Health Care on behalf of Sharon Thibodeau - Support RISD's Speech Language Pathology Team to include but not limited to educational assessment, report writing, and attendance of ARD meetings through June 9, 2022.*

*Kollar Educational Consulting LLC on behalf of Tina Kollar - To provide support to Richardson ISDs Evaluation staff to include but not limited to educational assessment, report writing, and attendance of ARD meetings through June 9, 2022.*

*Pinstack - Berkner HS - Senior class event. (May 17, 2022)*

**Part F: Cumulative Purchases - Information Only**

**Cumulative Purchases from Qualified Vendors**

*Buy Board - Texas Association of School Boards*

*CCGPF - Collin County Governmental Purchasing Forum*

*CPGPC - Choice Partners*

*DIR - State of Texas Department of Information Resources*

*EPCNT - Education Purchasing Cooperative of North Texas*

*SOURCEWELL - Sourcwell (previously NJPA)*

*OMNIA Partners - TCPN/IPA/US Communities*

*PPPCP - Prospering Pals*

*TCCPP - Tarrant County Cooperative Purchasing Program*

*TIPS - The Interlocal Purchasing System*

*TPASS - Texas Procurement and Support Services*

- Schedule of Upcoming Bids
- Bond Expenditure Reports – 2016 & 2021
- Budget Status Report
- Cost sharing agreement with the City of Dallas for infrastructure improvements related to the Lake Highlands Middle School project.

The motion passed 6 - 0.

Regina Harris, Eric Eager, Eron Linn, Chris Poteet, Debbie Rentería, Megan Timme  
None

Yeas  
Nays

Mr. Pate presented the following gifts of \$5000 or more:

No. 8788  
Gifts

- State Farm at Citilink donated three playhouses valued at a total of \$9000 to the district.

A motion was made by Megan Timme and seconded by Eric Eager to approve the resolution whereas, the Board of Trustees has considered the gifts of \$5,000 or more as listed above; and whereas, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies; therefore be it resolved, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as presented and approves amending the District's overall budget to reflect receipt of the monetary gifts.

The motion passed 6 – 0.

Regina Harris, Eric Eager, Eron Linn, Chris Poteet, Debbie Rentería, Megan Timme  
None

Yeas  
Nays

A motion was made by Debbie Renteria and seconded by Chris Poteet to approve the resolution whereas, at a lawfully called meeting on February 4, 2019, the Board adopted a Resolution and Order that replaced its at-large electoral system with a combination at-large/single member district system, known as a “5:2 System;” and whereas, at a lawfully called meeting on May 20, 2019, the Board adopted a transition plan to phase in the 5:2 System as current trustee terms expire; and whereas, the terms of office of the following trustees will expire on May 7, 2022, or when their successors are duly elected and qualified:

No. 8789  
2022 May  
Trustee  
Election

Eron Linn, Single Member District 2;

Regina Harris, Single Member District 4; and

Vacant Seat, Single Member District 5;

Whereas, the Board of Trustees desires to hold a general trustee election for Single-Member District 2, 4, and 5; and, whereas, it is necessary and advisable to call and hold an election for and within the RISD for the purpose(s) stated herein; and whereas, Texas law requires RISD to hold said election on a uniform election date established by Section 41.001(a) of the Texas Election Code, as amended, and holding the election on such date supports the Board’s goal to ensure excellence in operations; and whereas, the Board has or will enter into an agreement for election services with the Dallas County Elections Administrator and into an agreement to conduct a joint election with other political subdivisions within Dallas County, all as ordered by the Board herein; and whereas, the meeting at which this Order is considered is open to the public; and the public notice of the time, place, and purposes of the meeting were given, as required by Chapter 551 of the Texas Government Code, as amended;

Now therefore, be it ordered by the Board of Trustees of the Richardson Independent School District:

1. Findings. The statements contained in the preamble of this Order are true and correct and are hereby adopted as findings of fact and as a part of the operative provisions hereof.
2. Date and Purposes of Elections. A general election shall be held for and within the RISD on May 7, 2022 (“Election Day”), in accordance with the Texas Election Code. The Election shall be held for the purpose of electing three members to the RISD Board of Trustees: one member in Single-Member District 2, one member in Single-Member District 4, and one member in Single- Member District 5.
3. Candidates for Election to Board of Trustees. All requests by candidates to have their names placed upon the ballot for the general election to the RISD Board of Trustees (i) shall be timely made in accordance with law, (ii) shall be in writing, (iii) shall state the number of the position (Single-Member District number or At-Large Place) for which such person is filing as a candidate, (iv) shall be signed by the candidate, and (v) shall be filed with the Secretary of the RISD Board of Trustees (the “Secretary”) or her designee, at the RISD Administration Building, 400 South Greenville Avenue, Richardson, Texas 75081, beginning on January 19, 2022, and not later than 5:00 p.m. on February 18, 2022 (except that the deadline to file a declaration of write-in candidacy is 5:00 p.m. on February 22, 2022), for the general election; and The office will be open Monday through Thursday until 4:30 p.m., and Friday until 4:00 p.m. on regular business days and until 5:00 p.m. on February 18 and 22, 2022.
4. Loyalty Affidavit. All candidates for election to the RISD Board of Trustees shall file with said application the loyalty affidavit required by Section 141.031 (a)(4)(K) of the Election Code.
5. Posted List of Candidates. The Secretary or his/her designee shall post in the building where the RISD Board of Trustees meets, the names of all candidates who have filed their applications in accordance with the terms and provisions of this Order.
6. Persons Qualified to Vote. All resident, qualified voters of the District shall be eligible to vote in the Election.
7. Election Precincts, Election Day Voting Locations/Polling Times. The election precincts (the “Election Precincts”) for the Election shall consist of the territory within the boundaries of the Single-Member District 2, 4, and 5, situated within one or more Dallas County election precincts, which bear the precinct numbers set forth in Exhibit A, which is attached hereto and incorporated herein as if set out in full. The locations of the voting centers for voting in the general election on

Election Day for all Election Precincts in Single-Member District 2, 4, and 5 shall be as so designated by Dallas County Elections Department. The polls at all polling places shall be open on Election Day from 7:00 a.m. to 7:00 p.m.

8. Election Judges/Other Election Officials. Dallas County Elections Department will appoint the Election Judges prior to Election Day and the Election Judges may be changed and the polling places may be combined for some precincts, pursuant to decisions of the Dallas County Elections Department. The Board hereby authorizes the President of the RISD Board of Trustees to appoint any such other officials not designated herein as are necessary and appropriate to conduct the Election in accordance with the Election Code.

9. Early Voting Locations, Dates, and Times. Michael Scarpello, Elections Administrator (or his designee or successor) is hereby appointed Clerk for early voting. The Early Voting Clerk's mailing address to which ballot applications shall be sent and where persons voting by mail shall send their voted ballots is Dallas County Elections Department, 1520 Round Table Drive, Dallas, Texas 75247. Completed ballot applications also may be emailed to [evapplications@dallascounty.org](mailto:evapplications@dallascounty.org). The period for early voting by personal appearance will be from Monday April 25, 2022, through Tuesday, May 3, 2022. The location of the main early voting polling place is George L. Allen Sr. Courts Building, 600 Commerce Street, Dallas, Texas 75202. Early voting by personal appearance will be conducted on the following dates and times:

Date	Time
Monday, April 25, 2022 – Friday, April 29, 2022	8:00 a.m. – 5:00 p.m.
Saturday, April 30, 2022	8:00 a.m. – 5:00 p.m.
Sunday, May 1, 2022	12:00 p.m. – 6:00 p.m.
Monday, May 2, 2022 – Tuesday, May 3, 2022	7:00 a.m. – 7:00 p.m.

Early voting by personal appearance may be completed during the above dates at the main early voting polling place identified above and at such other locations designated by the Dallas County Elections Department.

10. Joint Election. RISD shall participate in a joint election with other participating governmental entities in Dallas County who also are holding elections on Election Day. David Pate, Chief Financial Officer, is authorized to contract with the County of Dallas and the Commissioners Court, or any other agency, on behalf of the District for the carrying out of these elections by the office of the Dallas County Elections Administrator in a joint election with other participating governmental entities in Dallas County. Under the Joint Election Services Contract, the Dallas County Elections Administrator will perform election services as set forth in the contract and applicable law including coordinating, supervising, and handling all aspects of administering the Joint Election in accordance with applicable law.

11. Voting System/Manner of Elections. Voting at the General Elections, early voting therefor, and voting in any runoff election shall be by the use of lawfully approved voting systems and ballots. This Board of Trustees has determined that the following voting systems or other similar compliant system, approved by the Secretary of State in accordance with the Texas Election Code, shall be available at polling places during the general and any runoff election:

Election Systems & Software (ES&S) ExpressVote Universal Voting System (Ballot Marking Device), EVS 6.0.2.0, Firmware 2.4.0.0; the ES&S DS200 Digital Precinct Scanner, EVS 6.0.2.0, Firmware 2.17.0.0; and ES&S Model DS850 High-Speed Scanner and Tabulator, Version 1, EVS 6.0.2.0.

The manner of holding the elections shall be governed by the Election Code and other applicable law, including the Texas Education Code, the Texas Government Code, and the Federal Voting Rights Act of 1965, as amended, including particularly Chapter 272 of the Code pertaining to bilingual requirements. The office of the Dallas County Elections Administrator shall furnish all necessary ballots and other election supplies requisite to said election.

12. Counting Ballots. Immediately after the Election has been held, the Precinct Election Judge shall deliver the voted ballots in the locked ballot box and all election forms and supplies to the satellite counting station designated by the Dallas County Elections Administrator for that precinct, for eventual transportation to the Central Counting Station in the Dallas County Elections Department, 1520 Round Table Drive, Dallas, Texas 75247. The Elections Department will be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code.

13. Reports of Election Results. The Board of Trustees hereby, in accordance with the Texas Election Code, appoints Michael Scarpello, Dallas County Elections Administrator (or his designee or successor), as Manager of the central counting station, and a Joint Election Representative (or his/her designee or successor), who is yet to be determined, as presiding judge. The Manager or his/her representative will deliver timely cumulative reports of the election results as precincts are tabulated. The Manager will be responsible for releasing cumulative totals and precinct returns from the election to the joint participants, candidate, press, and general public by distribution of hard copies or electronic transmittals (where accessible).

14. Majority Vote. Trustees will be elected by majority vote, whereby the candidate receiving the majority of the votes wins.

15. Tie Votes/Runoff Election. If a tie vote occurs in the General Election, the tying candidates may agree to cast lots. Otherwise, a second election (the "Runoff Election") will be held on June 18, 2022 (the "Runoff Election Day"). If another entity involved in the Joint Election also shall hold a Runoff Election on such date, Dallas County Elections Department shall designate which of the polling places designated above for Early Voting and Election Day shall be used for a Runoff Election.

The polling places shall be open from 7:00 a.m. until 7:00 p.m. for voting on the Runoff Election Day, and all procedures used for canvassing the election returns shall be the same as those used on May 7, 2022. Early voting by personal appearance for any Runoff Election shall be held and designated by Dallas County Elections. The address to which applications and ballots voted by mail shall be sent is: Early Voting Clerk, Dallas County Elections Department, 1520 Round Table Drive, Dallas, Texas 75247, or by email to [evapplications@dallascounty.org](mailto:evapplications@dallascounty.org). The dates and times for early voting by personal appearance will be determined and established by the Dallas County Elections Department.

16. Combined Election Order and Notice. The Board of Trustees shall give notice of the General Election and the Runoff Election, should a Runoff Election be necessary, and this combined Election Order and Notice (Appendix B) shall serve as Notice for all such elections.

17. Posting and Publication of Combined Election Order and Notice. The Secretary or her designee is hereby authorized and instructed to post or cause to be posted, in both English and Spanish, the attached Notice of General Election, along with a list of the polling places, in three public places where notices are customarily posted in the District, on the bulletin board used for posting notices of the meetings of the RISD Board of Trustees, on the District’s website, and at any other locations as required by law. Dallas County Elections also shall cause a copy of this combined Election Order and Notice to be published one time in a newspaper of general circulation in Dallas County, Texas.

a. General Election: Posting of Election Order and Notice. This Election Order and Notice and/or attached Notice of General Election (Appendix B) shall be posted, in the manner described above, not later than the 21st day (April 16, 2022) before the May 7, 2022, elections.

b. General Election: Publication of Election Order and Notice. This combined Election Order and Notice and/or attached Notice of General Election (Appendix B) shall be published, in the manner described above, not more than 30 days (April 7, 2022) or less than 10 days (April 27, 2022) before the date of the May 7, 2022, election.

c. Runoff Election: Posting Notice of Election Order and Notice. In the event it is necessary to hold a Runoff Election, this combined Election Order and Notice and/or attached Notice of General Election shall be posted, in the manner described above, not earlier than 30 days (May 19, 2022) and not later than 10 days (June 8, 2022) before the date of the June 18, 2022, Runoff Election.

18. Authority to Act. The President and Secretary of the RISD Board of Trustees, the Superintendent, and their designees, in consultation with the General Counsel, are hereby authorized to take any and all actions necessary (whether expressly authorized or mentioned herein) to comply with the provisions of the Election Code, the Federal Voting Rights Act, the Texas Education Code, and other applicable law in implementing this Order and in carrying out and conducting the Election and any Runoff Election, whether or not expressly authorized herein.

19. Effective Date. This Order shall take effect immediately upon approval.

The motion passed 6 – 0.

Regina Harris, Eric Eager, Eron Linn, Chris Poteet, Debbie Rentería, Megan Timme  
None

Yeas  
Nays

Mrs. Branum introduced Dr. Denise Beutel, Executive Director of Teaching and Learning, and Dr. Lindsay Mikulas, Director of Language Arts presented information to the Board around the following objectives:

K-12 Reading /  
Language Arts  
Update

- Inform how RLA TEKS are the foundation of our curriculum and foundation of daily instruction
- Show how curriculum and instruction support student mastery of reading and writing instruction
- Detail supports in place for students, teachers and campus leaders
- Celebrate student growth and showcase our next steps

Mrs. Branum led further conversation and entertained questions and comments from the Board members over the presentation.

Mrs. Branum shared information with the Board regarding feedback received on the two calendar options.

2022 – 2023  
Calendar  
Update

David Pate, CFO presented information to the Board regarding the following topics:

2022 – 2023  
Budget  
Discussion

- A comparison of Richardson ISD student demographics
- General Fund expenditures
- Selected staffing ratios with state-wide and North Texas peer districts

Ms. Harris provided an opportunity for trustees to share a brief report about recent district activities.

Student /  
District  
Activities

In accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.074 – Personnel Matters and Section 551.071 – Consultation with Attorney the Board entered into Closed Meeting at 10:58 PM on February 15, 2022.

Closed  
Meeting –

The Board reconvened into Open Meeting at 1:04 AM on February 16, 2022 having taken no action during closed session.

Open Meeting

Ms. Harris adjourned the meeting at 1:04 AM on February 16, 2022.

Adjourned

Approved as submitted on March 7, 2022.

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Debbie Rentería, Secretary

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Regina Harris, President

**RICHARDSON INDEPENDENT SCHOOL DISTRICT  
Board of Trustees – Board Training Retreat  
February 16, 2022**

The Board of Trustees of the Richardson Independent School District met in a Called Meeting for the purpose of a Board Training Retreat at 9:00 A.M. in the Berkner High School STEM Center, 1600 E Spring Valley Rd., Richardson, Texas with the following present: Ms. Regina Harris, President; Mrs. Debbie Rentería, Secretary; Mr. Eric Eager, Mr. Eron Linn, Mr. Chris Poteet and Mrs. Megan Timme as well as Tabitha Branum, Interim Superintendent.	Present
None	Absent
Regina Harris welcomed the Board to the meeting and established the norms. Tabitha Branum introduced Josh Eason, Director of Professional Learning, who led a team building activity with the Board.	Welcome & Team Building Activity
Ms. Harris introduced Dr. Mike Moses who led a training presentation.	Training – Best Board Practices
At noon, the Board took a break for lunch and the meeting resumed at 1:00 P.M.	Lunch
Mrs. Branum led a discussion regarding the Board Operating Procedures and trustees worked in groups to review and refine the Board Operating Procedures.	Review Board Operating Procedures
Mrs. Branum and the Board members discussed a variety of items pertaining to Board engagement.	Board Engagement
Ms. Harris adjourned the meeting at 4:32 pm on February 16, 2022.	Adjourned
Approved as submitted on March 7, 2022.	

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Debbie Rentería, Secretary

\_\_\_\_\_  
Regina Harris, President

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2022

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

## **ACTION ITEM**

**TOPIC:** Human Resources Report

### **BACKGROUND INFORMATION**

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2021-2022 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Interim Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

### **SUPERINTENDENT'S RECOMMENDATION**

The Interim Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated March 7, 2022.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

**WHEREAS**, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for March 7, 2022.

**PART A: PROPOSED PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' APPROVAL**

**APPOINTMENTS OF PROFESSIONAL PERSONNEL:**

**ELEMENTARY**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
FLEMING	GINA	TEACHER	02/01/2022	CAROLYN G. BUKHAIR ELEM
LEAHY	ROSANNA	TEACHER	02/09/2022	RISD ACADEMY

**SECONDARY**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
DUNCAN	CHASE	TEACHER	02/23/2022	LAKE HIGHLANDS JUNIOR HIGH
HARDIN	AIMEE	TEACHER	02/21/2022	R. WEST TECH MAGNET

**CENTRAL PROFESSIONAL**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
None				

**ADMINISTRATIVE PROFESSIONAL**

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
HENSLEY	DANIELLE	PARALEGAL	02/28/2022	LEGAL COUNSEL
KHUNKHUN	SURINDER	TECH ENGINEER/MGR III-TECH 26	02/10/2022	INFORMATION SYSTEMS
LIU	WEI TING	INSTRUCTIONAL TECH SPECIALIST	02/01/2022	TECHNOLOGY PROGRAM MGMT

**PART B: Personnel Actions Submitted for Board of Trustees' Information**

**SEPARATIONS of Personnel:**

<b>PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>ASSIGNMENT/ SUBJECT/GRADE</b>	<b>LOCATION</b>	<b>LOCAL YEARS EXPERIENCE</b>	<b>DATE EFFECTIVE</b>
PARAPROFESSIONAL	BONILLA	DIANA	AIDE I - PREK	LAKE HIGHLANDS ELEMENTARY	0	02/09/2022
PROFESSIONAL ELEM	CASTO	MICHELLE	TEACHER	FOREST LANE ACADEMY	3	02/14/2022
PARAPROFESSIONAL	CAZABAT	MONIQUE	STUDENT DATA SPEC	SPRING CREEK ELEMENTARY	1	02/11/2022
PROFESSIONAL ELEM	DICKERSON	MEGAN	TEACHER	RICHARDSON HEIGHTS ELEM	8	02/04/2022
PARAPROFESSIONAL	FELIPE	LIZETH	HEALTH AIDE	HEALTH SERVICES	2	02/02/2022
PROFESSIONAL ADMIN	GLOVER	JOHN	CASH MANAGER	FINANCIAL SERVICES	4	02/25/2022
PARAPROFESSIONAL	GUTIERREZ	VANESSA	SECRETARY III	ENGLISH AS SECOND LANGUAGE	6	02/22/2022
PARAPROFESSIONAL	GWAMBA	TINKHANI	TECHNICAL ASSISTANT	NORTHWOOD HILLS ELEMENTARY	1	02/01/2022
CLASSIFIED	LE	LAN ANH	CUSTODIAL I	BOWIE ELEMENTARY	10	02/07/2022
PROFESSIONAL ADMIN	MEDRANO	CHRISTINE	INSTRUCTIONAL TECH SPECIALIST	TECHNOLOGY PROGRAM MGMT	1	02/04/2022
PROFESSIONAL ADMIN	NWADIKE	STEPHANIE	NURSE	HEALTH SERVICES	5	02/04/2022
PROFESSIONAL SEC	POLLARD	KASHIMA	TEACHER	R. WEST TECH MAGNET	7	02/23/2022
PROFESSIONAL SEC	SAGRAVES	TODD	TEACHER	LAKE HIGHLANDS HIGH SCHOOL	0	02/18/2022
PROFESSIONAL SEC	TREADWELL	CRUCITA	TEACHER	JJ PEARCE HIGH SCHOOL	0	02/02/2022
PROFESSIONAL SEC	VALDERRAMA	GERARD	TEACHER	RICHARDSON HIGH SCHOOL	0	02/16/2022
PROFESSIONAL ELEM	VANCE	COREY	TEACHER	WALLACE ELEMENTARY	2	02/08/2022
PARAPROFESSIONAL	WADE	BRITTNEY	SPECIAL EDUCATION AIDE	BIG SPRINGS ELEMENTARY	2	02/02/2022
CLASSIFIED	WATSON	LAQUELA	CHILD NUTRITIONIST	SKYVIEW ELEMENTARY	4	02/11/2022
PROFESSIONAL ADMIN	WHITAKER	JENNIFER	DIAGNOSTICIAN	SPECIAL STUDENT SERVICES	8	02/18/2022
PROFESSIONAL ELEM	WHITAKER	ITALI	TEACHER	MOSS HAVEN ELEMENTARY	3	02/11/2022
PROFESSIONAL SEC	WILLIAMS	RACQUEL	TEACHER	RICHARDSON HIGH SCHOOL	5	03/04/2022
PROFESSIONAL ADMIN	WOODARD	LAEVENING	DIRECTOR - SAFETY/SECURITY	SAFETY & SECURITY	4	02/04/2022

**PART B: PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' INFORMATION**

**APPOINTMENTS OF PARAPROFESSIONAL AND CLASSIFIED PERSONNEL:**

**PARAPROFESSIONAL**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
BURLEY	ALYSSIA	02/14/2022	SPECIAL EDUCATION AIDE	BERKNER HIGH SCHOOL
GLICK	ALEXANDRA	02/15/2022	AIDE I	FORESTRIDGE ELEMENTARY
HAWKINS	ANASTASIA	02/08/2022	EDUCATIONAL ASSISTANT	SPECIAL STUDENT SERVICES
RAYAS ENRIQUEZ	MARCELA	02/08/2022	AIDE I	HAMILTON PARK PACESETTER

**CLASSIFIED**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DATE</b>	<b>POSITION</b>	<b>LOCATION</b>
BEALER	JANELLE	02/17/2022	CHILD NUTRITIONIST	BRENTFIELD ELEMENTARY
DEGENETU TSIGE	GEREMECH	02/01/2022	BUS MONITOR	TRANSPORTATION
EBRAHIM	MULUWORK	02/08/2022	CHILD NUTRITIONIST	JESS HARBEN ELEMENTARY
EVANS	NYA	02/08/2022	CHILD NUTRITIONIST	MERRIMAN PARK ELEMENTARY
JONES	ALISHA	02/17/2022	CHILD NUTRITION ASST MGR	CHILD NUTRITION
MATLOCK	LOUSHIE	02/08/2022	CHILD NUTRITIONIST	AUDELIA CREEK ELEMENTARY
MEDINA SOLORIO	YAJAIRA	02/08/2022	CHILD NUTRITIONIST	AUDELIA CREEK ELEMENTARY
NIEVES	CRISTINA	02/08/2022	CHILD NUTRITIONIST	MARK TWAIN ELEMENTARY
ROWEL	SIMONE	02/08/2022	CHILD NUTRITIONIST	BERKNER HIGH SCHOOL
SLAUGHTER	SEBRINA	02/01/2022	BUS DRIVER	FACILITY SERVICES
WENGLER	MICHAEL	02/17/2022	CHILD NUTRITIONIST	FOREST LANE ACADEMY

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2022

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent, Human Resources

**ACTION ITEM**

**TOPIC: Signature Authorization for Service Records**

**BACKGROUND INFORMATION**

Board action is required to authorize an employee to verify and sign official state records that document years of service.

**INTERIM SUPERINTENDENT'S RECOMMENDATION**

It is recommended that Abbi Wreyford, Fernando Hernandez, Gloria Ince and Angelica Garcia be added to those authorized to sign personnel records.

**RESOLUTION**

**WHEREAS**, Kimberly Baccam, Charles Bruner, Carol Cromartie, Christopher B. Goodson, Barbara Hargrove, Dr. Terry B. Harris, Nancy Kinzie, Lisa Matthews, Sandra Moore, Susan Moore, Monica Porter, Camela Reed, Cindy Welch and Misty Wilson are currently authorized to sign personnel records which document years of service, and

**WHEREAS**, the Board of Trustees is required to authorize additional employees to verify and sign official state records which document years of service, and

**WHEREAS**, Abbi Wreyford, Fernando Hernandez, Gloria Ince and Angelica Garcia are additional employees responsible for this function,

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approve the above named persons be authorized to sign personnel service records.

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2022

**Submitted by:** David Pate, CFO, Financial & Support Services

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**INFORMATION AND ACTION ITEM**

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**TOPIC:** Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

**BACKGROUND INFORMATION:**

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying

cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board’s information.

**PROPOSED RESOLUTION**

**Whereas**, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

**WHEREAS**, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

**WHEREAS**, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent’s delegated purchasing authority; and

**WHEREAS**, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

**Board Agenda March 7, 2022**

**PART A - New Bids -- For Approval**

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
21-129	Miscellaneous Consultant Services	Christina Soontornvat 365/Health & Wellness, Inc.  Karen Dillard's College Prep, L.P. dba KD College Prep Christy Collard	Compliance	N/A	4	0	NA
22-168	Transportation Annex Parking Lot Paving Project	S&S Concrete	\$ 1,210,000.00	\$ 1,432,699.00	1	1	5
22-166	Multi-Campus/Softball Turf Installation Projects	Paragon Sports Group	\$ 6,998,013.00	\$ 5,750,000.00	2	0	4

**PART B - Bid Renewals -- For Approval**

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
	None						

**PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval**

Purchases, Contracts, Contract Modifications & Change Orders:	Amount
<b>Lone Star Furnishings</b> - Fixed Auditorium Seating - RHS (EPCNT Mesquite 2019-016)	\$ 430,000.00
<b>Netsync Network Solutions</b> - refreshment of all technology equipment for campus nutrition department (DIR-TSO-4159 and 4167)	\$ 115,906.00

**PART D - Interlocals, MOU's, and Other -- For Approval**

Interlocals
Between RISD and Texas A&M University - Training program (LeoTeach TCLAS Grant Agreement)
HGAC Coopertive

**Memorandum of Understanding**

Richardson Adult Literacy Center - provide ESL classes for parents

**Other**

None

<b>PART E - Contracts, Contract Modifications &amp; Change Orders: Less than \$100,000 (Information Only)</b>	<b>Amount</b>
<b>National Recruiting Consultants LLC on behalf of Alyssa Anderson</b> - To provide support to Richardson ISDs Evaluation staff to include but not limited to educational assessment, report writing, and attendance of ARD meetings thru June 9, 2022.	\$ 68,080.00
<b>OEJ Educational Consulting, PLLC on behalf of Caroline Lindley</b> - To provide support to Richardson ISDs Evaluation staff to include but not limited to educational assessment, report writing, and attendance of ARD meetings thru June 9, 2022.	\$ 45,400.00
<b>engage2Learn</b> - Design a vision for learning, establish actionable goals that focuses on student learning, and develop holistic systems that support students, teachers and staff. (Spring 2022)	\$ 30,025.00
<b>Amanda Coffey (Behavior Network)</b> - Assessment and treatment of severe behavior, through May 27, 2022.	\$ 64,800.00

<b>PART F - Cumulative Purchases -- Information Only</b>	<b>Amount</b>
<b>Cumulative Purchases from Qualified Vendors:</b>	
BUY BOARD - Texas Association of School Boards	\$ 12,659.52
CCGPF - Collin County Governmental Purchasing Forum	\$ 38,602.00
CPGPC - Choice Partners	\$ 4,225.29
DIR - State of Texas Department of Information Resources	\$ 96,523.13
EPCNT - Education Purchasing Cooperative of North Texas	\$ 171,986.81
ESC - Educational Service Center	\$ 625.00
NCPA - National Cooperative Purchasing Alliance	\$ 400.00
SOURCEWELL - Sourcwell (previously NJPA)	\$ 64,929.34
OMNIA Partners - TCPN/IPA/US Communities	\$ 198,712.79
PPPCCP - Prospering Pals	\$ 5,671.41
TCCPP - Tarrant County Cooperative Purchasing Program	\$ 105,000.00
TIPS - The Interlocal Purchasing System	\$ 38,704.12
TPASS - Texas Procurement and Support Services	\$ 200.00
<b>TOTAL:</b>	<b>\$ 738,239.41</b>

**BOARD AGENDA - MARCH 7, 2022**  
**RECOMMENDED SPECIFIED BID COMMENTS**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
21-129	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2026.
22-168	Transportation Annex Parking Lot Paving Project	RFP was solicited from cooperative and RISD approved concrete providers. Response received complies with specifications and budget.
22-166	Multi-Campus/Softball Turf Installation Projects	RFP was solicited from cooperative vendors. Response received complies with specifications. Negotiations resulted in some additions and removals of some items of the project.

**Bid Renewals:**

<b>Bid #</b>	<b>Description</b>	<b>Comments</b>
	None	

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** March 7, 2022

**Submitted by:** David Pate, CFO, Finance & Support Services

**INFORMATION ITEM**

**TOPIC:** Upcoming Bids

**BACKGROUND INFORMATION**

Attached is a schedule of anticipated bids for the next 12 months.

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents this schedule for the Board's information.

## RISD Purchasing Department- Upcoming Bids

### **BOT Meeting**

#### **April**

Commercial Real Estate Broker Services  
Stage Rentals and Event Related Items  
Employee Compensation & Classification Study  
Staffing Study  
Enterprise Storage  
Kitchen Equipment from NSLP Equipment Assistance Grant Award

#### **May**

Custodial Equipment and Related Items  
Landscape Equipment and Parts

#### **June**

Promotional Products (Non-Uniform)  
Hardwood Flooring Products and Services  
Catering Services  
Miscellaneous Consultant Services

#### **July**

#### **August**

Uniforms (District Employees)

#### **September**

#### **October**

#### **November**

Music Supplies  
Temporary Labor Services

#### **December**

#### **January**

#### **February**

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 07, 2022

**Submitted by:** David Pate, CFO, Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through February 15, 2022**  
**Bond Series 2016**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Changes from Prior Report 26-Jan-22			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Athletics	9,205,140	8,656,850	7,803,838	90.1%	853,012	853,012	-	9,205,140	8,660	(8,660)	-	
Career & Technical Education	16,332,244	16,544,746	16,135,023	97.5%	409,723	409,723	-	16,332,244	-	-	-	
Fine Arts	7,405,580	7,196,797	6,865,470	95.4%	331,328	331,328	-	7,405,580	-	(0)	-	
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-	
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,154,168	97.7%	380,130	380,130	-	19,188,412	21	(21)	-	
Instructional Technology	59,216,049	63,704,945	59,249,727	93.0%	4,455,218	4,455,218	-	59,216,049	7,017	(7,017)	-	
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,923	85.7%	94,687	94,687	-	623,500	-	-	-	
Language Arts	1,914,445	1,916,255	1,848,094	96.4%	68,161	68,161	-	1,914,445	-	-	-	
Languages Other Than English	1,185,800	1,196,600	1,151,680	96.2%	44,920	44,920	-	1,185,800	-	-	-	
Mathematics	1,151,550	1,151,550	1,137,421	98.8%	14,129	14,129	-	1,151,550	-	-	-	
Multipurpose Activity Centers	59,981,665	50,749,416	49,892,912	98.3%	856,504	856,504	-	59,981,665	-	-	-	
PACE After School Program	216,000	223,204	206,582	92.6%	16,622	16,622	-	216,000	13,350	(13,350)	-	
Physical Education & Health	489,400	462,878	439,560	95.0%	23,318	23,318	-	489,400	-	-	-	
Science	2,656,702	2,657,328	2,646,324	99.6%	11,004	11,004	-	2,656,702	33,038	(33,038)	-	
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-	
Special Education	1,438,000	2,973,431	1,667,046	56.1%	1,306,386	1,306,386	-	1,438,000	241,605	(241,605)	-	
Student Assistance Programs	55,875	55,875	49,292	88.2%	6,583	6,583	-	55,875	-	-	-	
Student Performance and Evaluation	410,000	437,026	357,169	81.7%	79,856	79,856	-	410,000	6,414	(6,414)	-	
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-	
	<u>182,596,362</u>	<u>176,290,446</u>	<u>167,306,177</u>	<u>94.9%</u>	<u>8,984,269</u>	<u>8,984,269</u>	<u>-</u>	<u>182,596,362</u>	<u>310,105</u>	<u>(310,105)</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	35,565,000	32,819,152	26,774,607	81.6%	6,044,544	6,044,544	-	35,565,000	125,395	(125,395)	-	
Facilities	97,507,693	86,782,451	81,508,378	93.9%	5,274,074	5,274,074	-	97,507,693	(165,857)	165,857	-	
Furniture, Office Equipment, Copiers	7,534,426	10,189,436	9,205,262	90.3%	984,174	984,174	-	7,534,426	-	-	-	
Maintenance & Operations	1,978,281	1,961,585	3,289,757	167.7%	(1,328,172)	(1,328,172)	-	1,978,281	1,329,328	(1,329,328)	-	
Program and Project Management	1,282,044	1,329,012	1,228,925	92.5%	100,087	100,087	-	1,282,044	3,502	(3,502)	-	
Transportation	3,349,835	1,136,957	1,087,893	95.7%	49,063	49,063	-	3,349,835	-	-	-	
	<u>147,217,279</u>	<u>134,218,592</u>	<u>123,094,822</u>	<u>92%</u>	<u>11,123,770</u>	<u>11,123,770</u>	<u>-</u>	<u>147,217,279</u>	<u>1,292,368</u>	<u>(1,292,368)</u>	<u>-</u>	
<b>Construction</b>												
Construction	107,271,359	133,993,837	132,047,433	98.5%	1,946,404	1,946,404	-	107,271,359	201,629	(201,629)	-	
	<u>107,271,359</u>	<u>133,993,837</u>	<u>132,047,433</u>	<u>98.5%</u>	<u>1,946,404</u>	<u>1,946,404</u>	<u>-</u>	<u>107,271,359</u>	<u>201,629</u>	<u>(201,629)</u>	<u>-</u>	
<b>TOTAL 2016 BOND</b>	<u>437,085,000</u>	<u>444,502,875</u>	<u>422,448,431</u>	<u>95.0%</u>	<u>22,054,444</u>	<u>22,054,444</u>	<u>-</u>	<u>437,085,000</u>	<u>1,804,101</u>	<u>(1,804,101)</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 07, 2022

**Submitted by:** David Pate, CFO, Finance and Support Services

## **INFORMATION ITEM**

**TOPIC:** Bond Expenditure Reports

### **BACKGROUND INFORMATION**

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

### **SUPERINTENDENT'S RECOMMENDATION**

The Superintendent presents these reports for the Board's information.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT**  
**Bond Expenditures By Project Through February 15, 2022**  
**Bond Series 2021**

	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Changes from Prior Report 26-Jan-22			
									Spent and Committed	Estimate to Complete	Available or (Shortage)	
<b>Instruction &amp; Technology</b>												
Accountability Continuous Imp	2,165,000	2,165,000	1,177,621	54.4%	987,379	987,379	-	2,165,000	-	-	-	
Advance Learning Services	1,159,000	1,159,000	425,756	36.7%	733,244	733,244	-	1,159,000	-	-	-	
Athletics	3,875,360	3,875,360	584,354	15.1%	3,291,006	3,291,006	-	3,875,360	39,608	(39,608)	-	
Bilingual	575,000	575,000	394,763	68.7%	180,237	180,237	-	575,000	-	-	-	
Career & Technical Education	4,050,000	4,050,000	884,387	21.8%	3,165,613	3,165,613	-	4,050,000	746	(746)	-	
English as Second Language	2,903,130	2,903,130	1,091,250	37.6%	1,811,880	1,811,880	-	2,903,130	-	-	-	
Fine Arts Music and Theatre	3,696,000	3,696,000	1,356,130	36.7%	2,339,870	2,339,870	-	3,696,000	30,347	(30,347)	-	
Health Services	213,000	213,000	11,450	5.4%	201,550	201,550	-	213,000	-	-	-	
Innovative Instructional Space/Library Media	855,500	855,500	221,751	25.9%	633,749	633,749	-	855,500	64,029	(64,029)	-	
Instructional Technology	47,710,639	47,710,639	14,808,143	31.0%	32,902,496	32,902,496	-	47,710,639	355,517	(355,517)	-	
JROTC	112,194	112,194	-	0.0%	112,194	112,194	-	112,194	-	-	-	
Language Arts	2,050,050	2,050,050	-	0.0%	2,050,050	2,050,050	-	2,050,050	-	-	-	
Language Other Than English	13,000	13,000	762	5.9%	12,238	12,238	-	13,000	-	-	-	
Literacy & Intervention	3,154,015	3,154,015	3,154,015	100.0%	-	-	-	3,154,015	-	-	-	
Mathematics	2,824,500	2,824,500	2,725,050	96.5%	99,450	99,450	-	2,824,500	-	-	-	
Physical Education & Health	120,000	120,000	33,447	27.9%	86,553	86,553	-	120,000	1,609	(1,609)	-	
PreKindergarten	251,744	251,744	59,952	23.8%	191,792	191,792	-	251,744	17,873	(17,873)	-	
Prevention Programming	49,500	49,500	22,182	44.8%	27,318	27,318	-	49,500	-	-	-	
Print Services	1,590,000	1,590,000	1,511,648	95.1%	78,352	78,352	-	1,590,000	-	-	-	
Science	784,000	784,000	88,342	11.3%	695,658	695,658	-	784,000	178	(178)	-	
Social Studies	92,000	92,000	-	0.0%	92,000	92,000	-	92,000	-	-	-	
Special Student Services	609,356	609,356	504,688	82.8%	104,668	104,668	-	609,356	-	-	-	
Teaching and Learning Svcs	1,124,000	1,124,000	970,740	86.4%	153,260	153,260	-	1,124,000	-	-	-	
Visual Arts	344,616	344,616	331,752	96.3%	12,864	12,864	-	344,616	1,205	(1,205)	-	
	<u>80,321,604</u>	<u>80,321,604</u>	<u>30,358,184</u>	<u>37.8%</u>	<u>49,963,420</u>	<u>49,963,420</u>	<u>-</u>	<u>80,321,604</u>	<u>511,111</u>	<u>(511,111)</u>	<u>-</u>	
<b>Infrastructure and Support</b>												
Enterprise Technology	19,065,000	19,065,000	12,873,657	67.5%	6,191,343	6,191,343	-	19,065,000	-	-	-	
Facilities	28,158,919	28,159,519	17,417,268	61.9%	10,742,251	10,742,251	-	28,158,919	460,972	(460,972)	-	
Furniture, Office Equipment, Copiers	4,511,468	4,511,468	3,390,704	75.2%	1,120,764	1,120,764	-	4,511,468	-	-	-	
Maintenance & Operations	1,056,111	1,056,111	357,022	33.8%	699,089	699,089	-	1,056,111	131,963	(131,963)	-	
Program and Project Management	361,200	361,200	61,036	16.9%	300,164	300,164	-	361,200	-	-	-	
Safety and Security	3,380,763	3,380,763	345,676	10.2%	3,035,087	3,035,087	-	3,380,763	-	-	-	
Transportation	5,070,031	5,070,031	3,311,493	65.3%	1,758,538	1,758,538	-	5,070,031	87,123	(87,123)	-	
	<u>61,603,492</u>	<u>61,604,092</u>	<u>37,756,856</u>	<u>61.3%</u>	<u>23,847,236</u>	<u>23,847,236</u>	<u>-</u>	<u>61,603,492</u>	<u>680,058</u>	<u>(680,058)</u>	<u>-</u>	
<b>Construction</b>												
Construction	103,799,087	110,734,624	82,820,938	74.8%	27,913,686	27,913,686	-	103,799,087	1,762,024	5,173,513	-	
	<u>103,799,087</u>	<u>110,734,624</u>	<u>82,820,938</u>	<u>74.8%</u>	<u>27,913,686</u>	<u>27,913,686</u>	<u>-</u>	<u>103,799,087</u>	<u>1,762,024</u>	<u>5,173,513</u>	<u>-</u>	
<b>TOTAL 2021 BOND</b>	<u>245,724,183</u>	<u>252,660,320</u>	<u>150,935,979</u>	<u>59.7%</u>	<u>101,724,342</u>	<u>101,724,342</u>	<u>-</u>	<u>245,724,183</u>	<u>2,953,193</u>	<u>3,982,344</u>	<u>-</u>	

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2022

**Submitted by:** David Pate, CFO, Finance & Support Services

## **ACTION ITEM**

**TOPIC:** Budget Status Report – 2021-2022 Annual Budget

### **BACKGROUND INFORMATION**

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

### **SUPERINTENDENT’S RECOMMENDATION**

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

### **RESOLUTION**

**WHEREAS**, the Board of Trustees adopted the budget for the fiscal year in June; and

**WHEREAS**, changes occur in expenditures during the year; and

**WHEREAS**, these changes are necessary for the successful education of the students in the district and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

**Summary of Budget - Proposed Amendments - All Official Funds**  
Summary as of Date March 7, 2022

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 123,634,151	\$ -	\$ -	\$ -	\$ 123,634,151	\$ -	\$ -	\$ -	\$ 123,634,151
<b>Revenues</b>									
Local	368,913,621	-	7,320,821	-	376,234,442	-	-	-	376,234,442
State	95,421,156	-	(2,436,082)	-	92,985,074	-	-	-	92,985,074
Federal	20,975,891	-	-	-	20,975,891	-	-	-	20,975,891
<b>Total Revenues</b>	<b>485,310,668</b>	<b>-</b>	<b>4,884,739</b>	<b>-</b>	<b>490,195,407</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>490,195,407</b>
<b>Expenditures</b>									
Function 11 - Instruction	234,487,229	446,421	250,000	358,058	235,541,708	-	-	(848,181)	234,693,527
Function 12 - Library/Media Services	6,264,140	72,498	-	88,476	6,425,114	-	-	20,000	6,445,114
Function 13 - Curriculum/Instructional Staff Development	8,424,563	88,023	-	156,435	8,669,021	-	-	4,615	8,673,636
Function 21 - Instruction Leadership	6,487,288	63,277	-	161,697	6,712,262	-	-	11,300	6,723,562
Function 23 - School Leadership	26,602,595	13,676	-	8,527	26,624,798	-	-	1,213	26,626,011
Function 31 - Guidance / Counseling	19,715,211	192,708	-	(178,832)	19,729,087	-	-	815,792	20,544,879
Function 32 - Social Work Services	1,343,710	344	-	-	1,344,054	-	-	-	1,344,054
Function 33 - Health Services	5,819,946	260	400,000	5	6,220,211	-	-	-	6,220,211
Function 34 - Student Transportation	10,233,463	5,414	-	(198,840)	10,040,037	-	-	(11,000)	10,029,037
Function 35 - Child Nutrition	18,885,168	-	-	-	18,885,168	-	-	-	18,885,168
Function 36 - Co-curricular / Extracurricular Activities	6,455,942	14,386	-	(7,565)	6,462,763	-	-	31,000	6,493,763
Function 41 - General Administration	11,506,258	136,740	232,511	(542,783)	11,332,726	-	-	(23,570)	11,309,156
Function 51 - Maintenance & Operations	32,515,882	697,047	1,958,615	-	35,478,261	-	100,000	28,752	35,607,013
Function 52 - Security Services	2,593,396	15,377	-	-	2,608,773	-	-	(20,000)	2,588,773
Function 53 - Data Processing Services	5,686,419	16,684	-	(161,745)	5,541,358	-	-	(4,500)	5,536,858
Function 61 - Community Services	1,060,655	135	-	2,000	1,062,790	-	-	5,000	1,067,790
Function 71 - Debt Administration	66,486,395	-	-	7,850	66,494,245	-	-	4,579	66,498,824
Function 72 - Debt Administration	27,897,471	-	-	(17,041)	27,880,430	-	-	-	27,880,430
Function 73 - Debt Administration	7,500	-	-	17,041	24,541	-	-	-	24,541
Function 81 - Facilities Acquisition & Construction	8,927	-	-	-	8,927	-	-	-	8,927
Function 91 - Intergovernmental Charges	1,199,930	-	697,897	-	1,897,827	-	-	-	1,897,827
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	(15,000)	240,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	1,170,562	-	-	-	1,170,562	-	-	-	1,170,562
<b>Total Expenditures</b>	<b>497,058,354</b>	<b>1,762,990</b>	<b>3,539,023</b>	<b>-</b>	<b>502,360,367</b>	<b>-</b>	<b>100,000</b>	<b>(0)</b>	<b>502,460,367</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
Ending Fund Balance	\$ 110,986,465	\$ (1,762,990)	\$ 1,345,716	\$ -	\$ 110,569,191	\$ -	\$ (100,000)	\$ 0	\$ 110,469,191

Note: The beginning fund balance reflects the 2020-21 ending fund balance per the 2020-21 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

**Summary of Budget - Proposed Amendments - General Operating Fund**  
Summary as of Date March 7, 2022

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 94,350,389	\$ -	\$ -	\$ -	\$ 94,350,389	\$ -	\$ -	\$ -	\$ 94,350,389
<b>Revenues</b>									
Local	273,323,525	-	4,743,990	-	278,067,515	-	-	-	278,067,515
State	94,845,767	-	(2,388,443)	-	92,457,324	-	-	-	92,457,324
Federal	7,975,218	-	-	-	7,975,218	-	-	-	7,975,218
<b>Total Revenues</b>	<b>376,144,510</b>	<b>-</b>	<b>2,355,547</b>	<b>-</b>	<b>378,500,057</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>378,500,057</b>
<b>Expenditures</b>									
Function 11 - Instruction	234,487,229	446,421	250,000	358,058	235,541,708	-	-	(848,181)	234,693,527
Function 12 - Library/Media Services	6,264,140	72,498	-	88,476	6,425,114	-	-	20,000	6,445,114
Function 13 - Curriculum/Instructional Staff Development	8,424,563	88,023	-	156,435	8,669,021	-	-	4,615	8,673,636
Function 21 - Instruction Leadership	6,487,288	63,277	-	161,697	6,712,262	-	-	11,300	6,723,562
Function 23 - School Leadership	26,602,595	13,676	-	8,527	26,624,798	-	-	1,213	26,626,011
Function 31 - Guidance / Counseling	19,715,211	192,708	-	(178,832)	19,729,087	-	-	815,792	20,544,879
Function 32 - Social Work Services	1,343,710	344	-	-	1,344,054	-	-	-	1,344,054
Function 33 - Health Services	5,819,946	260	400,000	5	6,220,211	-	-	-	6,220,211
Function 34 - Student Transportation	10,233,463	5,414	-	(198,840)	10,040,037	-	-	(11,000)	10,029,037
Function 35 - Child Nutrition	549,072	-	-	-	549,072	-	-	-	549,072
Function 36 - Co-curricular / Extracurricular Activities	6,455,942	14,386	-	(7,565)	6,462,763	-	-	31,000	6,493,763
Function 41 - General Administration	11,506,258	136,740	232,511	(542,783)	11,332,726	-	-	(23,570)	11,309,156
Function 51 - Maintenance & Operations	32,246,685	697,047	1,958,615	306,717	35,209,064	-	100,000	28,752	35,337,816
Function 52 - Security Services	2,593,396	15,377	-	-	2,608,773	-	-	(20,000)	2,588,773
Function 53 - Data Processing Services	5,686,419	16,684	-	(161,745)	5,541,358	-	-	(4,500)	5,536,858
Function 61 - Community Services	1,058,155	135	-	2,000	1,060,290	-	-	5,000	1,065,290
Function 71 - Debt Administration	1,395	-	-	7,850	9,245	-	-	4,579	13,824
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	8,927	-	-	-	8,927	-	-	-	8,927
Function 91 - Intergovernmental Charges	1,199,930	-	697,897	-	1,897,827	-	-	-	1,897,827
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	-	(15,000)	240,704
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,170,562	-	-	-	1,170,562	-	-	-	1,170,562
<b>Total Expenditures</b>	<b>382,160,590</b>	<b>1,762,990</b>	<b>3,539,023</b>	<b>-</b>	<b>387,462,603</b>	<b>-</b>	<b>100,000</b>	<b>(0)</b>	<b>387,562,603</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	-	-	(1,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(900,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 87,434,309</b>	<b>\$ (1,762,990)</b>	<b>\$ (1,183,476)</b>	<b>\$ -</b>	<b>\$ 84,487,843</b>	<b>\$ -</b>	<b>\$ (100,000)</b>	<b>\$ 0</b>	<b>\$ 84,387,843</b>

Note: The beginning fund balance reflects the 2020-21 ending fund balance per the 2020-21 CAFR less nonspending balances and restrictions, commitments and assignments in the General Fund.

Summary of Budget - Proposed Amendments - Child Nutrition Fund  
 Summary as of Date March 7, 2022

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 1,245,497				\$ 1,245,497				\$ 1,245,497
<b>Revenues</b>									
Local	5,518,237	-	-	-	5,518,237	-	-	-	5,518,237
State	88,883	-	-	-	88,883	-	-	-	88,883
Federal	13,000,673	-	-	-	13,000,673	-	-	-	13,000,673
<b>Total Revenues</b>	<b>18,607,793</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,607,793</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,607,793</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	18,336,096	-	-	-	18,336,096	-	-	-	18,336,096
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	269,197	-	-	-	269,197	-	-	-	269,197
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	2,500	-	-	-	2,500	-	-	-	2,500
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>18,607,793</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,607,793</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,607,793</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 1,245,497	\$ -	\$ -	\$ -	\$ 1,245,497	\$ -	\$ -	\$ -	\$ 1,245,497

Note: The beginning fund balance reflects the 2020-21 ending fund balance less nonspendable balances per the 2020-21 CAFR.

**Summary of Budget - Proposed Amendments - Debt Service Fund**  
 Summary as of Date March 7, 2022

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 28,038,265				\$ 28,038,265				\$ 28,038,265
<b>Revenues</b>									
Local	90,071,859	-	2,576,831	-	92,648,690	-	-	-	92,648,690
State	486,506	-	(47,639)	-	438,867	-	-	-	438,867
Federal	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>90,558,365</b>	<b>-</b>	<b>2,529,192</b>	<b>-</b>	<b>93,087,557</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>93,087,557</b>
<b>Expenditures</b>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	66,485,000	-	-	-	66,485,000	-	-	-	66,485,000
Function 72 - Debt Administration	27,897,471	-	-	(17,041)	27,880,430	-	-	-	27,880,430
Function 73 - Debt Administration	7,500	-	-	17,041	24,541	-	-	-	24,541
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>96,289,971</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,289,971</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>96,289,971</b>
<b>Other Plan Sources (Uses)</b>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
<b>Total Other Plan Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ending Fund Balance	\$ 22,306,659	\$ -	\$ 2,529,192	\$ -	\$ 24,835,851	\$ -	\$ -	\$ -	\$ 24,835,851

Note: The beginning fund balance reflects the 2020-21 ending fund balance per the 2020-21 CAFR.

**BOARD MEETING**  
**March 7, 2022**

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
To 199.11.62995.999.11.0000.733.000	Contracted Substitute Teachers	19,720.00
To 199.11.63991.004.11.1029.000.000	Consumable Supplies Teaching	750.00
To 199.11.62993.002.38.0000.854.000	WebBased Software Subscription	37,321.38
To 199.11.62993.003.38.0000.854.000	WebBased Software Subscription	37,321.38
To 199.11.62993.004.38.0000.854.000	WebBased Software Subscription	37,321.37
To 199.11.62993.005.38.0000.854.000	WebBased Software Subscription	37,321.37
From 199.11.64990.048.11.0000.000.000	Other Misc Operating Cost	(3,169.62)
From 199.11.63990.850.11.1500.850.000	Other Supplies and Materials	(5,000.00)
To 199.11.63390.876.23.0000.876.000	Other Test Material incl Study	10,000.00
To 199.11.63998.132.11.0000.000.000	Furniture	500.00
From 199.11.63991.042.11.1600.000.000	Consumable Supplies Teaching	(200.00)
To 199.11.64991.111.11.1600.000.000	Food Consumed by Students	72.00
From 199.11.63991.111.11.1600.000.000	Consumable Supplies Teaching	(72.00)
From 199.11.63990.045.11.1600.000.000	Other Supplies and Materials	(515.00)
From 199.11.63992.866.11.0000.866.000	Consumable Supplies Technology	(10,000.00)
From 199.11.63992.866.11.0000.866.000	Consumable Supplies Technology	(10,000.00)
To 199.11.63991.137.11.1600.000.000	Consumable Supplies Teaching	1,000.00
From 199.11.62990.876.23.0000.876.000	Misc Contracted Services	(2,000.00)
From 199.11.63991.004.11.0000.000.000	Consumable Supplies Teaching	(25,582.01)
From 199.11.61290.876.23.0000.997.000	Salaries or Wages Support Pers	(160,000.00)
From 199.11.61190.876.23.0000.997.000	Salaries Teachers and Oth Prof	(330,000.00)
From 199.11.61190.999.11.0000.997.000	Salaries Teachers and Oth Prof	(156,499.00)
From 199.11.61290.999.23.0000.997.000	Salaries or Wages Support Pers	(138,501.00)
From 199.11.61190.999.23.0000.997.000	Salaries Teachers and Oth Prof	(180,000.00)
To 199.11.63991.002.11.1600.000.000	Consumable Supplies Teaching	1,000.00
From 199.11.63991.118.11.1600.000.000	Consumable Supplies Teaching	(77.00)
From 199.11.63991.002.11.0000.000.000	Consumable Supplies Teaching	(4,579.20)
From 199.11.63991.002.11.0000.000.000	Consumable Supplies Teaching	(12.79)
From 199.11.64990.106.11.0000.000.000	Other Misc Operating Cost	(400.00)
From 199.11.62994.106.11.0000.000.000	Printing/Duplication	(400.00)
From 199.11.63992.137.11.2546.000.000	Consumable Supplies Technology	(3,500.00)
<b>TOTAL FUNCTION 11</b>		<b>(848,180.12)</b>
To 199.12.63990.111.99.2517.000.000	Other Supplies and Materials	200.00
From 199.12.63293.111.99.2517.000.000	Library Books Media less 5K	(200.00)
To 199.12.63992.866.99.0000.866.000	Consumable Supplies Technology	10,000.00
To 199.12.63992.866.99.0000.866.000	Consumable Supplies Technology	10,000.00
<b>TOTAL FUNCTION 12</b>		<b>20,000.00</b>
To 199.13.64110.108.99.0000.000.000	Travel, Train, Subsistence EE	800.00
To 199.13.64110.045.99.0000.000.000	Travel, Train, Subsistence EE	515.00
From 199.13.64990.106.99.0000.000.000	Other Misc Operating Cost	(200.00)
To 199.13.64110.137.99.0000.000.000	Travel, Train, Subsistence EE	3,500.00
<b>TOTAL FUNCTION 13</b>		<b>4,615.00</b>
To 199.21.64110.876.99.0000.876.000	Travel, Train, Subsistence EE	5,000.00
To 199.21.64110.876.23.0000.876.000	Travel, Train, Subsistence EE	2,000.00
To 199.21.64110.841.99.0000.841.000	Travel, Train, Subsistence EE	4,300.00
<b>TOTAL FUNCTION 21</b>		<b>11,300.00</b>
To 199.23.63190.042.99.0000.000.000	Other Supplies Maint and Ops	200.00
To 199.23.63993.002.99.0000.000.000	Consumable Supplies Office	12.79
To 199.23.63998.106.99.0000.000.000	Furniture	400.00
To 199.23.63998.106.99.0000.000.000	Furniture	400.00
To 199.23.63998.106.99.0000.000.000	Furniture 40	200.00
<b>TOTAL FUNCTION 23</b>		<b>1,212.79</b>

**FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>From</b> 199.31.63391.854.38.0000.854.000	Testing Mat PSAT AP SAT Exam	(149,285.50)
<b>To</b> 199.31.62990.876.23.0000.876.000	Misc Contracted Services	903,000.00
<b>To</b> 199.31.62994.876.99.0000.876.000	Printing/Duplication	62,000.00
<b>To</b> 199.31.63390.118.99.0000.000.000	Other Test Material incl Study	77.00
<b>TOTAL FUNCTION 31</b>		<b>815,791.50</b>
<b>From</b> 199.34.62490.931.99.0000.931.000	Other Cont Maint and Repair	(11,000.00)
<b>TOTAL FUNCTION 34</b>		<b>(11,000.00)</b>
<b>To</b> 199.36.64121.931.91.0000.931.000	Chartered Vehicles Student	11,000.00
<b>To</b> 199.36.61250.882.91.0000.882.000	Temp Part Time Support Pers	20,000.00
<b>TOTAL FUNCTION 36</b>		<b>31,000.00</b>
<b>From</b> 199.41.62990.733.99.0000.733.000	Misc Contracted Services	(19,720.00)
<b>From</b> 199.41.64110.737.99.0000.737.000	Travel, Train, Subsistence EE	(800.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(750.00)
<b>To</b> 199.41.63990.726.99.0000.726.000	Other Supplies and Materials	4,500.00
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(500.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,000.00)
<b>From</b> 199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,000.00)
<b>From</b> 199.41.64110.737.99.0000.737.000	Travel, Train, Subsistence EE	(4,300.00)
<b>TOTAL FUNCTION 41</b>		<b>(23,570.00)</b>
<b>To</b> 199.51.64296.048.99.0000.000.000	Technology Laptop Insurance	3,169.62
<b>To</b> 199.51.64296.004.99.0000.000.000	Technology Laptop Insurance	25,582.01
<b>TOTAL FUNCTION 51</b>		<b>28,751.63</b>
<b>From</b> 199.52.62990.882.91.0000.882.000	Misc Contracted Services	(20,000.00)
<b>TOTAL FUNCTION 52</b>		<b>(20,000.00)</b>
<b>From</b> 199.53.61170.726.99.0000.726.000	Xtra Pay OT Prof Personnel	(4,500.00)
<b>TOTAL FUNCTION 53</b>		<b>(4,500.00)</b>
<b>To</b> 199.61.63992.850.99.1500.850.000	Consumable Supplies Technology	5,000.00
<b>TOTAL FUNCTION 61</b>		<b>5,000.00</b>
<b>To</b> 199.71.65120.002.99.0000.000.000	Capital Lease Principal	4,579.20
<b>TOTAL FUNCTION 71</b>		<b>4,579.20</b>
<b>From</b> 199.93.64920.876.23.0000.876.000	Pmts to Fiscal Agents of SSA	(5,000.00)
<b>From</b> 199.93.64920.876.23.0000.876.000	Pmts to Fiscal Agents of SSA	(10,000.00)
<b>TOTAL FUNCTION 93</b>		<b>(15,000.00)</b>
<b>TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)</b>		<b>0.00</b>

**OTHER PLAN CHANGES - OPERATING FUND (199)**

ACCOUNTS	REASON	AMOUNT
<b>To</b> 199.51.63990.938.99.3057.938.000	COVID Supplies	100,000.00
<b>TOTAL FUNCTION 51</b>		<b>100,000.00</b>
<b>TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)</b>		<b>100,000.00</b>

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2022

**Submitted by:** David Pate, CFO, Finance & Support Services

**ACTION ITEM**

**TOPIC:** Gifts

**BACKGROUND INFORMATION:**

The following gifts to the Richardson Independent School District were received as of February 2022. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

**SUPERINTENDENT'S RECOMMENDATION:**

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

**RESOLUTION**

**WHEREAS**, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

**WHEREAS**, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

**WHEREAS**, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.

<b>\$5,000 or More</b>				
To	From	Purpose	Cash Received	Estimated Supply/Equip Value

			<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Cash &amp; Supply/Equipment Value - Gifts Over \$5,000 March 2022</b>			<b>\$0.00</b>	

<b>Less Than \$5,000</b>				
To	From	Purpose	Cash Received	Estimated Supply/Equip Value

Bowie Elementary	The Family of Desmond Foster	Birthday Book Donations	\$20.00	
Bowie Elementary	The Family of Olivia Johansen	Birthday Book Donations	\$20.00	
Canyon Creek Elementary	Canyon Creek PTA	Supplemental Instructional Supplies and Substitute Teachers	\$3,000.00	
Dartmouth Elementary	Dartmouth PTA	Substitute Teachers	\$3,000.00	
Forestridge Elementary	Families United For School Safety (RISD Parents)	Masks		\$300.00
Forest Meadow Junior High	FMJH PTA	Counselor Supplies and AVID Student Planners	\$445.20	
Forest Meadow Junior High	Emily Villamor-Robbins	Masks		\$70.00
Forest Meadow Junior High	Lake Highlands Wildcat Club	FMJH Athletic Fund	\$2,200.00	
Jess Harben Elementary	Anonymous Donors via Donors Choose	Supplies for STEM, Pre-K Math, ECSE sensory and motor learning		\$941.56
Jess Harben Elementary	Families United For School Safety (RISD Parents)	Masks		\$200.00
Math Science Tech	Lucinda Simmons & John Slate	Library Books/ Campus Activity Fund	\$1,200.00	
Northrich Elementary	Families United For School Safety (RISD Parents)	Masks		\$550.00
O'Henry Elementary	Families United For School Safety (RISD Parents)	Masks		\$200.00
Richardson High School	RISD Foundation	Online subscription	\$95.00	
Spring Valley Elementary	Allison Wingfield	Masks		\$150.00
Thurgood Marshall	Anonymous Donors via Donors Choose	Legos		\$425.52
Thurgood Marshall	Pinky's Valet LLC	Robotic program supplies	\$200.00	
Westwood Jr High	Families United For School Safety (RISD Parents)	Masks		\$200.00
			<b>\$10,180.20</b>	<b>\$3,037.08</b>

<b>Total Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>			<b>\$13,217.28</b>	
--	--	--	--------------------	--

<b>Grand Total of All Gifts Over &amp; Under \$5,000 March 2022</b>			<b>\$13,217.28</b>	
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<b>Prior Year Comparison</b>				
------------------------------	--	--	--	--

<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Over \$5,000</b>			\$177,311.15	
--	--	--	--------------	--

<b>Fiscal YTD Cash &amp; Supply/Equipment Value - Gifts Under \$5,000</b>			\$98,458.48	
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<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 March 2022</b>			<b>\$275,769.63</b>	
--	--	--	---------------------	--

<b>Fiscal YTD Total of All Gifts Over &amp; Under \$5,000 March 2021</b>			<b>\$666,095.17</b>	
--	--	--	---------------------	--

<b>Increase / (decrease) compared to prior year</b>			<b>(\$390,325.54)</b>	
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**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7 , 2022

**Division:** Human Resources

**Submitted by:** Christopher B. Goodson, Ed.D.  
Assistant Superintendent of Human Resources

## **ACTION ITEM**

### **Topic: Employee Wage Payments During Emergency Closure**

#### **Background Information:**

Richardson ISD and surrounding districts in North Texas experienced inclement weather on February 24, 2022. In the interest of student and employee safety, Richardson ISD instituted a school closure. During an emergency closing, most District employees are instructed not to report for work.

For many employee classifications, employees who are instructed not to report to work may suffer a loss of pay if the District is closed. Richardson ISD experienced a school closure for February 3 and 4 as well. To address the school closure and possible loss of payment, RISD required employees to make up work time lost on February 3 and 4.

#### **Superintendent's Recommendation:**

The Interim Superintendent recommends that contractual and noncontractual, salaried and non-salaried employees not be required to make up the time lost on February 24, 2022 due to the weather closure.

Preventing employees from suffering a loss in pay, or requiring employees to make up additional work time due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when schools reopen.

### **Resolution of the Board Regarding Wage Payments during Emergency School Closings**

**WHEREAS**, the Board is authorized by Texas Education Code section 45.105 to expend funds Richardson Independent School District for purposes necessary in the conduct of the public schools as determined by the Board;

**WHEREAS**, the Board acknowledges that during an emergency closing, most District employees are instructed not to report for work;

**WHEREAS**, the Board finds that a need exists to address wage payments for employees who were instructed to not report for work;

**WHEREAS**, the Board determines that employees who are instructed not to report to work may suffer a loss of pay if the District is closed; and

**WHEREAS**, the Board concludes that continuing wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who suffer a loss in pay due to an emergency closing serves the public purposes of maintaining morale, reducing turnover, and ensuring continuity of District staffing when schools reopen;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Richardson Independent School District authorizes continued wage payments to all regular employees—contractual and noncontractual, salaried and non-salaried—who are instructed not to report to work during an emergency closing.

The authority granted by this resolution to continue wage payments to idled employees is effective for the closure that occurred on February 24, 2022.

Adopted this 7<sup>th</sup> day of March, 2022, by the Board of Trustees.

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Regina Harris, Board President

ATTEST BY:

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Debbie Rentería, Board Secretary

APPROVED AS TO FORM:

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General Counsel

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2022

**Submitted by:** Tabitha Branum, Interim Superintendent

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## **ACTION ITEM**

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**TOPIC:** Proposed District Academic Calendar for 2022-2023

**BACKGROUND INFORMATION:**

The District has analyzed student instructional needs along with community, parent, and staff input to develop the Academic Calendar for the Richardson Independent School District for school year 2022-2023.

Based on a study by District staff and input from District stakeholders, the Academic Calendar (attached) is proposed for Board adoption. The proposed Academic Calendar includes the following to meet the number of required minutes and ensure RISD student success:

- August 16 - First Day of School
- September 5 – Labor Day-Student/ Staff Holiday
- October 7 - Staff Development Day
- October 10 - Fair Day-Student/Staff Holiday
- November 8 - Staff Development Day
- November 21-25 - Thanksgiving Break (November 21-23 are Duty Exchange Days)
- December 19 - January 2 – Winter Break
- January 3 - Staff Development Day
- January 4 – Students Return (Second Semester begins)
- January 16 - Martin Luther King Jr. Holiday-Staff/Student Holiday
- March 13 -17 – Spring Break
- April 7 – Designated Snow Day (#1)
- April 8 - Designated Snow Day (#2)
- May 26 – Last Day of School

Additionally, the calendar will reflect four 2-hour early release days modeled similarly to previous RISD academic calendars.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees adopts the proposed RISD Academic Calendar for the 2022-2023 school year as submitted.

**PROPOSED RESOLUTION**

**WHEREAS**, district staff has taken Academic Calendar input from staff and community; and

**WHEREAS**, district staff has analyzed District academic needs and staff and community input to develop the Academic Calendar that supports all of the Board’s goals; and

**WHEREAS**, district leadership believes that a strong Academic Calendar with strategically placed professional development days has been key to improved student performance in the RISD; and

**WHEREAS**, the adjustments in minutes to the academic day and schedule are necessary to meet the requirements of House Bill 2610; and

**WHEREAS**, the Board has studied the RISD Academic Calendar proposal and finds that it best meets the needs of the District for the 2022-2023 school year.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Richardson Independent School District approves the proposed RISD Academic Calendar for the 2022-2023 school year.



# DRAFT 2022-23 CALENDAR

### JULY 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### AUGUST 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug. 16..... First Day of School

### SEPTEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sept. 5..... Labor Day

### OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct. 7..... Student Holiday/Staff Pro. Learning  
 Oct. 10..... State Fair Holiday  
 Oct. 14..... Grading Period Ends

### NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov. 8..... Student Holiday/Staff Pro. Learning  
 Nov. 21-23... Student Holiday/Staff Exchange Days  
 Nov. 24-25..... Thanksgiving Holiday

### DECEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec. 12-16..... Exams Week, No Evening Events  
 Dec. 16..... Early Release/Grading Period Ends  
 Dec. 19-30..... Winter Break

### JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan. 2..... Winter Break  
 Jan. 3..... Student Holiday/Staff Pro. Learning  
 Jan. 4..... Second Semester Begins  
 Jan. 16..... Martin Luther King Jr. Day Holiday

### FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Feb. 20..... Student Holiday/Staff Pro. Learning

### MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March 3..... Grading Period Ends  
 March 13-17..... Spring Break

### APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 7..... Make-Up Day  
 April 10..... Make-Up Day

### MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 22-26..... Exams Week, No Evening Events  
 May 26..... Early Release/Last Day of School  
 May 29..... Memorial Day Holiday  
 May 30..... Staff Exchange Day

### JUNE 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## CALENDAR SYMBOLS KEY

- ..... Student and Staff Holiday
- ..... Student Holiday/Staff Professional Learning
- ..... Student Holiday/Staff Exchange Day
- ..... Make-Up Day (if needed, subject to change)
- ..... Early Release\*
- ..... Grading Period Ends

\*Note: Additional early release days will be identified after the final calendar has been adopted.

## SCHOOL HOURS

- Pre-K Programs..... Check with home campus
- Dobie Pre-K..... 7:30 a.m. - 2:50 p.m.
- Elementary..... 7:50 a.m. - 3:10 p.m.
- Junior High..... 8:15 a.m. - 3:40 p.m.
- High School..... 9 a.m. - 4:20 p.m.

Early release dismissal is two hours ahead of normal dismissal time.

**BOARD OF TRUSTEES**  
Richardson Independent School District  
Richardson, Texas

**Date:** March 7, 2022

**Department:** Operations

**Submitted by:** Sandra Hayes, Assistant Superintendent, Operations

**ACTION ITEM**

**TOPIC: Forest Meadow Junior High Additions and Renovations Project – Guaranteed Maximum Price (GMP) Amendment No. 1**

**BACKGROUND INFORMATION:**

Following our Program Planning Committee process, the programming identified by this committee has been designed by Perkins + Will, Inc. and is ready to be bid in two phases. The total project (“all-in”) budget is \$42,445,040. Phase One will consist primarily of site work including site grading, paving and site utilities. In addition, Phase One includes early packages for building steel, roofing, and electrical. Phase Two will consist of all remaining subcontractor bids incorporating the full addition and renovation scope of work necessary for this middle school transformation project. Phase Two is tentatively scheduled to bid in April 2022 with a recommendation to the board anticipated in May of 2022. Due to the complexity of the design, construction phases are needed to ensure all aspects of the campus will operate most efficiently through the construction period. Phase One was competitively bid through the Construction Manager-at-Risk, CORE Construction. Proposals were received on February 7, 2022 and reviewed by District administrative staff, Perkins + Will, Inc. and CORE Construction.

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board of Trustees of Richardson Independent School District approve the Guaranteed Maximum Price in the amount of \$18,233,836 for Phase One to include site grading, paving, and site utilities as well as early release of building steel, roofing, and electrical at Forest Meadow Junior High School.

## **PROPOSED RESOLUTION**

**WHEREAS**, RISD desires to perform site grading, paving, and site utilities on this project as well procure building steel, roofing, and electrical with an estimated budget of \$18,233,836 for this phase of the project; and

**WHEREAS**, the Board approved the construction manager-at-risk construction delivery method for the construction of this project; and

**WHEREAS**, RISD followed board direction to create a committee for the purpose of identifying program needs at Forest Meadow Junior High School; and

**WHEREAS**, this is phase one of a two phase project to address the needs identified by the Program Planning Committee at Forest Meadow Junior High School; and

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Richardson Independent School District hereby approves the Guaranteed Maximum Price in the amount of \$18,233,836 for Phase One of a construction project at Forest Meadow Junior High School to include site grading, paving, and site utilities as well as early release of building steel, roofing, and electrical.

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2022

**Department:** Strategy and Engagement

**Submitted by:** Tabitha Branum, Interim Superintendent  
Melissa Heller, Chief of Strategy and Engagement

## **ACTION ITEM**

**TOPIC: Graduate Profile Partnership with Engage 2 Learn**

**BACKGROUND INFORMATION:**

Graduate profiles are **descriptions of attributes, or knowledge, skills and attitudes**, which an educational community intends its graduates will develop through their study to equip them for their future education or employment. Graduate profiles are developed at both the college and high school levels to clearly articulate the graduate expectations for all stakeholders. Ultimately, the graduate profile is then used by a strategic planning team to develop the objectives and strategies necessary to move the district from where they are currently as a system to where the system needs to be to fully actualize the profile. It should become a part of the culture of the district. Every part of the organization should be able to recognize how their role contributes to the attributes, knowledge, skills and attitudes of the students.

After a comprehensive review process, RISD recommends Engage 2 Learn to facilitate the development of the RISD Graduate Profile. Engage 2 Learn is an education consulting team that provides comprehensive education consulting services to school districts across the state. They support districts in a breadth of services including development of graduate profile, strategic planning services and coaching development models. Reference checks included Dallas, Houston and Arlington ISD. These are just a few districts currently partnering with Engage 2 Learn.

**Superintendent Recommendation:**

The Superintendent recommends the Board of Trustees approve Engage 2 Learn as the partner organization to facilitate the development of the Richardson ISD Graduate Profile as presented.



# Graduate Profile

**Project Overview**  
**March 7, 2022**

# Presentation Table of Contents



- 1** What is a Graduate Profile?
- 2** Why is a Graduate Profile Important?
- 3** Project Overview & Timeline
- 4** Resources & District Examples
- 5** Q&A

# What is a Graduate Profile?



## **Vision for Learning**

- Locally developed with input from all stakeholders for all RISD students
- Includes the academic, personal and interpersonal competencies that students should possess upon graduation from Richardson ISD
- Clear vision for the development of action plans that support outcomes for all RISD learners

# Why is a Graduate Profile important?



## Shared beliefs and vision

- Learner skills identified to ensure learning experiences are aligned
- Enhanced sense of community engagement and collaboration
- Foundation for district vision and strategic planning process

# Project Overview & Timeline



## Phase 1: Community Engagement - March & April

- Community Summits
- Online Survey
- Focus Groups



# Project Overview & Timeline



## Phase 2: Design - April & May

- District team of 25-30 stakeholders representing the community
- Review input from Community Engagement Phase (Community summits, online survey, focus groups)
- Collaboratively develop key components of the profile - including beliefs, learner profile, learner outcomes, goals/strategies

# Project Overview & Timeline



## Phase 3: Create - May & June

- Defined competencies of the Graduate Profile
- Initial draft presented to the Board of Trustees for feedback
- Revise, if necessary and final Board presentation for adoption

# Resources



- Partner with engage2learn for facilitation and design support
- District facilities to host community engagement activities and Design Team meetings
- District staff to support final visual representation of the profile and communication resources to share out with the community



# District Examples

## Our Learner Outcomes

### *All students will:*

- Each learner will be prepared for post-graduate success.
- Each learner will make progress towards their academic and career goals through a personalized plan.
- All students will be provided with opportunities to engage in the community or school through service projects.
- Each learner will achieve personal success by integrating academic skills to produce creative solutions in all life situations.
- All students will demonstrate effective oral, non-verbal, written, and digital communication in academic, social, and work context.

## Our Learner Profile



### *Arlington ISD learners will...*

- Communicate Effectively
- Collaborate
- Think Critically
- Solve Problems
- Self-Regulate
- Model Responsible Citizenship



# District Examples

## Learner Profile

### The Learner...

#### **Problem solves using:**

Critical thinking  
Analytical skills  
Perseverance  
Innovation  
Resources  
Collaboration  
Ownership

#### **Communicates through:**

Understanding the audience  
Active listening

Nonverbal interaction  
Digital integration  
Oral presentation  
Writing  
Civility

#### **Adapts through:**

Open-mindedness  
Problem solving  
Time management  
Persistence  
Coping skills

#### **Contributes through:**

Empathy  
Active listening  
Passionate engagement  
Preparation  
Investment  
Respect  
Confidence

# e2L Sample District Partnerships

District		Students	Strategic Design: Learner Profile
	Cincinnati, OH PS	36,033	<a href="#">Cincinnati PS (OH) SD Brochure</a>
	Frenship ISD	10,800	<a href="#">Frenship SD Brochure</a>
	Katy ISD	85,700	<a href="#">Katy SD Brochure</a>
	Arlington ISD	62,085	<a href="#">Arlington SD Brochure</a>

# Q&A

**BOARD OF TRUSTEES**  
**Richardson Independent School District**  
**Richardson, Texas**

**Date:** March 7, 2022

**Division:** Teaching and Learning

**Submitted by:** Dr. Kristin Byno, Assistant Superintendent of Teaching and Learning

## **INFORMATION ITEM**

**TOPIC: Teaching and Learning-K-12 Math Curriculum**

**Background:** Tonight is the second presentation in a 4-part series facilitated by the Teaching and Learning Department. The purpose of the presentation is to provide the Board an overview on how the department approaches developing, implementing, supporting and assessing the Texas Essential Knowledge and Skills (TEKS). The initial presentation will focus on K-12<sup>th</sup> math curriculum. The presentation will anchor the Board and the community in the district's priority for the academic growth and success for ALL students.



# Academic Board Update

## Mathematics

March 7, 2022



# Meet the Mathematics Team



**Dr. Kristin Byno**

**Assistant Superintendent**



**Dr. Denise Beutel**  
**Executive Director**



**Audrey Leppke**  
**Elementary**  
**Specialist**



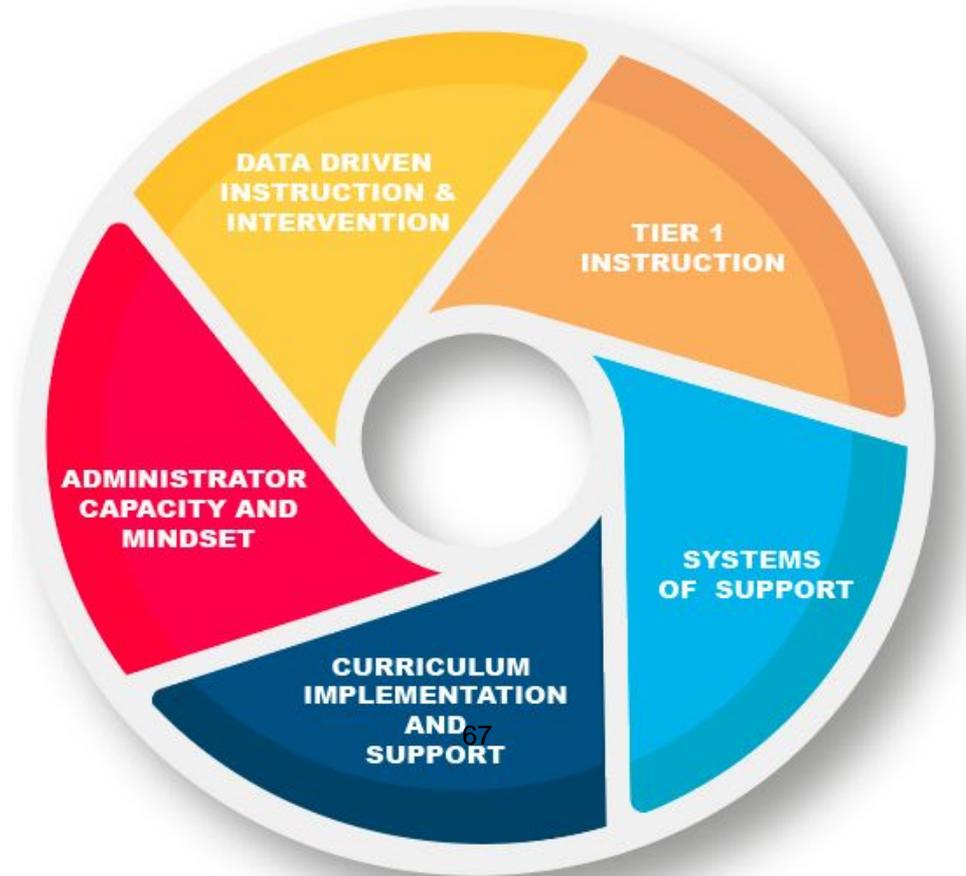
**66 Julie Teague**  
**Interim Director**



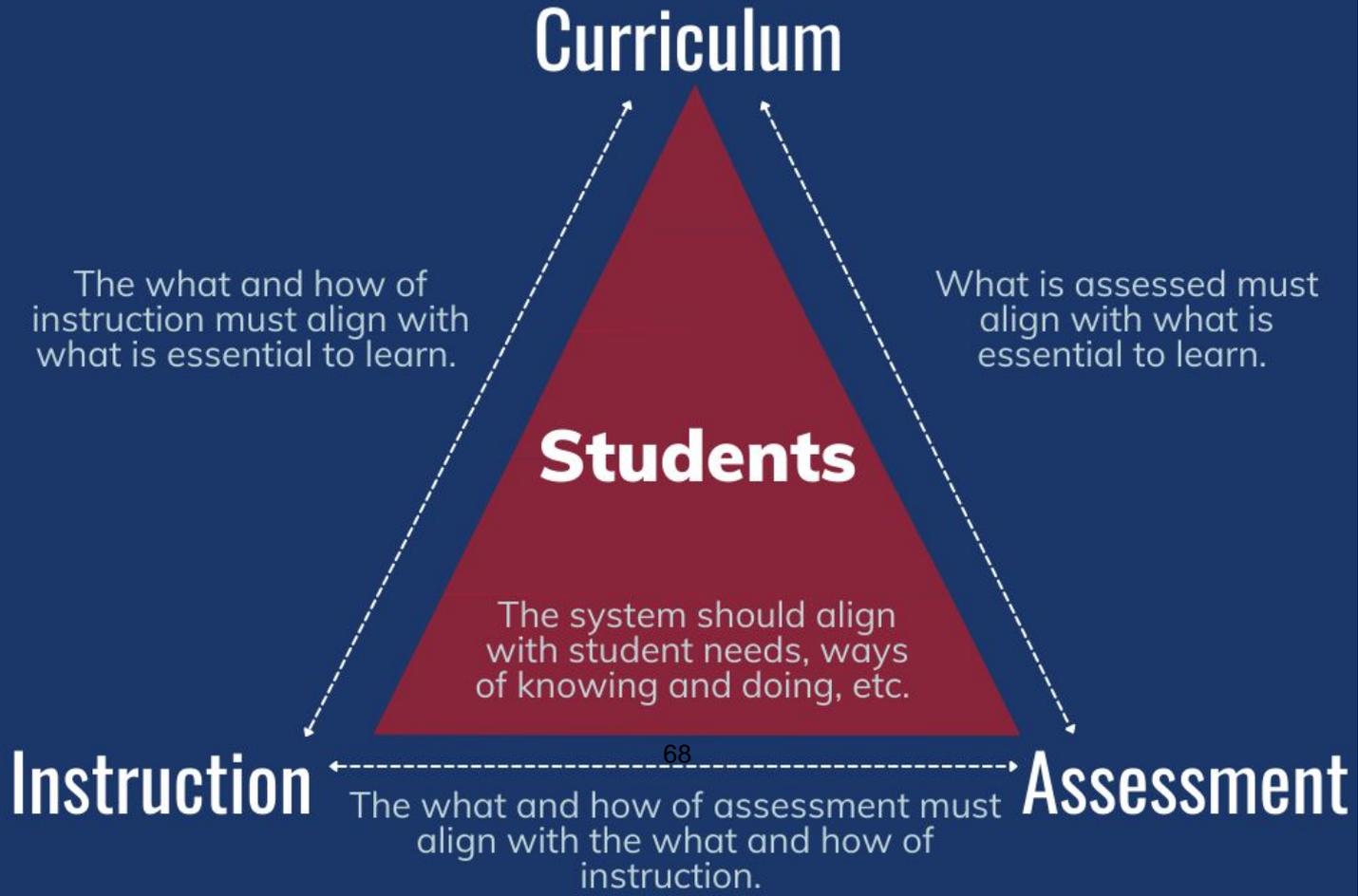
**Michal Grissom**  
**Secondary**  
**Specialist**



# Teaching & Learning Pillars



# THE TEACHING AND LEARNING TRIANGLE





# Our Objectives

In this presentation, we will:

- Inform how Math TEKS are the foundation of our curriculum and daily instruction
- Explain how curriculum and instruction support student mastery of course level mathematical concepts
- Detail supports in place for students, teachers and campus leaders
- Celebrate growth and showcase our next steps



# Philosophy / Why

- Mathematics is the gateway, not the gatekeeper
- Success in Algebra 1 is a predictor for high school

**We need a math  
mindset shift!**

that integrates

application of

of mathematics



# Standards-Based Curriculum (TEKS)

Texas Essential Knowledge & Skills

Vertical Alignment (PK-12)

Year at a Glance (Sequence)

Instructional Focus Document

Sequenced Instructional Units <sup>71</sup>

## Curriculum

TEKS = “The What”  
(Required by the  
State Board of Education)

## Instruction

“The How” = Lessons  
(TRS supplies no lessons)



# Foundational Concepts of Mathematics

Numeracy

8.2A extend previous knowledge of sets and subsets to describe relationships between sets of real numbers;



Computational Skills

4.4A add and subtract whole numbers and decimals to the hundredths place using the standard algorithm;



Algebraic Reasoning

1.5E Understand that the equal sign represents a relationship where expressions on each side of the equal sign represent the same value;



An Understanding of Mathematics



I do, We do, You do...but not necessarily in that order!

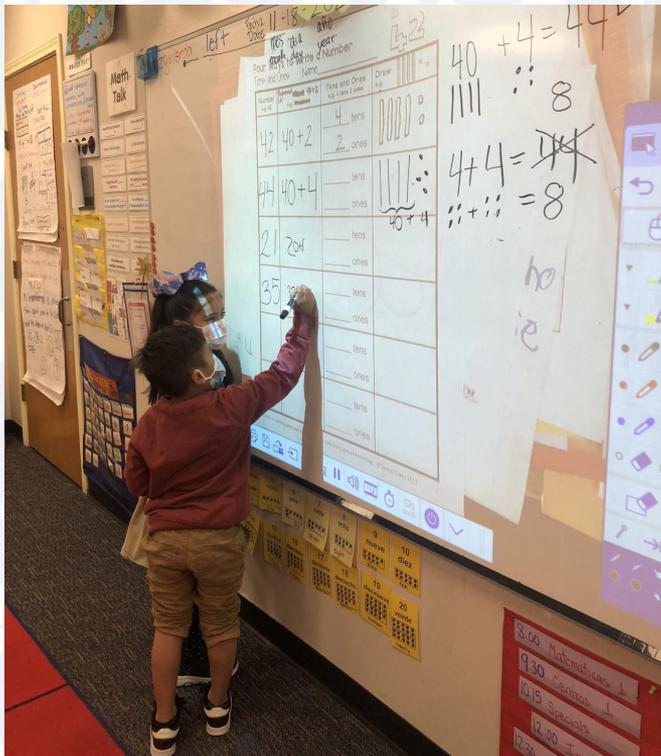




# Math Instruction Through Engagement and Inquiry



# Whole-Class Instruction



Ms. Enderica  
1st Grade Bilingual  
RISD Academy



Ms. Saleh  
PreCalculus  
Pearce HS



Ms. Dale  
Algebra 1  
Lake Highlands HS



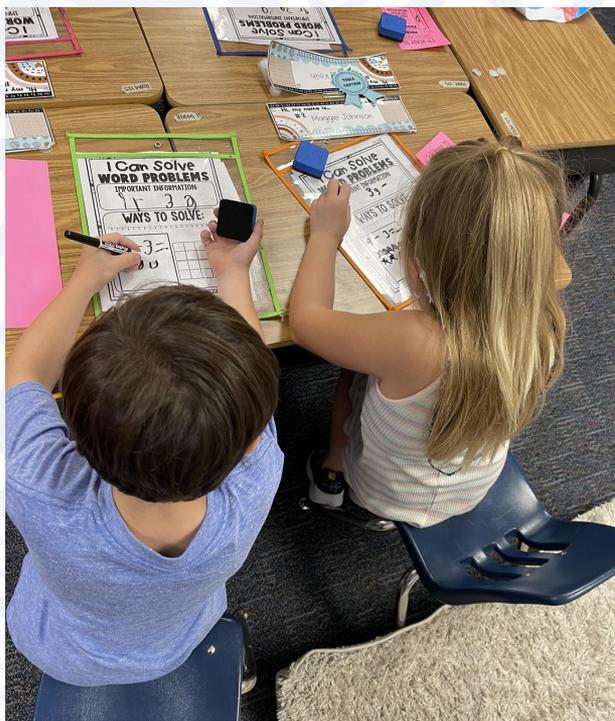
Ms. Cantu  
2nd Grade  
MST Elementary

Small Group  
Instruction

**Hands-On  
Manipulatives**



Ms. Ariza  
6th Grade  
MST Elementary

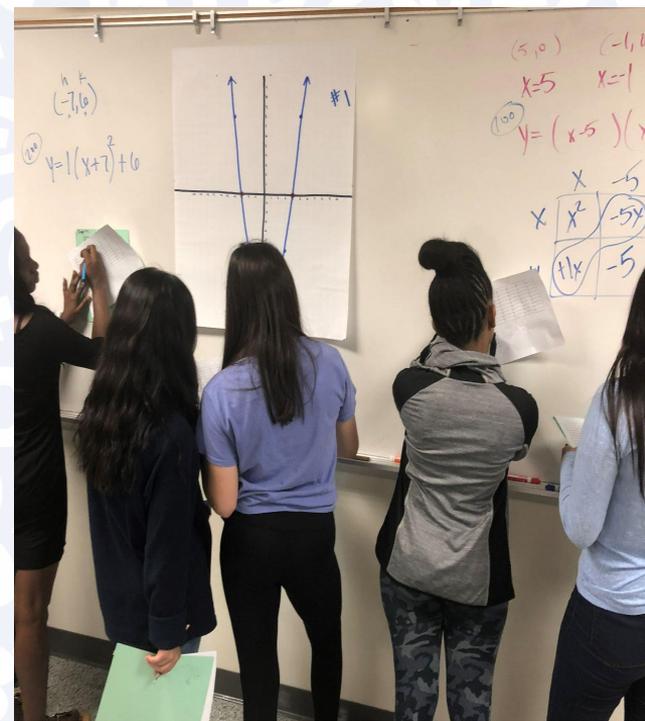


Ms. Knox  
1st Grade  
Bowie Elementary

# Problem Solving



Ms. Dale  
Algebra 1  
Lake Highlands HS

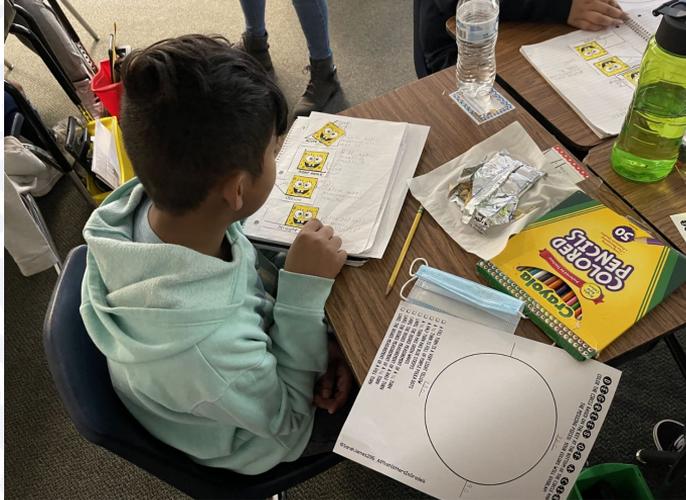


Ms. Grissom  
Algebra 1  
Berkner HS

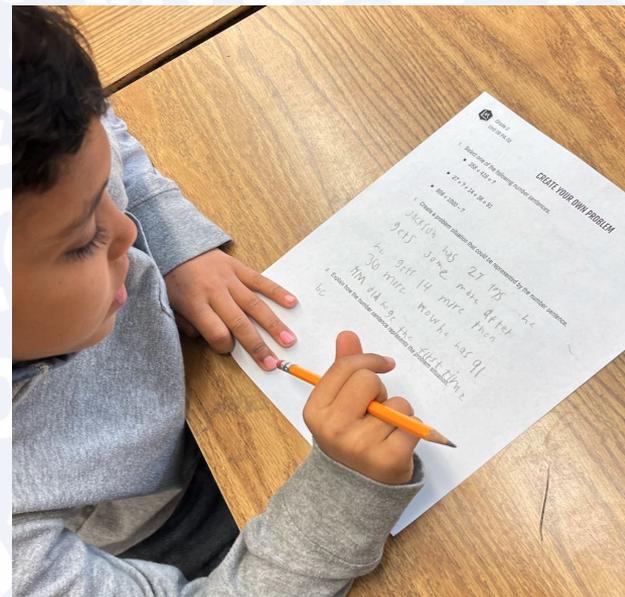


**Meaningful  
Discourse**

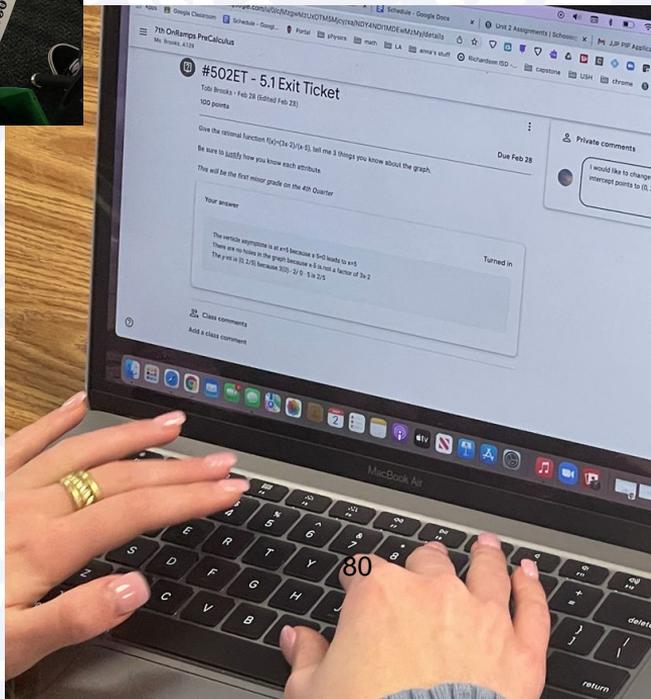
Tobi Brooks  
Pearce HS



# Writing in Mathematics



Ms. Joya's  
4th Grade  
Heights Elementary



Ms. Puente's Class  
2nd Grade  
MST Magnet

Pearce HS Student  
Precalculus



# Data Driven Decisions

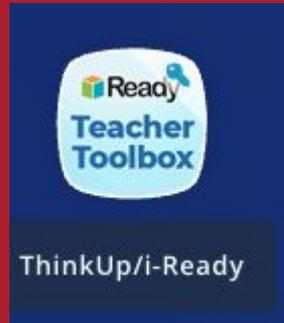


## State Assessments: Five Year Comparison ~ Richardson ISD ~

Subject Test	Spring 2021				Spring 2020			Spring 2019				Spring 2018				Spring 2017			
	#	PASS	MEET	MAST				#	PASS	MEET	MAST	#	PASS	MEET	MAST	#	PASS	MEET	MAST
	Tested	%	%	%				Tested	%	%	%	Tested	%	%	%	Tested	%	%	%
3rd Grade Math	2671	64%	35%	19%				3012	78%	52%	29%	3147	78%	52%	29%	3093	77%	53%	32%
English	2589	66%	36%	20%				2752	79%	54%	31%	2999	79%	53%	30%	3030	78%	53%	32%
Spanish	82	27%	6%	4%				260	67%	32%	11%	148	55%	22%	8%	63	40%	16%	10%
4th Grade Math	2546	62%	41%	27%				3126	72%	47%	29%	3018	77%	52%	31%	3073	76%	53%	32%
English	2509	63%	42%	27%				2989	74%	49%	31%	2955	77%	52%	32%	3016	77%	54%	33%
Spanish	37	11%	8%	0%				137	34%	12%	4%	63	40%	16%	6%	57	37%	11%	5%
5th Grade Math	2567	70%	49%	30%				2950	81%	58%	39%	3038	85%	63%	38%	2913	84%	57%	33%
English	2532	70%	49%	31%				2890	82%	59%	40%	2969	86%	63%	38%	2870	84%	58%	33%
Spanish	35	37%	6%	3%				60	37%	12%	5%	69	62%	26%	12%	43	49%	14%	0%
6th Grade Math	2688	73%	49%	27%				2979	85%	59%	33%	2880	83%	55%	30%	2775	80%	55%	32%
7th Grade Math	994	31%	7%	1%				1561	63%	23%	4%	1575	64%	25%	7%	1596	59%	26%	5%
8th Grade Math	2701	56%	33%	10%				2964	83%	59%	22%	2846	82%	56%	19%	2972	82%	57%	22%
Algebra I EOC	3209	67%	36%	21%		81		2930	86%	67%	46%	3067	84%	62%	41%	3017	83%	55%	35%



# Instructional Resources



Pre-Assessment					
Scaffolding Resources					
<a href="#">Solve one-step and two-step word problems</a> (iXL) <a href="#">Writing Equations Practice</a> (Google Slides) <a href="#">Writing &amp; Solving Equations Practice</a> (Google Slides)					
Learning Objective	Solve a system of linear equations by looking at a table of values and identifying the solution	Solve a system of linear equations by graphing and identifying the solution	Solve a system of linear equations using a substitution method?	Solve a system of linear equations using an elimination method	
Content SE Essential Standards	A.2.I, A.3.F, A.5.C				
What specificity is there?	L4W L4W F L4W		4th grade		5th grade
Process SE					
ELPS	ELPS.c.1A - use prior knowledge and experience		These are the TEKS that align with the 5th grade essential standards. If your students are unable to do the 4th grade standards, please use the Adjusted Pacing Tool and resources attached to it.		6th grade
	ELPS.c.1E - internalize new basic and academic concept and language attainment				

4th grade	5th grade	6th grade
<b>4.5A</b> Represent multi-step problems involving the four operations with whole numbers using strip diagrams and equations with a letter standing for the unknown quantity. <i>Readiness Standard</i>	<b>5.4B</b> Represent and solve multi-step problems involving the four operations with whole numbers using equations with a letter standing for the unknown quantity. <i>Readiness Standard</i>	<b>6.7B</b> Distinguish between expressions and equations verbally, numerically, and algebraically.
None.	<b>5.4E</b> Describe the meaning of parentheses and brackets in a numeric expression. <i>Supporting Standard</i>  <b>5.4F</b> Simplify numerical expressions that do not involve exponents, including up to two levels of grouping. <i>Readiness Standard</i>	<b>6.7A</b> Generate equivalent numerical expressions using order of operations, including whole number exponents and prime factorization.



# Launch Activity or Pre-assessment

## Launch Activity

The launch activity is based on the second grade standards that your students should be able to do with little to no assistance. If your students are successful with this activity, they are ready to use the standard pacing for this unit. If not, use the adjusted pacing for the unit to give your students a chance to review what they may have missed.]

[Launch for Foundations of Numbers!](#) [Paper Version of Launch Activity](#)

[Launch Foundation of Numbers: Spanish](#)

[Paper Version of Launch Activity in Spanish](#)

## Launch for Foundations of Numbers!

### **Adjusted Pacing**

**If students require additional support prior to beginning the unit**

**These are resources to support the prerequisite skills found in 2nd grade, that are essential in 3rd grade.**

[Forms of Numbers](#)

[Understanding Numbers](#)

[Standard and Expanded form](#)

[Monster Comparisons](#)

[Ordering Numbers](#)

[Compare and Order-Engaging Mathematics](#)

[Spanish Resources for prerequisite skills](#)



# Unit Preview Videos

These previews include:

- Deep dive into the TEKS
- A focus of Essential TEKS
- Alignment to other grade levels
- Ways in which these TEKS have historically been tested
- Vocabulary for the unit
- Misconceptions students may have
- Instructional Strategies and Ideas for teaching and planning
- A look at the resources we are providing in the Pacing Tools

A screenshot of a web browser displaying a Desmos activity builder interface. In the top left corner, there is a small video feed of a woman. The main content area is titled 'STUDENT SCREEN PREVIEW' and shows a task with the instruction 'Make the sad man happy again.' Below the text is a cartoon illustration of a man's face with a sad expression, set against a brown background. The man has a blue turtleneck and a yellow circle with a plus sign is positioned at the bottom center of the image, indicating a point of interaction. The browser's address bar shows the URL 'desmos.com/activitybuilder/custom/5a247cd26fb8e1104a5f097f#preview/33e795fd-508c-4544-a9...'. The browser's tab bar shows several open tabs, including 'Parts', 'Verte', 'Flippi', 'Verte', 'Identi', and 'Flippi'. The browser's bookmark bar shows 'ing Minds', 'Flippi', 'RISD Mail', '2019-2020 Campus...', 'Carva', 'Routines for Reaso...', 'Formative', 'Numeracy tasks', and 'Other bookmarks'. The page number '84' is visible at the bottom center of the screenshot.



# Measuring Curriculum Implementation

- Learning Community Collaborative walkthroughs
- Active participation in PLCs
- Student Performance on STAAR/EOC, MAP, Quarterly Summative Assessments, and Unit Performance Assessments
- Monitoring student growth



# Celebrations of Support

## Systems of Support Celebrations

- **TxNSI Texas Network for School Improvement**
  - Targeted support and Professional Learning from UT Dana Center in collaboration with Educate Texas & Learning Forward
  - Goal to increase on-track/CCMR outcomes for students of color and low SES (Algebra for ALL)
- **Parent Supports**
  - 3rd and 4th grade flashcards to go home
  - Parent University
  - Campus Math nights and enrichments



# Celebrations



We support 1,351 teachers



We have made over 120 campus visits this year



We have offered 195 PDs this year

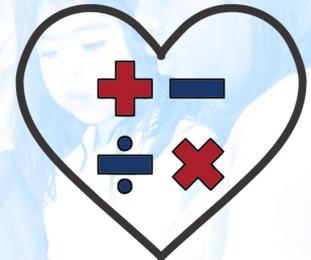


We have been part of over 60 PLCs this year



87

We have provided math manipulatives for each new math section and are addressing needs as they come up.



We share our passion for math every day



# Next Steps

- Familiarize teachers and students with new test items coming on STAAR 2.0
- Continue training teachers on Inquiry and Problem Based Learning models
- Continue Tier 1 instruction and focus on student growth
- Continue supports & resources for Tier 2 & 3 students
- Continue focus on Priority Standards
- Continue family outreach efforts



Thank you for your time!

Questions?

**BOARD OF TRUSTEES  
Richardson Independent School District  
Richardson, Texas**

**Date:** March 7, 2022  
**Department:** Accountability & Continuous Improvement (ACI)  
**Submitted by:** Tabitha Branum, Interim Superintendent  
Jacob Cortez, Executive Director for ACI

## **INFORMATION ITEM**

**TOPIC: Middle of Year MAP Results and Multi-Tiered Systems of Support (MTSS)**

### **BACKGROUND INFORMATION:**

House Bill 3 (HB 3) amends Texas Education Code (TEC) to add Sec. 11.185 and 11.186 to include plans that target early childhood (EC) literacy and math proficiency and college, career, and military readiness (CCMR).

Tonight the administrative team will share the results of the middle of the year Measure of Academic Progress (MAP) results for Reading and Math in grades Kindergarten through 8<sup>th</sup> Grade. The presentation will report the growth observed from beginning to middle of the year, how the district and campuses are responding to the information provided and strategies used by campuses to engage parents.



# Middle of the Year MAP Results

March 7, 2022

# Map Growth: Winter Term



- MAP Growth was administered from January 3 to January 28.
- Students in grades Kindergarten through 10 were assessed based on subject.
- Subjects assessed included Reading, Mathematics, and Science.
- 71,712 assessment events occurred during the assessment window.
- About 94% of identified students in grades K-10 were assessed in Reading, while about 93% of identified students in grades K-10 were assessed in Math (down 1% and 2% respectively from Fall 2021).

# Using MAP Data Measures



## Average Scores

The RIT Score shows the level of achievement for a student. RIT scores are continuous for grades K-12.

## Growth Projections

MAP provides projected growth measures between terms for each student by subject and grade level.

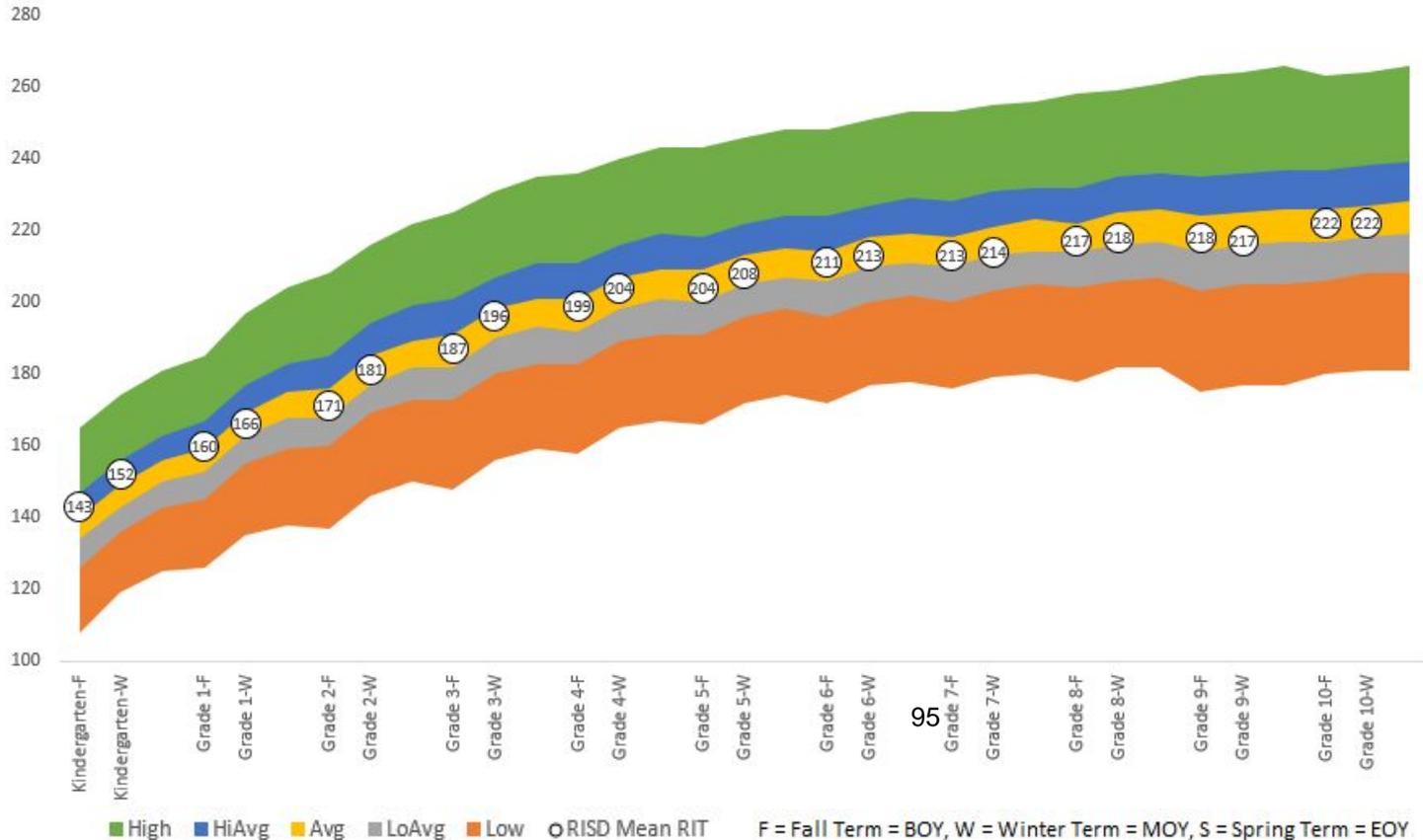
## STAAR Projections

The STAAR Projection aligns a student's MAP achievement level with likely performance on STAAR.

1

# Average Scores

# MAP Average RIT Score by Grade Level: Reading (Winter)



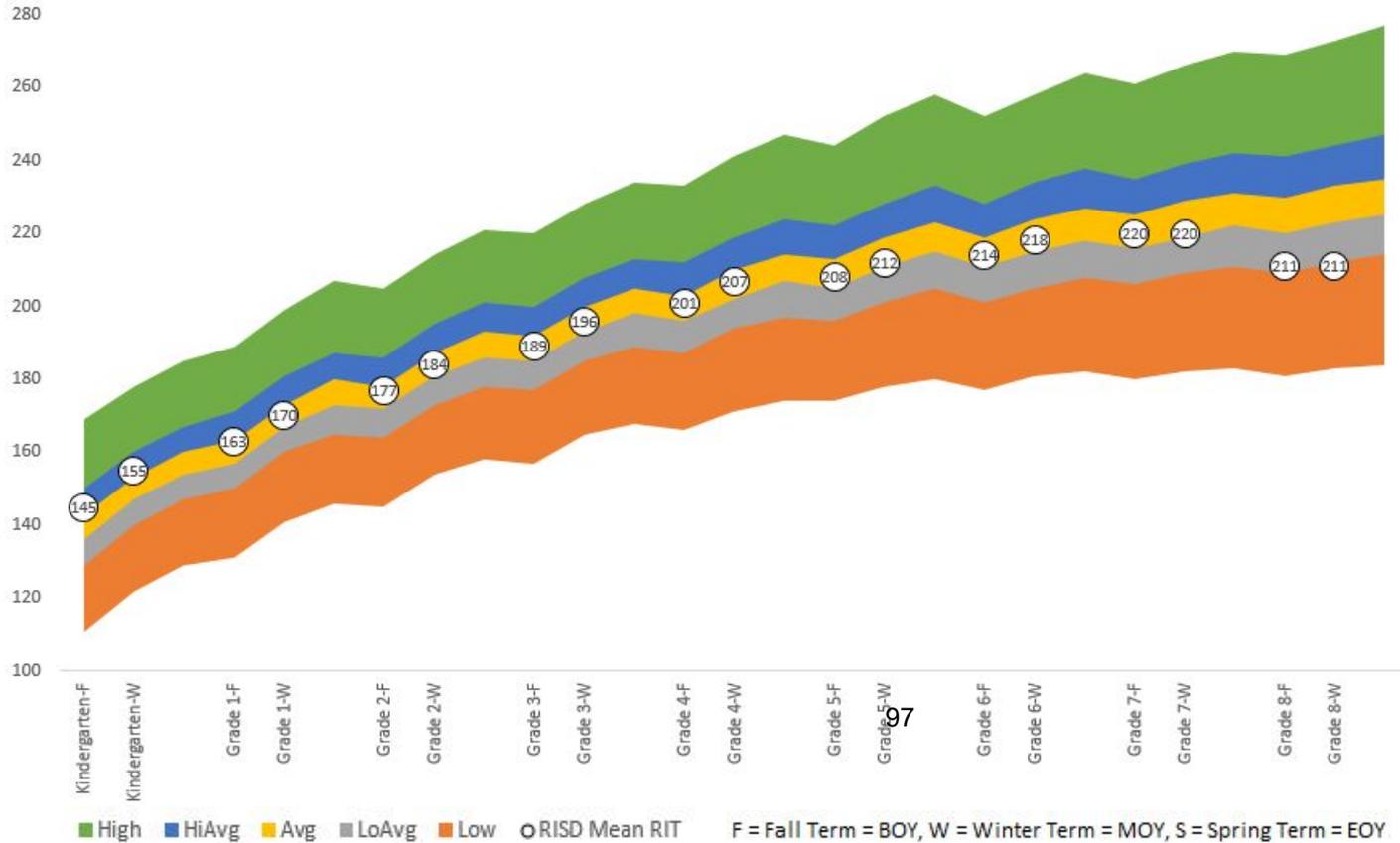
In Reading, the average RIT score for RISD students remained in the “Average” to “High Average” range.

# MAP Average RIT Score by Grade Level: Reading (Winter)

Grade Level	Winter 2022							
	All Students Mean RIT	White Mean RIT	Afr Amer Mean RIT	Hispanic Mean RIT	Asian Mean RIT	EcoDis Mean RIT	Current ELL Mean RIT	Current SPED Mean RIT
All Grades	200	207	193	198	198	197	189	187
Kindergarten	152	158	147	148	149	148	145	147
Grade 1	166	175	160	160	161	161	156	159
Grade 2	181	191	173	174	180	176	168	168
Grade 3	196	205	190	190	195	190	185	183
Grade 4	204	215	198	197	203	199	194	191
Grade 5	208	218	203	201	211	203	197	194
Grade 6	213	223	209	206	213	209	202	199
Grade 7	214	225	211	208	218	210	201	197
Grade 8	218	229	213	211	220	213	202	202
Grade 9	217	228	214	209	222	214	195	204
Grade 10	222	232	217	217	225	219	202	206

In Reading, there is a need to keep the equity gaps close in early elementary grades (K-2) to prevent widening over time.

# MAP Average RIT Score by Grade Level: Math (Winter)



In Math, the average RIT score for RISD students remained in the “Average” to “High Average” range.

# MAP Average RIT Score by Grade Level: Math (Winter)

Winter 2022								
Grade Level	All Students Mean RIT	White Mean RIT	Afr Amer Mean RIT	Hispanic Mean RIT	Asian Mean RIT	EcoDis Mean RIT	Current ELL Mean RIT	Current SPED Mean RIT
All Grades	196	204	190	192	196	193	188	186
Kindergarten	155	162	150	150	154	151	149	148
Grade 1	170	179	164	165	170	166	163	164
Grade 2	184	193	177	178	185	180	176	172
Grade 3	196	205	190	189	198	191	188	184
Grade 4	207	217	199	201	206	202	200	193
Grade 5	212	223	206	207	217	208	204	198
Grade 6	218	229	212	213	219	214	210	204
Grade 7	220	232	213	215	226	216	209	203
Grade 8	211	220	209	210	207	210	206	200

In Math, the equity gaps remain fairly proportional between student groups in each grade level.

2

# Growth Projections

# Growth: Reading (Fall to Winter)

Several grade levels had at or above 50% of students meet their projected growth measures from the Fall to the Winter terms.

Grade Level	Winter 2022							
	All Students % Met Growth	White % Met Growth	Afr Amer % Met Growth	Hispanic % Met Growth	Asian % Met Growth	EcoDis % Met Growth	Current ELL % Met Growth	Current SPED % Met Growth
All Grades	50%	54%	48%	46%	52%	48%	46%	45%
Kindergarten	60%	68%	54%	54%	54%	56%	51%	51%
Grade 1	44%	46%	43%	39%	43%	42%	40%	38%
Grade 2	51%	55%	49%	44%	53%	50%	46%	48%
Grade 3	56%	58%	55%	53%	57%	55%	55%	48%
Grade 4	52%	55%	48%	50%	53%	50%	51%	47%
Grade 5	51%	55%	49%	47%	54%	49%	46%	47%
Grade 6	49%	51%	47%	47%	51%	48%	46%	47%
Grade 7	45%	48%	43%	42%	55%	43%	41%	43%
Grade 8	49%	56%	44%	45%	49%	46%	43%	44%
Grade 9	47%	48%	46%	45%	58%	46%	42%	46%
Grade 10	49%	55%	48%	46%	46%	48%	41%	37%

# Growth: Math K-12 (Fall to Winter)

Several grade levels had greater than 50% of students meet their projected growth measures from the Fall to the Winter terms.

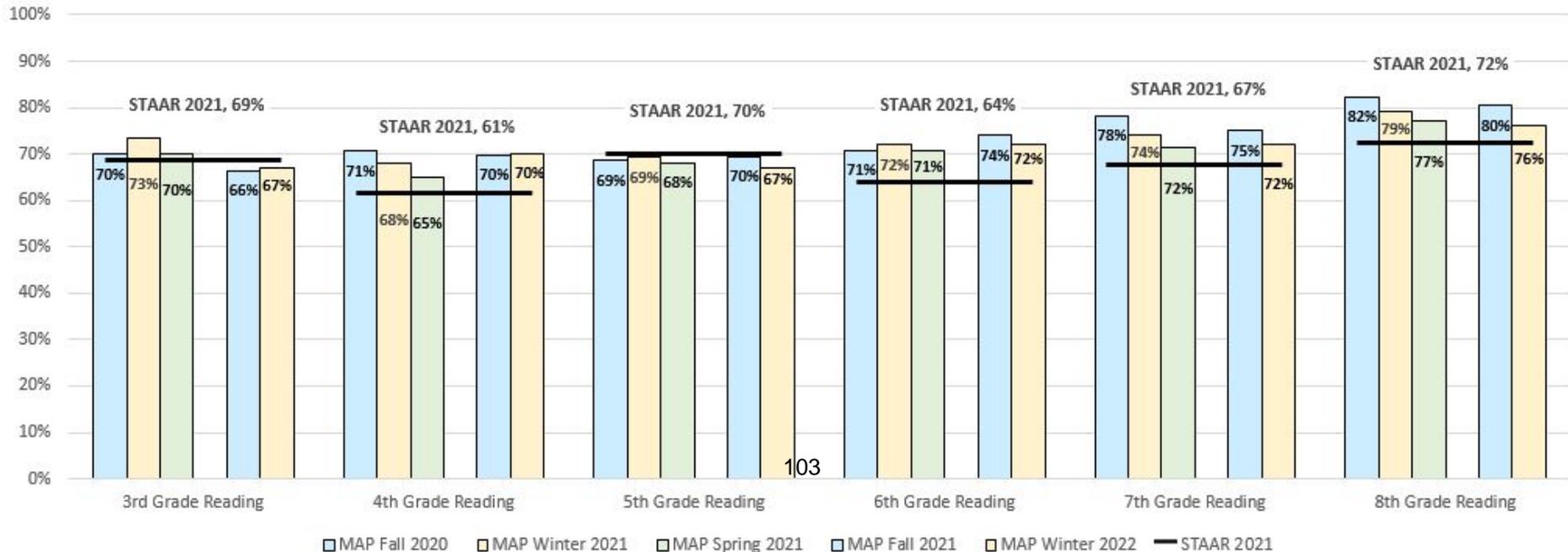
Grade Level	Winter 2022							
	All Students % Met Growth	White % Met Growth	Afr Amer % Met Growth	Hispanic % Met Growth	Asian % Met Growth	EcoDis % Met Growth	Current ELL % Met Growth	Current SPED % Met Growth
All Grades	51%	54%	48%	50%	55%	50%	52%	48%
Kindergarten	58%	63%	54%	57%	57%	56%	57%	53%
Grade 1	46%	50%	42%	43%	57%	45%	45%	42%
Grade 2	48%	53%	43%	45%	53%	46%	49%	43%
Grade 3	59%	60%	62%	55%	68%	60%	59%	52%
Grade 4	56%	56%	49%	60%	55%	55%	60%	50%
Grade 5	52%	55%	48%	52%	54%	50%	53%	49%
Grade 6	54%	57%	52%	54%	56%	54%	53%	54%
Grade 7	38%	40%	37%	37%	39%	38%	38%	40%
Grade 8	43%	45%	42%	42%	47%	43%	44%	46%

3

# STAAR Projections

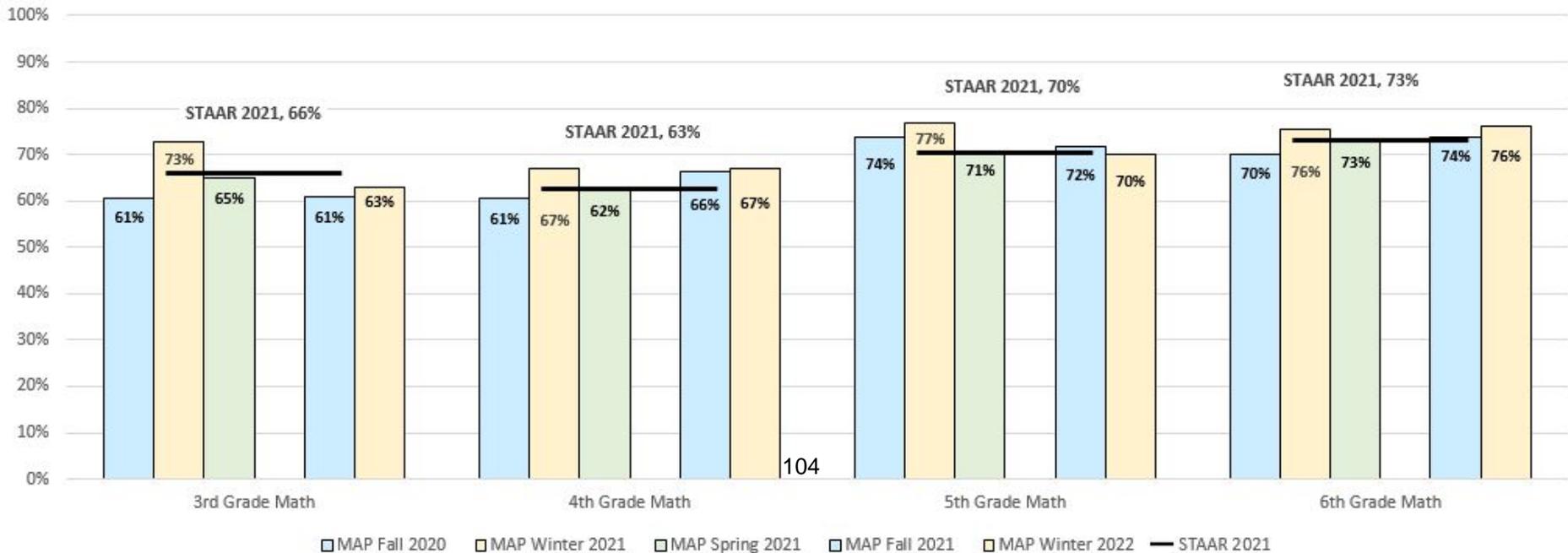
# STAAR Projections at Passing Levels: Reading

The STAAR projections for Winter 2022 are similar to projections in Winter 2021.



# STAAR Projections at Passing Levels: Math

The STAAR projections for Winter 2022 are similar to projections in Winter 2021.



# MAP Summary



Overall, we are seeing student growth from term to term in reading and math.

## Celebrations

- 51% of students met their growth projections in math and 50% met in reading.
- Canyon Creek, Prairie Creek, Thurgood Marshall, and Wallace elementary schools had at least 50% of students meet their projected growth measures in every grade level in reading.
- O. Henry and Richardson Terrace elementary schools had at least 50% of students meet their projected growth measures in every grade level in math.

## Concerns

- Increased loss of instructional time for students and staff as result of Omicron
- Even though we are meeting or exceeding MAP growth projections, we are not accelerating student learning at a fast enough rate to address the “COVID slide”
- Academic gaps continue to exist across demographic groups including Economically Disadvantaged and ethnic groups.
- STAAR Projections: 3rd grade math; 3rd and 5th grade reading
- Maintaining a focus on enrichment and intervention

# How are we responding to MAP results?



## District

- Staying tight to Multi-Tiered Systems of Support (MTSS) implementation plan
- Ongoing training on how to use MAP results and Branching Minds to design intervention
- Providing ongoing professional development, supports and resources to campuses
  - Central Support in team PLCs
  - Focused resources on priority TEKS
  - Strengthening work of Interventionists
- Program evaluations will occur over summer after STAAR to determine effectiveness of ESSER programming

## Campus

- Implementing district Multi-Tiered Systems of Support (MTSS)
- Using Branching Minds to ensure student groups and appropriate resources are being used (Saturday school, etc)
- Elementary Principal PLCs
  - Evaluating planning time for teachers
  - How are we growing ALL students? (Approaches to Meets; Meets to Masters, etc)
- Continued focus on parent engagement and student goal-setting
- Keep the “Main Thing the Main Thing”-High Fidelity Tier I instruction

# Questions about Map Data



Thank you