



Agenda of Regular Meeting

Thursday, May 4, 2023

The Board of Trustees

Richardson ISD

A Regular Meeting of the Board of Trustees of Richardson ISD will be held Thursday, May 4, 2023, beginning at 6:00 PM in the Administration Building, 400 S. Greenville Ave, Richardson, TX 75081.

Prior to or during consideration of agenda subjects, the board will hear public comments from any member of the public who has complied with District procedures for signing up to speak. The notice for this meeting was posted on May 1, 2023 .

Public Comments: - Persons wishing to address the Board must complete an online Public Comment form by signing up at <https://web.risd.org/board/public-comments/> beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00 p.m. on the posted meeting date. Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office during normal business hours at 469-593-0403 (español 469-593-0312) for assistance. Persons wishing to speak must complete the online registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.

Disruptions. Disruptive behavior will not be tolerated during a meeting. After providing at least one warning to a disruptive visitor, the presiding officer may request assistance from law enforcement officials to remove from the meeting any person who continues to disrupt the meeting by utterances or actions. A visitor who exhibits disruptive behavior in a subsequent meeting may be issued a trespass warrant. It is a criminal offense for a person, with intent to prevent or disrupt a lawful meeting, to substantially obstruct or interfere with the ordinary conduct of a meeting by physical action or verbal utterance. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

I. CALL TO ORDER

- A. Pledge of Allegiance / Moment of Silence
- B. Announcements / Communications
Recognition of Schools, Students and Staff

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II. PUBLIC COMMENT SECTION

Comments from visitors who submitted the form requesting to address Board Members.

- A. Agenda Related Topic

B.	Non-Agenda Related Topic	
III.	CONSENT / CONFIRMATION AGENDA ITEMS	
	Submitted for Action and/or Information	
A.	Minutes of April 13, 2023, and April 27, 2023	
	Action Item	
B.	Human Resources Report	12
	Action/Information Item	
C.	Recommended Specified Best Value/Low Bids, Contracts and Cumulative Purchases	16
	Action/Information Item	
	Part A: New Bids - For Approval	
	Miscellaneous Consultant Services	
	Sandra Benevidez-Perez dba Immig8 Inc. (transcript evaluations)	
	Mary Kay Reynolds (consultant)	
	Andrea Shonte Pickens dba Andrea Pickens & Associates, LLC (Prof Staff Development)	
	Readers2 Leaders (In-School Tutoring & Coaching)	
	Journeyman Ink LLC (Prof Staff Dev workshops, retreats)	
	Corwin Press, Inc (Prof Staff Development)	
	Shakespeare Dallas (Workshops & performances)	
	Athletic & P.E. Equipment, Supplies, & Related Items	
	Two-Campus HVAC Upgrades	
	Public Address (PA) Equipment, Supplies and Service including various sound systems	
	Point of Sale (POS) for Child Nutrition Department	
	Part B: Bid Renewals - For Approval	
	Elevator and Wheelchair Lifts - Service and Inspections	
	Custodial Supplies	
	Part C: Contract Information (Greater than \$100,000) - For Approval	
	ESS South Central - Substitute Staff Placement (Equalis Contract #R10-1105C)	
	Netsync Network Services - Student devices as part of regular summer refresh (RISD # 21-124)	
	City of Dallas - SRO's SY 22-23	
	Tyler Technologies Inc. - Annual Maintenance ERP fee (RISD # 1521)	
	Apple Computer Inc. - iPads to cover losses, damages, and added enrollment for 2023-24 and subsequent years (DIR-TSO-3789)	
	SAS Security Alarms - Materials and License for new surveillance at FMJH (RISD # 23-245)	
	Instructure - Instructional resource tool (Region 10 Ed Tech # ET221905)	
	MCA Communications Inc. - Communication system that allows users to communicate across the entire district (TIPS 230105)	
	Cloud Ingenuity, LLC - District-wide access controls upgrade project phase 1A (DIR)	
	Flinn Scientific, Inc. - Microscopes to supplement all elementary school campuses (RISD # 21-121)	
	MCA Communications Inc. - Radios for all RISD schools and facilities that will allow users to communicate districtwide (TIPS 230105)	
	Window Film Depot - Window film, mandate by state (TIPS 220101)	
	Sunbelt Pools - Replaster PHS pool (Buyboard # 613-20)	
	Impact Environmental Services - Pearce Abatement (RISD #1528)	
	United Mechanical - change order for Multi campus HVAC project	
	Landmark Interior Builders - CTE culinary lab refresh at PHJH (RISD # 22-181)	
	Landmark Interior Builders - CTE Culinary lab refresh at RNJH (RISD # 22-181)	
	HP EnviroVision - Asbestos abatement in areas of construction at FMJH (RISD #1528)	

Follett Higher Education - Dallas College Dual Credit Digital Textbooks for Spring 2023 (EPCNT Grand Prairie ISD 18-08)

Part D: Interlocal Agreements, Memorandums of Understanding, and Other - For Approval

Interlocal Agreements:

University of Texas at Arlington - Support Effective Educator Development (SEED) grant (four year term)

Memorandums of Understanding:

Tarleton State University - To provide automatic acceptance of students graduating within the top 50% of their respective classes from Richardson ISD and a scholarship program.

Other:

None

Part E: Contracts, Contract Modifications & Change Orders: Less than \$100,000 (Information Only)

TNTP Inc - To provide school support for dual language program expansion and leadership training through June 30, 2023.

NTD Mechanical - Change order for Multi campus HVAC Project

Supplemental Healthcare Services on behalf of Stacy Wells-Walker - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through May 26, 2023

Soliant Health LLC on behalf of Aria Hindman - Fulfill all paraprofessional responsibilities for the position assigned, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.

Rachel Roar - To provide support to Richardson ISDs Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meeting virtually through June 9, 2023.

Soliant Health LLC on behalf of Sheryl Stripling - Fulfill all paraprofessional responsibilities for the position assigned, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.

Part F: Cumulative Purchases - Information Only

Cumulative Purchases from Qualified Vendors:

ALLIED STATES - Region 19

BUY BOARD - Texas Association of School Boards

CCGPF - Collin County Governmental Purchasing Forum

CPGPC - Choice Partners

CTPA - Central Texas Purchasing Alliance

DIR - State of Texas Department of Information Resources

EPCNT - Education Purchasing Cooperative of North Texas

ESC - Educational Service Center

NCPA - National Cooperative Purchasing Alliance

SOURCEWELL - Sourcewell (previously NJPA)

OMNIA Partners - TCPN/IPA/US Communities

PPPCP - Prospering Pals

TIPS - The Interlocal Purchasing System

TPASS - Texas Procurement and Support Services

EQUALIS

D. Schedule of Upcoming Bids	25
Information Item	
E. Bond Expenditure Reports 2016 & 2021	27
Information Items	
F. Budget Status Report	31
Action Item	

G.	Quarterly Investment Report <small>Action Item</small>	39
H.	Approve Recommendation to Terminate the Probationary Contracts of the Employees , identified on the Probationary Contract Termination List, at the end of the contract period in the best interest of the RISD pursuant to Chapter 21 of the Texas Education Code <small>Action Item</small>	54
I.	Approve Recommendation to Terminate the Non-Chapter 21 Contracts of the Employees , identified on the Non-Chapter 21 Contract Termination List, at the end of the contract period in the best interest of the RISD. <small>Action Item</small>	56
J.	Consider Professional Contract Recommendations for 2023-2024 <small>Action Item</small>	58
K.	Consider Report of Refunds of Duplicate Tax Payments over \$500 <small>Action Item</small>	60
L.	Missed School Days Waiver <small>Action Item</small>	63
M.	Adoption of Business and Support Services Policies: •CPC (LOCAL) •CDA (LOCAL) <small>Action Item</small>	
N.	Adoption of Student Policies: •FFAA (LOCAL) •FFAC (LOCAL) •FFBA (LOCAL) •FMF (LOCAL) <small>Action Item</small>	78
IV.	ACTION / INFORMATION ITEMS	
A.	Consider Gifts <small>Action Item</small>	89
B.	Consider Fixed Rate New Money and Refunding Parameter Order <small>Action Item</small>	91
C.	Consider Order Defeasing and Calling Certain Outstanding Bonds for Redemption and Other Related Matters <small>Action Item</small>	93
D.	Consider Variable Rate New Money and Refunding Parameter Order <small>Action Item</small>	95
E.	Consider Approval of the 2023 - 2024 Employee Compensation Plan <small>Action Item</small>	97
F.	Discussion of Legislative Issues <small>Information Item</small>	
G.	Discussion of Student / District Activities	

Information Item

H. Discussion of Upcoming Events

Information Item

I. Discussion of Recently Attended or Upcoming Conferences and Meetings

Information Item

J. Proposal of Future Agenda Items

Information Item

V. **CLOSED MEETING**

If, during the course of the meeting, the Board of Trustees should determine that a closed session is required, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, including but not limited to Section 551.071-Consultation with Attorney and Section 551.074 - Deliberation of duties of public officer.

A. Discussion of Board Operating Procedures

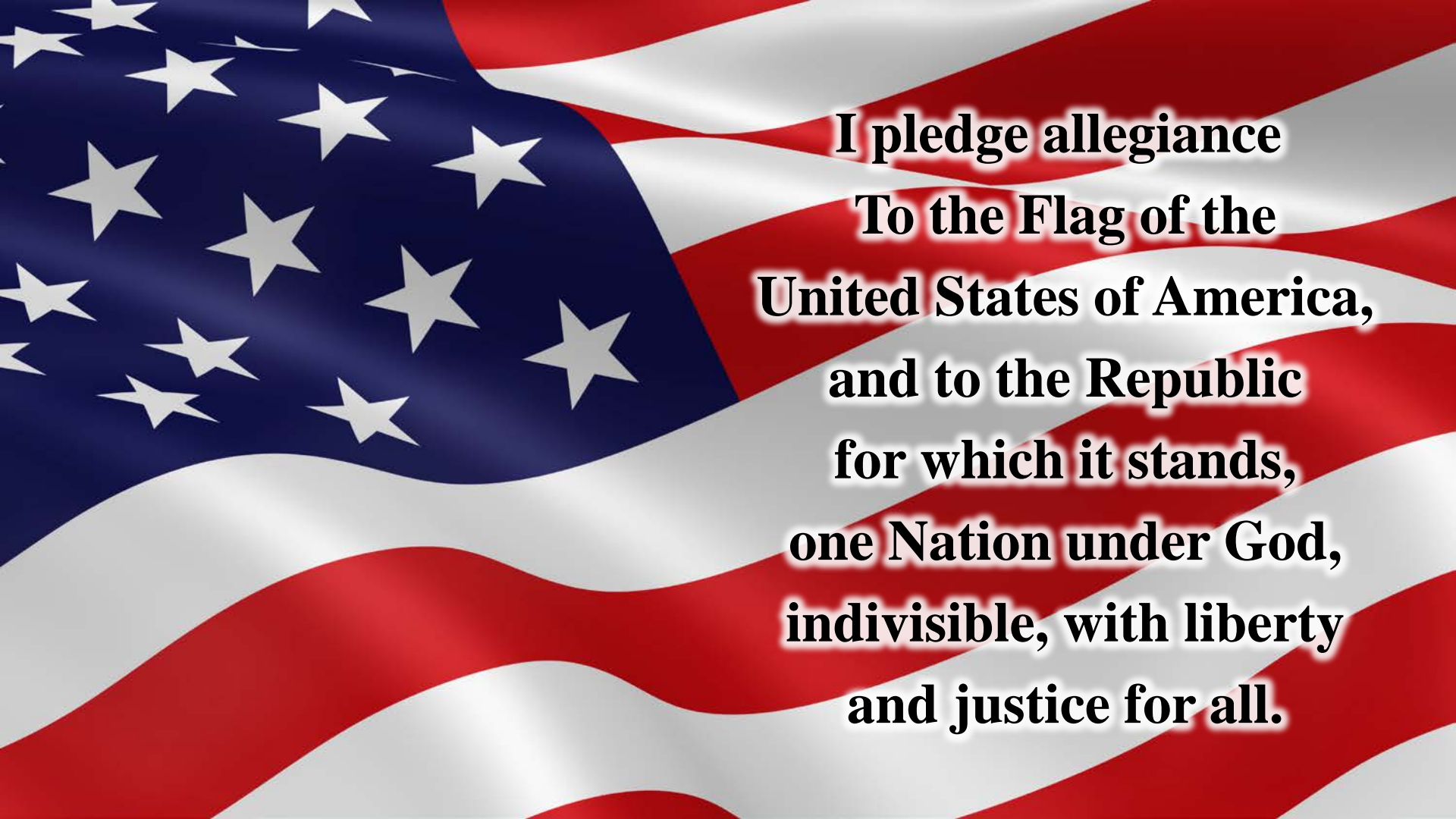
VI. **RECONVENE**

Open Meeting to vote on matters considered in Closed Meeting, if applicable.

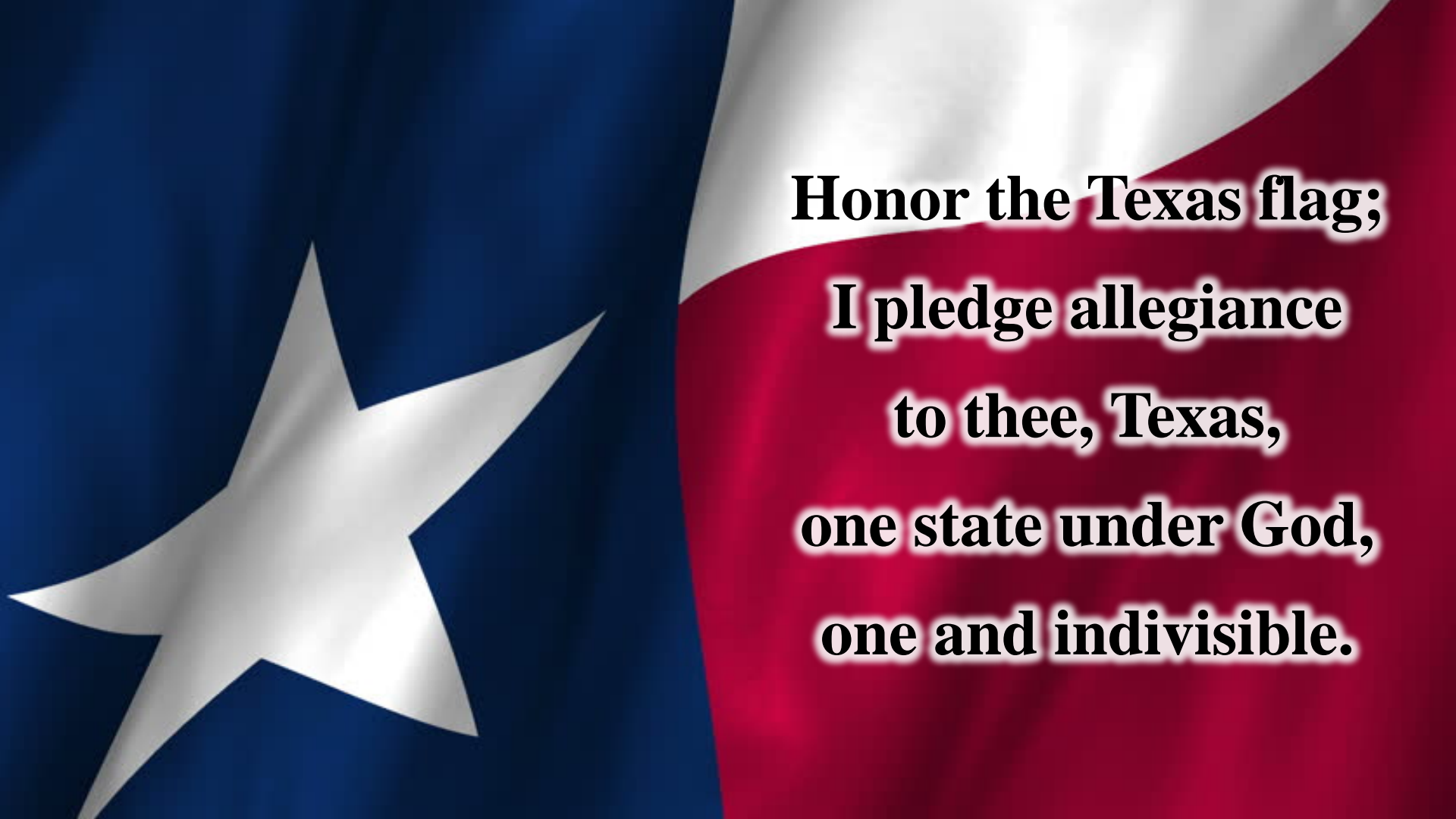
A. Approval of Board Operating Procedures

VII. **ADJOURNMENT**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The background of the image is a close-up, high-resolution depiction of the United States flag. The flag is shown waving, with the blue canton containing white stars and the red and white stripes. The stars are arranged in a grid, and the stripes are wavy, creating a sense of movement. The colors are vibrant and saturated.

**I pledge allegiance
To the Flag of the
United States of America,
and to the Republic
for which it stands,
one Nation under God,
indivisible, with liberty
and justice for all.**



**Honor the Texas flag;
I pledge allegiance
to thee, Texas,
one state under God,
one and indivisible.**



BOARD OF TRUSTEES RICHARDSON INDEPENDENT SCHOOL DISTRICT

Procedures for Public Comments During Board Meetings

The Board of Trustees of the Richardson Independent School District welcomes members of the public to its meetings. The purpose of meetings is to allow trustees to conduct the business of the District. Although Board meetings are held in public, they are not public meetings and the public does not have a right to participate except as provided by the Board. The Board offers a limited open forum at meetings through its Public Comment Sections to provide opportunities for members of the public to convey information to the Board.

The Board adopted the following procedures concerning public comments to facilitate the efficient operation of meetings:

Public Comment Section

- The Board of Trustees will include a Public Comment Section on the posted Agenda for each meeting. The Board holds regular monthly business meetings each month of the year, excluding July. Business meetings typically are scheduled for the first Thursday of the month. The Board schedules work sessions to address topics of study or as other needs arise. The Board reserves the third Thursday of each month for work sessions, but they also may be scheduled at any other time when a need arises. The Board reserves the right to schedule or reschedule meetings as necessary to meet the operational needs of the District. A written Agenda is posted for each Board meeting at least 72 hours before the meeting is scheduled. If an Emergency Meeting is authorized, an agenda will be posted at least one hour before the meeting is scheduled.

The Public Comment Section for agenda-related topics ordinarily will be placed on the Agenda just prior to the first business item on the Agenda. Where appropriate for efficient meeting management, the section for comments related to non-agenda topics may be placed on the Agenda after other action and information items. A speaker who attempts to address a non-agenda related topic during any period reserved for agenda-related topics is engaging in disruptive behavior. The speaker must stop his or her comments when directed.

- When necessary for effective meeting management, to accommodate large numbers of individuals wishing to address the Board at a meeting, or when otherwise advisable to accommodate specific circumstances, the Board delegates to the presiding officer the authority to make adjustments to these public comment procedures. Such adjustments may include, without limitation, adjusting when public comment will occur during a meeting, reordering agenda items, deferring public comment on non-agenda items, continuing an agenda item to a later meeting, temporarily revising public comment procedures as necessary if a meeting is conducted via videoconference, providing expanded opportunity for public comment, or establishing an overall time limit for public comments and adjusting the time allotted to each speaker.

Speaker Topics

- Regular Business Meetings. Speakers may comment on specific Agenda items, as well as matters not on the posted Agenda (i.e. non-agenda items), during the Public Comment Section at regular business meetings.
- Work Sessions or Other Called Meetings. Speakers may comment only on specific agenda items during the Public Comment Section at work sessions and other called meetings.
- Public Hearings. When RISD gives notice of a public hearing, speakers may complete a separate online public comment form for the public hearing. Speakers may only comment on the specific topic noticed for the public hearing. All other rules noted herein apply to comments during a public hearing.

Public Comment Form

- Persons wishing to address the Board must complete an online Public Comment form by signing up at the designated registration form link on the District's website beginning when the meeting agenda is posted through 12:00 p.m. on the day of the meeting. RISD will not accept submissions after 12:00pm on the posted meeting date. Persons wishing to speak must complete the designated registration form in full and be present at the meeting to make his/her own comments during the designated time for Public Comment to be eligible to speak. Any registered speaker who is absent from the meeting at the time for Public Comment forfeits the opportunity to address the Board at that meeting.
- In addition to identifying information, each speaker must indicate the specific Agenda item about which he or she wishes to comment and/or identify the non-Agenda topic of the comments.
- If RISD gives notice of a public hearing, it will provide a separate designated registration form link on the District's website for the public hearing that persons who wish to speak must complete. Individuals will be able to register beginning when the meeting agenda for

the public hearing is posted through 12:00 p.m. on the day of the meeting. RISD will not accept comment cards after 12:00pm on the posted meeting date.

- Persons who do not have access to a computer to complete the Public Comment form online may contact the Board Office at 469-593-0403 for assistance. The online form is required to be completed by no later than 12:00 pm on the day of the posted meeting.

Written Materials

- A speaker who wishes to provide written materials to the Board of Trustees must bring at least nine (9) copies of the materials to the Board meeting. A copy of the materials will be provided to the trustees before the speaker is called. The speaker may not distribute materials when he or she is called to speak.

Time

- Each speaker is limited to a total of three* minutes and a speaker may not use time of another speaker to extend his or her comment period. Note: A speaker who addresses the Board through a translator will have six* minutes to present comments to ensure that non-English speakers receive the same opportunity to address the Board.
- Staff will set a three*-minute digital timer for each speaker. The speaker shall end his or her comments when the timer expires. Any speaker who fails to stop speaking and yield the podium at the end of his or her allotted time is considered out of order and may be escorted from the podium and/or asked to leave the meeting.

(*Unless the comment period has been limited as provided herein.)

Single comment

- A speaker may complete one online Public Comment form for each meeting. A speaker who comments during a public hearing is not ineligible to speak during the regular public comment period.

Protocol for Speakers

- The Board Secretary will call the name of each speaker who has submitted a public comment card and state the topic(s) on which the individual has registered to speak.
- Each speaker should approach the podium when his or her name is called. An adjustable microphone is affixed to the podium in the Auditorium. The speaker should clearly state his or her name and the school or school(s) the speaker's children attend or have attended before beginning to comment.
- The Board will not engage in dialogue with a speaker. Specific factual information or reference to an existing policy may be furnished in response to inquiries or statements. The Board cannot deliberate or make a decision on any subject that is not on the Agenda.
- The public comment period is not the appropriate forum for presentation of formal complaints. RISD maintains a formal grievance policy to address complaints. The Board will only consider formal complaints that remain unresolved after they have been addressed through proper administrative channels and when they have been placed on the Agenda. Attacks of a personal nature against Board members, RISD staff, students, or other citizens by name or unique title will not be allowed or tolerated. Speakers who wish to make a complaint regarding an employee should comply with the appropriate complaint policy. (DGBA – Employee Complaints; FNG – Student/Parent Complaints; GF – Public Complaints). Complaint policies are available on the RISD website.
- Remarks or other conduct that disrupt the meeting are considered out of order and will not be allowed. Visitors and staff must listen quietly and respectfully during the public comment section whether they agree or disagree with a speaker's message. It is not appropriate for staff or visitors to clap, cheer, boo, display banners, or otherwise engage in disruptive conduct. Persons who disrupt the meeting will be cautioned to observe meeting rules. Persons who persist in disrupting the meeting may be removed from the meeting.

Consent for Online Publication

RISD may audio and video record its meetings. A person who chooses to speak during the Public Comment Section is consenting to the online audio/video publication of his or her comments.

Reasonable Accommodation and Translation

Persons desiring to make a public comment who need reasonable accommodations of a disability or who require a language translator should contact the Board office at 469-593-0403 in advance of the meeting to request assistance.

Approved: September 15, 2022



JUNTA DIRECTIVA DISTRITO ESCOLAR INDEPENDIENTE DE RICHARDSON

Procedimientos para los comentarios del público durante las reuniones de la Junta Directiva

La Junta Directiva del Distrito Escolar Independiente de Richardson da la bienvenida a los miembros del público a sus reuniones. El propósito de las reuniones es permitir a los miembros de la Junta conducir los negocios del Distrito. Aunque las reuniones de la Junta Directiva se celebran en público, no son reuniones públicas y el público no tiene derecho a participar, salvo lo dispuesto por la Junta. La Junta ofrece un foro abierto limitado en las reuniones a través de su Sección de Comentarios Públicos para proporcionar oportunidades a los miembros del público para transmitir información a la Junta.

La Junta Directiva adoptó los siguientes procedimientos relativos a los comentarios del público para facilitar el funcionamiento eficiente de las reuniones:

Sección de comentarios del público

- La Junta Directiva incluirá una sección de comentarios del público en el orden del día de cada reunión. La Junta celebra reuniones mensuales de trabajo todos los meses del año, excepto julio. Las reuniones de trabajo suelen celebrarse el primer jueves de cada mes. La Junta Directiva programa sesiones de trabajo para tratar temas de estudio o cuando surgen otras necesidades. La Junta se reserva el tercer jueves de cada mes para las sesiones de trabajo, pero también pueden programarse en cualquier otro momento cuando surja una necesidad. La Junta se reserva el derecho de programar o reprogramar las reuniones según sea necesario para satisfacer las necesidades operativas del Distrito. Se publica una agenda por escrito para cada reunión de la Junta Directiva al menos 72 horas antes de su realización. Si se autoriza una reunión de emergencia, se publicará una agenda al menos una hora antes de la fecha de la reunión.

La sección de comentarios del público para los temas relacionados con la agenda se incluirá normalmente en la agenda justo antes del primer punto de la misma. Cuando sea conveniente para una gestión eficaz de la reunión, la sección de comentarios relacionados con temas no incluidos en la agenda podrá incluirse después de otros puntos de acción e información. Un orador que intente abordar un tema no relacionado con la agenda durante cualquier período reservado para los temas relacionados con la agenda está incurriendo en un comportamiento perturbador. El orador deberá interrumpir sus comentarios cuando se le indique.

- Cuando sea necesario para la gestión eficaz de la reunión, para dar cabida a un gran número de personas que deseen dirigirse a la Junta en una reunión, o cuando sea aconsejable para adaptarse a circunstancias específicas, la Junta delega en el presidente la autoridad para hacer ajustes a estos procedimientos de comentarios del público. Dichos ajustes pueden incluir, sin limitación, la adaptación del momento en que se producirán los comentarios del público durante una reunión, la reordenación de los puntos del orden del día, el aplazamiento de los comentarios del público sobre los puntos no incluidos en el orden del día, la continuación de un punto del orden del día para una reunión posterior, la revisión temporal de los procedimientos de comentarios del público según sea necesario si una reunión se lleva a cabo a través de videoconferencia, la ampliación de las oportunidades para los comentarios del público, o el establecimiento de un límite de tiempo general para los comentarios del público y el ajuste del tiempo asignado a cada orador.

Temas de los oradores

- Reuniones ordinarias de trabajo. Los oradores podrán hacer comentarios sobre puntos específicos de la agenda, así como sobre asuntos que no figuren en la agenda (es decir, puntos no incluidos en la agenda), durante la sección de comentarios del público en las reuniones ordinarias de trabajo.
- Sesiones de trabajo u otras reuniones convocadas. Los oradores sólo pueden comentar puntos específicos de la agenda durante la sección de comentarios del público en las sesiones de trabajo y otras reuniones convocadas.
- Audiencias públicas. Cuando RISD notifica una audiencia pública, los oradores pueden completar un formulario de comentarios públicos en línea separado para la audiencia pública. Los oradores sólo pueden hacer comentarios sobre el tema específico anunciado para la audiencia pública. Todas las demás normas indicadas aquí se aplican a los comentarios durante una audiencia pública.

Formulario de comentarios públicos

- Las personas que deseen dirigirse a la Junta deben llenar un formulario de comentarios públicos en línea inscribiéndose en el enlace del formulario de registro designado en la página web del Distrito a partir del momento en que se publique la agenda de la reunión y hasta las 12:00 p.m. del día de la reunión. RISD no aceptará presentaciones después de las 12:00 p.m. de la fecha de la reunión publicada. Las personas que deseen hacer uso de la palabra deben completar el formulario de registro designado en su totalidad y estar presentes en la reunión para hacer sus propios comentarios durante el tiempo designado para los Comentarios Públicos para tener derecho a hablar. Cualquier orador registrado que se ausente de la reunión a la hora de los Comentarios Públicos perderá la oportunidad de dirigirse a la Junta en esa reunión.
- Además de la información de identificación, cada orador debe indicar el punto específico del orden del día sobre el que desea

comentar y/o identificar el tema no incluido en el orden del día de los comentarios.

- Si RISD avisa de la celebración de una audiencia pública, proporcionará un enlace a un formulario de registro designado por separado en el sitio web del Distrito para la audiencia pública que las personas que deseen intervenir deberán rellenar. Las personas podrán inscribirse a partir del momento en que se publique el orden del día de la audiencia pública hasta las 12:00 horas del día de la reunión. El RISD no aceptará tarjetas de comentarios después de las 12:00 p.m. de la fecha de la reunión anunciada.
- Las personas que no tengan acceso a una computadora para completar el formulario de comentarios públicos en línea pueden comunicarse con la Oficina de la Junta al 469-593-0403 para obtener ayuda. El formulario en línea debe completarse antes de las 12:00 p.m. del día de la reunión publicada.

Materiales escritos

Un orador que desee proporcionar materiales escritos a la Junta Directiva debe traer al menos nueve (9) copias de los materiales a la reunión de la Junta. Se proporcionará una copia de los materiales a los miembros de la Junta antes de que el orador sea convocado. El orador no podrá distribuir materiales cuando sea llamado a hablar.

Tiempo

- Cada orador está limitado a un total de tres* minutos y un orador no puede utilizar el tiempo de otro orador para extender su período de comentarios. Nota: Un orador que se dirija a la Junta a través de un traductor dispondrá de seis* minutos para presentar sus comentarios a fin de garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse a la Junta.
- El personal pondrá un reloj digital de tres* minutos para cada orador. El orador terminará sus comentarios cuando el tiempo expire. Cualquier orador que no deje de hablar y ceda el podio al final de su tiempo asignado se considerará fuera de lugar y podrá ser escoltado del podio y/o se le pedirá que abandone la reunión.

(*A menos que el período de comentarios se haya limitado según lo dispuesto en el presente documento).

Un solo comentario

Un orador puede completar un formulario de comentarios públicos en línea para cada reunión. Un orador que comente durante una audiencia pública no podrá intervenir durante el periodo de comentarios públicos regular.

Protocolo para los oradores

- La secretaria de la Junta llamará por su nombre a cada orador que haya presentado una tarjeta de comentarios públicos e indicará el tema o temas sobre los que se ha inscrito para hablar.
- Cada orador deberá acercarse al podio cuando se diga su nombre. En el podio del Auditorio hay un micrófono ajustable. El orador debe decir claramente su nombre y la escuela o escuelas a las que asisten o han asistido sus hijos/as antes de comenzar a comentar.
- La Junta no entablará un diálogo con el orador. En respuesta a las preguntas o declaraciones, se puede proporcionar información específica sobre los hechos o hacer referencia a una política existente. La Junta no puede deliberar ni tomar una decisión sobre ningún tema que no figure en la agenda.
- El período de comentarios públicos no es el foro apropiado para la presentación de quejas formales. El RISD mantiene una política de quejas formales para atenderlas. La Junta sólo considerará las quejas formales que queden sin resolver después de que se hayan abordado a través de los canales administrativos adecuados y cuando se hayan incluido en el orden del día. No se permitirán ni tolerarán los ataques de carácter personal contra los miembros de la Junta, el personal de RISD, los estudiantes u otros ciudadanos por su nombre o título. Los oradores que deseen presentar una queja sobre un empleado deberán cumplir con la política de quejas correspondiente. (DGBA - Quejas de empleados; FNG - Quejas de estudiantes/padres; GF - Quejas del público). Las políticas de quejas están disponibles en la página web de RISD.
- Los comentarios u otras conductas que perturben la reunión se consideran fuera de lugar y no se permitirán. Los visitantes y el personal deben escuchar en silencio y con respeto durante la sección de comentarios del público, tanto si están de acuerdo como si no lo están con el mensaje del orador. No es apropiado que el personal o los visitantes aplaudan, chiflen, abucheen, muestren pancartas o adopten cualquier otra conducta perturbadora. Las personas que perturben la reunión serán amonestadas para que respeten las normas de la misma. Las personas que persistan en perturbar la reunión podrán ser expulsadas de la misma.

Consentimiento para la publicación en línea

RISD puede grabar sus reuniones en audio y video. Una persona que elija hablar durante la Sección de Comentarios Públicos está consintiendo la publicación en línea de sus comentarios en audio y video.

Acomodación razonable e interpretación

Las personas que deseen hacer un comentario público y que necesiten adaptaciones razonables de una discapacidad o que requieran un traductor de idiomas deben ponerse en contacto con la oficina de la Junta al 469-593-0403 antes de la reunión para solicitar asistencia.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: Christopher B. Goodson, Ed.D.
Assistant Superintendent, Human Resources

ACTION ITEM

TOPIC: Human Resources Report

BACKGROUND INFORMATION

Listed on the following pages is the Human Resources Report. Part A of this report includes the appointments of professional personnel. The Assistant Superintendent of Human Resources has reviewed this report and recommends that the Board employ the individuals listed to work in the Richardson Schools during the 2022-2023 school year under the salary schedule adopted by the Board, subject to assignment and reassignment as determined by the Superintendent.

Also submitted for your information in Part B of the Human Resources Report, are appointments of paraprofessionals and classified employees, and separations of professional, paraprofessional, and classified personnel.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board of Trustees approve Part A of the Human Resources Report, dated May 4, 2023.

RESOLUTION

WHEREAS, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

WHEREAS, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District approves Part A of the Human Resources Report for May 4, 2023.

PART A: PROPOSED PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' APPROVAL

APPOINTMENTS OF PROFESSIONAL PERSONNEL:

ELEMENTARY

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
FEATHER	MICHAEL	TEACHER	3/20/2023	GREENWOOD HILLS ELEMENTARY

SECONDARY

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
BUTLER	LASHAWN	TEACHER	3/8/2023	LIBERTY JUNIOR HIGH
COPELAND II	ALAN	TEACHER	4/3/2023	RICHARDSON HIGH SCHOOL
HOWARD	ANGELA	TEACHER	3/6/2023	BERKNER HIGH SCHOOL
ROSENDO CHACON	MILITZA	TEACHER	3/8/2023	LAKE HIGHLANDS HIGH SCHOOL
YANCY	BRIANA	TEACHER	3/20/2023	BERKNER HIGH SCHOOL
YOUNG	DEVIN	TEACHER	4/20/2023	LIBERTY JUNIOR HIGH

CENTRAL PROFESSIONAL

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
NONE				

APPOINTMENTS ADMINISTRATIVE PROFESSIONAL

LAST NAME	FIRST NAME	ASSIGNMENT	START DATE	ORGANIZATION
NONE				

PART B: Personnel Actions Submitted for Board of Trustees' Information

SEPARATIONS of Personnel:

PROFESSIONAL/ CLASSIFIED/PARA- PROFESSIONAL	LAST NAME	FIRST NAME	ASSIGNMENT/ SUBJECT/GRADE	LOCATION	LOCAL YEARS EXPERIENCE	DATE EFFECTIVE
PROFESSIONAL ADMINISTRATION	CECENAS-MONTANTES	STEPHANIE	LITERACY INTERVENTIONIST	PRE K 12 INTERVENTION	0	04/07/2023
PARAPROFESSIONAL	CLARK	SARAH	SECRETARY II	SPECIAL STUDENT SERVICES	0	04/14/2023
PROFESSIONAL SECONDARY	CONTRERAS	COURTNEY	TEACHER	LIBERTY JUNIOR HIGH	3	03/20/2023
PARAPROFESSIONAL	COOPER	SHELIA	SPECIAL EDUCATION AIDE	YALE ELEMENTARY	0	03/10/2023
PARAPROFESSIONAL	FAGAN	CHARLES	SPECIAL EDUCATION AIDE	RICHARDSON HEIGHTS ELEM	8	03/31/2023
CLASSIFIED	GIBSON	JAMES	FIRE ALARM TECH	FACILITIES MAINTENANCE	0	04/28/2023
PARAPROFESSIONAL	GILBERT	ROSHONDA	STUDENT DATA SPEC	NORTHLAKE ELEMENTARY	3	04/05/2023
CLASSIFIED	GOODSON	LEDARYN	BUS MONITOR	TRANSPORTATION	0	03/31/2023
PROFESSIONAL SECONDARY	GRACE	BRYCE	TEACHER	RICHARDSON HIGH SCHOOL	0	04/04/2023
PARAPROFESSIONAL	ORZECOWSKI	TAYLOR	SPECIAL EDUCATION AIDE	MATH/SCIENCE/TECH MAGNET	1	04/20/2023
PROFESSIONAL SECONDARY	PETTIGREW	TESSA	ASSISTANT PRINCIPAL	LAKE HIGHLANDS HIGH SCHOOL	14	03/31/2023
PARAPROFESSIONAL	RIVERA	EMILY	STUDENT DATA SPEC	AUDELIA CREEK ELEMENTARY	2	04/06/2023
PROFESSIONAL SECONDARY	RIVES	OSNIEL	TEACHER	BERKNER HIGH SCHOOL	10	04/06/2023
CLASSIFIED	RODRIGUEZ	ALVARO	CUSTODIAL II	GREENWOOD HILLS ELEMENTARY	0	03/29/2023
PARAPROFESSIONAL	RUIZ	TERESA	CLERK	RICHARDSON TERRACE ELEM	0	04/14/2023
PROFESSIONAL ELEMENTARY	SCAVELLI	OLIVIA	TEACHER	MATH/SCIENCE/TECH MAGNET	0	03/23/2023
PARAPROFESSIONAL	SCHWILLE	DORIAN	SPECIAL EDUCATION AIDE	SPECIAL STUDENT SERVICES	0	03/09/2023
PROFESSIONAL ELEMENTARY	SMITH SHAW	CALEB	TEACHER	SPECIAL STUDENT SERVICES	3	04/15/2023
PROFESSIONAL ADMINISTRATION	SNODDY	KELLISON	LITERACY SPECIALIST	PRE K 12 INTERVENTION	8	04/13/2023
CLASSIFIED	SYHARATH	CHANSAMORN	CUSTODIAL I	JJ PEARCE HIGH SCHOOL	0	03/29/2023
PROFESSIONAL SECONDARY	TAYLOR	DARRELL	TEACHER	LAKE HIGHLANDS HIGH SCHOOL	1	04/18/2023
CLASSIFIED	THOMAS	ROLANDA	BUS DRIVER	TRANSPORTATION	4	03/30/2023
CLASSIFIED	THOMAS	DARIAN	BUS DRIVER	TRANSPORTATION	4	03/30/2023
PARAPROFESSIONAL	TURNER	EDWARD	CLERK	APOLLO JUNIOR HIGH	1	03/20/2023
PARAPROFESSIONAL	VILLEGAS ORTIZ	MARIELA	LIBRARY ASSISTANT	WHITE ROCK ELEMENTARY	7	03/23/2023
CLASSIFIED	WATSON	GINA	CHILD NUTRITION ASST MANAGER	LAKE HIGHLANDS ELEMENTARY	9	03/30/2023

PART B: PERSONNEL ACTIONS SUBMITTED FOR BOARD OF TRUSTEES' INFORMATION				
PARAPROFESSIONAL		HIRE DATE	POSITION	LOCATION
DE LA ROSA	EMILY	03/20/2023	AIDE I - ESL	RISD ACADEMY
FOSTER	JORDON	03/06/2023	SPECIAL EDUCATION AIDE	SPECIAL STUDENT SERVICES
JOHNSON	TAYLAR	03/20/2023	SPECIAL EDUCATION AIDE	AIKIN ELEMENTARY
TIRMIZI	SANIA	03/27/2023	AIDE I	HAMILTON PARK PACESETTER
CLASSIFIED		HIRE DATE	POSITION	LOCATION
ABROTT	BRADLEY	03/06/2023	BUS DRIVER	TRANSPORTATION
ALJABALI	MOUNIRA	04/10/2023	CUSTODIAL I	LAKE HIGHLANDS HIGH SCHOOL
BAUTISTA CARRANZA	DANIA	04/10/2023	CUSTODIAL I	THURGOOD MARSHALL ELEM
BIZZELL	KENDRICK	04/18/2023	BUS DRIVER	TRANSPORTATION
BREWSTER	MICHAEL	03/27/2023	BUS DRIVER	TRANSPORTATION
BROOKS	EARL	03/08/2023	BUS MONITOR	TRANSPORTATION
COFFEY	HUNTER	04/11/2023	MAIN KITCHEN TECHNICIAN	CHILD NUTRITION
DOUMI	ASSIA	03/21/2023	CHILD NUTRITIONIST	NORTHWOOD HILLS ELEMENTARY
GARCIA	JOSE	03/01/2023	CUSTODIAL II	BRENTFIELD ELEMENTARY
HERNANDEZ	JESUS	03/01/2023	CUSTODIAL I	AIKIN ELEMENTARY
JOHNSON	SHONTANAE	03/02/2023	CHILD NUTRITIONIST-6HR	BERKNER HIGH SCHOOL
LAWRENCE	MARLA	03/20/2023	BUS MONITOR	TRANSPORTATION
LE	VAN	03/23/2023	CUSTODIAL I	ARAPAHO CLASSICAL MAGNET
LUCERO	KELVIN	04/17/2023	TECHNOLOGY SUPPORT II	TECHNOLOGY PROGRAM MGMT
MACK	ZEMAREA	03/02/2023	CHILD NUTRITIONIST	LAKE HIGHLANDS JUNIOR HIGH

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance & Support Services

INFORMATION AND ACTION ITEM

TOPIC: Specified Best Value/Low Bids, Contracts, and Cumulative Purchases

BACKGROUND INFORMATION:

Bids for the items listed in Part A on the attached sheets were advertised and received for opening in the RISD Purchasing Department. The bid(s) listed under Part A are recommended for acceptance as the lowest responsive bid(s) or other qualifying bid that meets specifications and provides the best value to the District. If the lowest responsive bid does not fall within the budgeted amount for the item, supportive justification and information has been requested and may be made available.

Bids listed in Part B reflect vendors recommended for renewal of an existing bid that was originally approved as providing the best value/lowest responsive bid for the district.

Part C sets out purchases, contracts, contract modifications, and any contract change orders recommended for approval. The amount of items listed in Part C exceeds \$100,000. Purchases and contract(s) for the goods and services reflected under Part C have been reviewed and negotiated, where appropriate. Each contract is within the budgeted amount for the item, category, or service. As indicated, certain purchases and contracts have been renegotiated, modified, or otherwise changed. Any such changes recommended are within budgeted amounts.

Part D reflects Interlocal Agreements or other Memorandums of Understanding that address agreements and understandings between other local governmental entities or certain nonprofit organizations. These items are recommended for the Board's approval.

Part E is provided for the Board's information. The items reflected in this section involve contract amounts of less than \$100,000. Board policy CH (Local) delegates purchasing authority to the Superintendent for expenditure of budgeted amounts for goods and services under \$100,000.

Part F is provided for the Board's information. This section provides information about cumulative purchases from state-approved vendors under contracts or buying

cooperative agreements that the Board already has approved. All such purchases have been made through established District procedures to ensure that the purchase provided the best buy at the lowest available price.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the items recommended under Parts A, B, C, and D. The items in Parts E and F are provided for the Board's information.

PROPOSED RESOLUTION

Whereas, in compliance with state purchasing and procurement requirements and other applicable law, the RISD Purchasing Department, in collaboration with the end-user departments, has solicited, received, opened, and considered responsive bids for contracts to procure various goods and services required for District operations and has made recommendations for the acceptance and approval of bids and contracts that provide the best value to the District; and

WHEREAS, the district has collaborated with other local government entities to develop Interlocal Agreements and Memoranda of Understanding to obtain goods or share services; and

WHEREAS, the District has made cumulative purchases from previously qualified vendors in accordance with applicable procedures for services and has entered into contracts for goods and services within the Superintendent's delegated purchasing authority; and

WHEREAS, effective management of the District's purchasing and acquisition processes supports the Board's strategic objectives and strategies; now

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District accepts, and/or approves the recommended bids, contracts, and Interlocal Agreements and Memoranda of Understanding set out in Parts A, B, C, and D on the attached pages.

Board Agenda May 4, 2023

PART A - New Bids -- For Approval

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
22-184	Miscellaneous Consultant Services	Sandra Benavidez-Perez dba Immig8 Inc. (transcript evaluations) Mary Kay Reynolds (Consultant) Andrea Shonte Pickens dba Andrea Pickens & Associates, LLC (Prof Staff Development) Readers2 Leaders (In-School Tutoring & Coaching) Journeyman Ink LLC (Prof Staff Dev workshops, retreats) Corwin Press, Inc (Prof Staff Development) Shakespeare Dallas (Workshops & performances)			7		
23-233	Athletic & P.E. Equipment, Supplies & Related Items	aai Trophies & Awards Advanced Healthstyles Fitness Equipment, Inc. Alert Services, Inc America Team Sports Game One Blue Ribbon Awards BSN Sports Cheerleading Company CoachComm Coastal Enterprises Concourse Team Express Power Lift Dollamur Sport Surfaces EZ Flex S&R Sport Healy Awards, Inc. Henry Schein Inc It's Greek To Me, Inc Josten's, Inc. Kaplan Early Learning Company Medco Sports Medicine MFAC, LLC Nasco Education LLC PepWear, LLC Pioneer Manufacturing Company	Compliance		38		119

		Promaxima				
		Riddell				
		S&S Worldwide				
		School Health Corporation				
		School Specialty Inc				
		Soccer Corner, The				
		Speed Stacks, Inc				
		Team Go Figure				
		Tennis Outlet				
		US Games				
		Varsity Spirit Fashion				
		Wisstech Enterprises				
		Xtreme Swim				
23-252	Two-Campus HVAC Upgrades	United Mechanical - LHHS	\$	1,033,481.00	5	75
		Berger Engineering - PDC	\$	1,358,721.00		
23-254	Public Address (PA) Equipment, Supplies and Service including various sound systems	Data Projections, Inc, EZYPA Ford Audio Video Guitar Center Stores Inc LCR Sound LLC dba General Sound		Compliance	5	213
23-250	Point of Sale (POS) for Child Nutrition Department	Cybersoft Technologies Inc.	\$	40,085.00	6	0 5

PART B - Bid Renewals -- For Approval

Bid Number	Description	Recommended Vendor	Amount	Budgeted Amount	Number of Responses	Number Of No Bid Responses	Bids Sought
21-123	Elevator and Wheelchair Lifts - Metroplex Elevator Service and Inspections	Prestige Elevator Services EMR Elevator, Inc.					
21-125	Custodial Supplies	Staples Gerald McNutt (Prime Source) Complete Supply Pyramid Wedge HD Supply Pollock Ferguson Facilities Supply Ecolab Inc.					

PART C - Purchase and Contract Information (Greater than \$100,000) -- For Approval

Purchases, Contracts, Contract Modifications & Change Orders Greater than \$100,000	Amount
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ESS South Central - Substitute Staff Placement (Equalis Contract #R10-1105C)	\$ 3,000,000.00
Netsync Network Services - Student devices as part of regular summer refresh (RISD # 21-124)	\$ 2,041,650.00
City of Dallas - SRO's SY 22-23	\$ 735,000.00
Tyler Technologies Inc. - Annual Maintenance ERP fee (RISD # 1521)	\$ 405,694.00
Apple Computer Inc. - iPads to cover losses, damages, and added enrollment for 2023-24 and subsequent years (DIR-TSO-3789)	\$ 400,265.00
SAS Security Alarms - Materials and License for new surveillance at FMJH (RISD # 23-245)	\$ 327,069.81
Instructure - Instructional resource tool (Region 10 Ed Tech # ET221905)	\$ 294,542.24

MCA Communications Inc. - Communication system that allows users to communicate across the entire district (TIPS 230105)	\$	260,774.45
Cloud Ingenuity, LLC - District-wide access controls upgrade project phase 1A (DIR)	\$	255,591.67
Flinn Scientific, Inc. - Microscopes to supplement all elementary school campuses (RISD # 21-121)	\$	245,471.10
MCA Communications Inc. - Radios for all RISD schools and facilities that will allow users to communicate districtwide (TIPS 230105)	\$	199,901.00
Window Film Depot - Window film, mandate by state (TIPS 220101)	\$	195,245.75
Sunbelt Pools - Replaster PHS pool (Buyboard # 613-20)	\$	178,286.43
Impact Environmental Services - Pearce Abatement (RISD #1528)	\$	173,940.00
United Mechanical - change order for Multi campus HVAC project	\$	147,550.72
Landmark Interior Builders - CTE culinary lab refresh at PHJH (RISD # 22-181)	\$	131,281.00
Landmark Interior Builders - CTE Culinary lab refresh at RNJH (RISD # 22-181)	\$	127,694.00
HP EnviroVision - Asbestos abatement in areas of construction at FMJH (RISD #1528)	\$	121,302.07
Follett Higher Education - Dallas College Dual Credit Digital Textbooks for Spring 2023 (EPCNT Grand Prairie ISD 18-08)	\$	104,439.00

PART D - Interlocals, MOU's, and Other -- For Approval**Interlocals**

University of Texas at Arlington - Support Effective Educator
Development (SEED) grant (four year term)

Memorandum of Understanding

Tarleton State University - To provide automatic acceptance of
students graduating within the top 50% of their respective classes
from Richardson ISD and a scholarship program.

Other

None

**PART E - Contracts, Contract Modifications & Change Orders:
Less than \$100,000 (Information Only)**

	Amount
TNTP Inc - To provide school support for dual language program expansion and leadership training through June 30, 2023.	\$ 75,000.00
NTD Mechanical - Change order for Multi campus HVAC Project	\$ 65,310.71
Supplemental Healthcare Services on behalf of Stacy Wells-Walker - Fulfill all teacher responsibilities for the position assigned to, including: planning and delivering instruction, preparing for and attending ARD committee meetings, and participating in campus team meetings and staff development through May 26, 2023.	\$ 23,000.00
Soliant Health LLC on behalf of Aria Hindman - Fulfill all paraprofessional responsibilities for the position assigned, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.	\$ 16,012.50
Rachel Roar - To provide support to Richardson ISDs Evaluation staff to include, but not limited to, educational assessment, report writing, and attendance of ARD meeting virtually through June 9, 2023.	\$ 11,550.00
Soliant Health LLC on behalf of Sheryl Stripling - Fulfill all paraprofessional responsibilities for the position assigned, including: supporting students' academic and behavioral needs in a special education self-contained classroom setting, preparing instructional materials, and participating in campus team meetings and staff development through May 26, 2023.	\$ 10,000.00

PART F - Cumulative Purchases -- Information Only

Cumulative Purchases from Qualified Vendors:	Amount
ALLIED STATES - Region 19	\$ 18,588.31
BUY BOARD - Texas Association of School Boards	\$ 256,995.22
CCGPF - Collin County Governmental Purchasing Forum	\$ 2,717.52
CPGPC - Choice Partners	\$ 83.37
CTPA - Central Texas Purchasing Alliance	\$ 13,050.31
DIR - State of Texas Department of Information Resources	\$ 1,446.00
EPCNT - Education Purchasing Cooperative of North Texas	\$ 294,135.29
ESC - Education Service Center	\$ 853.00
NCPA - National Cooperative Purchasing Alliance	\$ 1,200.00
SOURCEWELL - Sourcewell (previously NJPA)	\$ 83,090.39
OMNIA Partners - TCPN/IPA/US Communities	\$ 287,257.01
PPPCP - Prospering Pals	\$ 5,997.90
TIPS - The Interlocal Purchasing System	\$ 65,981.70
TPASS - Texas Procurement and Support Services	\$ 450.00
EQUALIS	\$ 3,348.77
TOTAL:	\$ 1,035,194.79

BOARD AGENDA - May 4, 2023
RECOMMENDED SPECIFIED BID COMMENTS

Bid #	Description	Comments
22-184	Miscellaneous Consultant Services	This RFP (unsealed) establishes a roster of vendors to be used for consulting contracts. Vendors will be added as responses are submitted to the district and approved for district use. Contracts will be reported as needed per the BOT reporting guidelines. The term for this roster of vendors ends 8/31/2027.
23-233	Athletic & P.E. Equipment, Supplies & Related Items	This RFP (Request for Proposal) establishes a roster of vendors who will provide Athletic and PE Equipment Supplies and Related Items. The term of this bid is three years.
23-252	Two-Campus HVAC Upgrades	This RFP (Request for Proposal) was issued to upgrade HVAC units at LHHS and PDC. Best value was to award a separate vendor for each building to facilitate the work.
23-254	Public Address (PA) Equipment, Supplies and Service including various sound systems	This RFP (Request for Proposal) establishes a roster of vendors who will provide Public Address equipment, supplies and services. The term of this bid is five years.
23-250	Point of Sale (POS) for Child Nutrition Department	This RFP (Request for Proposal) establishes a vendor to provide a replacement to the current Child Nutrition Point of Sale system. The lowest most responsible vendor was selected. This is a one year award with four renewal options.

Bid Renewals:

Bid #	Description	Comments
21-123	Elevator and Wheelchair Lifts - Service and Inspections	Proposals were solicited for continuance of the service that maintains the mobility equipment at multiple District locations. Besides routine maintenance, emergency needs and state-required inspections are critical elements of the overall service. A roster of certified sources is recommended for availability during the annual agreement that can be renewed for four consecutive years. This is the second renewal option.
21-125	Custodial Supplies	This will be the final renewal option.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance & Support Services

INFORMATION ITEM

TOPIC: Upcoming Bids

BACKGROUND INFORMATION

Attached is a schedule of anticipated bids for the next 12 months.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent presents this schedule for the Board's information.

RISD Purchasing Department- Upcoming Bids

BOT Meeting

June

Coolers and Freezers Phase 2 for Child Nutrition
Specialty Paper
Fundraising Providers
Special Education Supplies and Equipment
Beverage and Snack Machines
Point of Sale System for Child Nutrition
Child Nutrition Smallwares
Custodial Supplies for Child Nutrition

August

Data Infrastructure Cabling
Moving Supplies and Service
Signage
Library Book and Media

September

October

November

Print /Copy Services

December

Property Insurance

January

Online Subscriptions

February

March

April

May

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 04, 2023

Submitted by: David Pate, Assistance Superintendent of Finance and Support Services

INFORMATION ITEM

TOPIC: Bond Expenditure Reports

BACKGROUND INFORMATION

The Bond Program Management Department prepares a report of the 2016 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent presents these reports for the Board's information.

RICHARDSON INDEPENDENT SCHOOL DISTRICT
Bond Expenditures By Project Through April 12, 2023
Bond Series 2016

									Changes from Prior Report 17-Mar-23		
	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2016 Bond	Spent and Committed	Estimate to Complete	Available or (Shortage)
Instruction & Technology											
Athletics	9,205,140	8,656,850	7,991,585	92.3%	665,265	665,265	-	9,205,140	-	-	-
Career & Technical Education	16,332,244	16,544,746	16,323,646	98.7%	221,099	221,099	-	16,332,244	-	(0)	-
Fine Arts	7,405,580	6,869,930	6,868,005	100.0%	1,925	1,925	-	7,405,580	-	-	-
Health Services	266,780	358,445	358,445	100.0%	-	-	-	266,780	-	-	-
Innovative Instructional Space/Library Media	19,188,412	16,534,298	16,238,121	98.2%	296,177	296,177	-	19,188,412	-	-	-
Instructional Technology	59,216,049	59,535,629	59,020,044	99.1%	515,584	515,584	-	59,216,049	-	(4,169,316)	-
Junior Reserve Officer Training Corp (JROTC)	623,500	660,610	565,923	85.7%	94,687	94,687	-	623,500	-	-	-
Language Arts	1,914,445	1,916,255	1,878,280	98.0%	37,974	37,974	-	1,914,445	-	-	-
Languages Other Than English	1,185,800	1,196,600	1,188,737	99.3%	7,863	7,863	-	1,185,800	-	-	-
Mathematics	1,151,550	1,151,550	1,151,369	100.0%	181	181	-	1,151,550	-	-	-
Multipurpose Activity Centers	59,981,665	49,956,459	49,860,243	99.8%	96,216	96,216	-	59,981,665	-	-	-
PACE After School Program	216,000	223,204	216,000	96.8%	7,204	7,204	-	216,000	-	-	-
Physical Education & Health	489,400	462,878	448,362	96.9%	14,516	14,516	-	489,400	-	-	-
Science	2,656,702	2,689,598	2,689,598	100.0%	(0)	(0)	-	2,656,702	-	-	-
Social Studies	311,523	340,900	311,708	91.4%	29,192	29,192	-	311,523	-	-	-
Special Education	1,438,000	6,799,302	5,021,543	73.9%	1,777,759	1,777,759	-	1,438,000	(28)	28	-
Student Assistance Programs	55,875	55,875	55,262	98.9%	613	613	-	55,875	-	-	-
Student Performance and Evaluation	410,000	437,026	369,015	84.4%	68,011	68,011	-	410,000	-	-	-
Visual Arts	547,697	469,294	465,795	99.3%	3,499	3,499	-	547,697	-	-	-
	182,596,362	174,859,445	171,021,682	97.8%	3,837,763	3,837,763	-	182,596,362	(28)	(4,169,288)	-
Infrastructure and Support											
Enterprise Technology	35,565,000	32,819,152	26,908,535	82.0%	5,910,617	5,910,617	-	35,565,000	99,500	(99,500)	-
Facilities	97,507,693	84,774,079	84,480,739	99.7%	293,340	293,340	-	97,507,693	159,025	(159,025)	-
Furniture, Office Equipment, Copiers	7,534,426	10,189,436	9,203,786	90.3%	985,650	985,650	-	7,534,426	-	-	-
Maintenance & Operations	3,294,834	3,294,834	3,294,269	100.0%	565	565	-	3,294,834	-	(0)	-
Program and Project Management	1,282,044	1,329,012	1,237,732	93.1%	91,280	91,280	-	1,282,044	45	(45)	-
Transportation	3,349,835	1,136,957	1,092,929	96.1%	44,028	44,028	-	3,349,835	-	-	-
	148,533,832	133,543,469	126,217,990	95%	7,325,479	7,325,479	-	148,533,832	258,571	(258,571)	-
Construction											
Construction	107,271,359	132,140,643	132,140,643	100.0%	(0)	(0)	-	107,271,359	-	-	-
	107,271,359	132,140,643	132,140,643	100.0%	(0)	(0)	-	107,271,359	-	-	-
TOTAL 2016 BOND											
	438,401,553	440,543,557	429,380,316	97.5%	11,163,241	11,163,241	-	438,401,553	258,543	(4,427,859)	-

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$84M was issued on 7/21/16, \$225M was issued on 5/31/17, and \$128M was issued on 6/13/19

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 04, 2023

Submitted by: David Pate, Assistant Superintendent of Finance and Support Services

INFORMATION ITEM

TOPIC: Bond Expenditure Reports

BACKGROUND INFORMATION

The Bond Program Management Department prepares a report of the 2021 bond authorization expenditures each month. These reports are presented as part of a process to ensure community understanding and provide a degree of oversight of financial decisions regarding these monies.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent presents these reports for the Board's information.

RICHARDSON INDEPENDENT SCHOOL DISTRICT
Bond Expenditures By Project Through March 17, 2023
Bond Series 2021

									Changes from Prior Report 13-Feb-23		
	Original Budget	Amended Budget	Spent and Committed	% Spent To Date	Balance	Estimate To Complete	Available or (Shortage)	Amounts Issued 2021 Bond	Spent and Committed	Estimate to Complete	Available or (Shortage)
Instruction & Technology											
Accountability Continuous Imp	2,580,000	2,580,000	1,644,581	63.7%	935,419	935,419	-	2,580,000	(62,094)	62,094	-
Advance Learning Services	3,527,000	3,167,000	513,105	16.2%	2,653,895	2,653,895	-	3,527,000	-	-	-
Athletics	10,400,440	14,525,385	8,431,826	58.0%	6,093,558	6,093,558	-	10,400,440	69,911	(69,911)	-
Bilingual	1,100,000	1,100,000	484,025	44.0%	615,975	615,975	-	1,100,000	(0)	0	-
Career & Technical Education	13,700,000	12,300,000	2,562,384	20.8%	9,737,616	9,737,616	-	13,700,000	75,633	(75,633)	-
English as Second Language	3,083,130	3,083,130	1,131,462	36.7%	1,951,668	1,951,668	-	3,083,130	-	-	-
Fine Arts Music and Theatre	7,250,000	7,925,000	5,556,809	70.1%	2,368,191	2,368,191	-	7,250,000	863,683	(863,683)	-
Health Services	248,000	248,000	149,805	60.4%	98,195	98,195	-	248,000	-	-	-
Innovative Instructional Space/Library Media	2,943,000	2,943,000	1,310,371	44.5%	1,632,629	1,632,629	-	2,943,000	157,997	(157,997)	-
Instructional Technology	70,521,762	71,756,214	35,249,230	49.1%	36,506,983	36,506,983	-	70,521,762	(1,194,219)	1,194,219	-
JROTC	336,582	336,582	33,487	9.9%	303,095	303,095	-	336,582	-	(5,386)	-
Language Arts	5,965,050	5,965,050	649,686	10.9%	5,315,364	5,315,364	-	5,965,050	-	(2,096)	-
Language Other Than English	431,000	431,000	246,384	57.2%	184,616	184,616	-	431,000	5,085	(5,085)	-
Literacy & Intervention	6,071,311	7,037,573	3,314,315	47.1%	3,723,258	3,723,258	-	6,071,311	-	-	-
Mathematics	3,553,500	3,553,500	3,259,395	91.7%	294,105	294,105	-	3,553,500	-	-	-
Physical Education & Health	325,000	325,000	199,297	61.3%	125,703	125,703	-	325,000	20,885	(20,885)	-
PreKindergarten	967,232	967,232	309,299	32.0%	657,933	657,933	-	967,232	3,630	(3,630)	-
Prevention Programming	100,000	97,400	22,182	22.8%	75,218	75,218	-	100,000	-	-	-
Print Services	1,710,000	1,710,000	1,525,883	89.2%	184,117	184,117	-	1,710,000	-	-	-
Science	1,940,000	1,940,000	602,739	31.1%	1,337,261	1,337,261	-	1,940,000	247,266	(247,266)	-
Social Studies	343,000	343,000	24,204	7.1%	318,796	318,796	-	343,000	24,204	(24,204)	-
Special Student Services	1,828,068	1,828,068	654,623	35.8%	1,173,445	1,173,445	-	1,828,068	2,483	(2,483)	-
Teaching and Learning Svcs	1,672,000	1,672,000	1,051,402	62.9%	620,598	620,598	-	1,672,000	80,662	(80,662)	-
Visual Arts	628,024	628,024	521,554	83.0%	106,470	106,470	-	628,024	465	(465)	-
	141,224,099	146,462,158	69,448,047	47.4%	77,014,111	77,014,111	-	141,224,099	295,590	(303,072)	-
Infrastructure and Support											
Enterprise Technology	34,120,000	36,607,754	29,839,119	81.5%	6,768,635	6,768,635	-	34,120,000	144,865	(144,865)	-
Facilities	115,134,118	118,788,753	56,646,918	47.7%	62,141,835	62,141,835	-	115,134,118	11,768,569	(22,719,358)	-
Furniture, Office Equipment, Copiers	13,534,803	18,498,871	11,361,815	61.4%	7,137,057	7,137,057	-	13,534,803	2,238	(2,238)	-
Maintenance & Operations	2,681,811	2,681,811	1,050,529	39.2%	1,631,282	1,631,282	-	2,681,811	-	-	-
Program and Project Management	1,138,200	1,138,200	401,838	35.3%	736,362	736,362	-	1,138,200	51,281	(51,281)	-
Safety and Security	7,471,466	7,116,496	454,982	6.4%	6,661,514	6,661,514	-	7,471,466	-	-	-
Transportation	9,344,876	9,344,876	6,859,013	73.4%	2,485,863	2,485,863	-	9,344,876	69,819	(69,819)	-
	183,425,274	194,176,762	106,614,213	54.9%	87,562,549	87,562,549	-	183,425,274	12,036,772	(22,987,561)	-
Construction											
Construction	283,534,254	260,751,936	233,287,081	89.5%	27,464,855	27,464,855	-	283,534,254	1,925,556	9,025,233	-
	283,534,254	260,751,936	233,287,081	89.5%	27,464,855	27,464,855	-	283,534,254	1,925,556	9,025,233	-
TOTAL 2021 BOND	608,183,627	601,390,855	409,349,340	68.1%	192,041,515	192,041,515	-	608,183,627	14,257,918	(14,265,400)	-

(1) "Estimate To Complete" includes 100% of the original project estimate for projects not yet bid and estimated cost of projects in progress.

(2) From the total bond amount, \$200M was issued on 07/19/21, \$200M was issued on 6/08/22

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance & Support Services

ACTION ITEM

TOPIC: Budget Status Report – 2022-2023 Annual Budget

BACKGROUND INFORMATION

In compliance with the Texas Education Code and also with TEA Financial Accounting and Reporting Budgeting Module, the expenditure budget for the District must be approved by the Board of Trustees. The annual budget includes Funds 199 (Operating), 240 (Child Nutrition), and 599 (Debt Service) and is adopted by function and object series as prescribed by the Budgeting Module.

Many changes in function expenditures occur within each month. To keep the Board informed of these changes, the Budget Status Report for expenditures is presented for approval on a monthly basis. Changes in function expenditures or appropriations in amounts greater than \$5,000 are not made until the Board of Trustees gives its approval.

SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report as listed on the following pages.

RESOLUTION

WHEREAS, the Board of Trustees adopted the budget for the fiscal year in June; and

WHEREAS, changes occur in expenditures during the year; and

WHEREAS, these changes are necessary for the successful education of the students in the district and

WHEREAS, ensuring timely and accurate financial record keeping supports the Board’s Strategic Objectives and Strategies;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District approve the Budget Status Report on the following pages.

Summary of Budget - Proposed Amendments - All Official Funds

Summary as of Date May 4, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 131,110,967	\$ -	\$ -	\$ -	\$ 131,110,967	\$ -	\$ -	\$ -	\$ 131,110,967
Revenues									
Local	394,696,756	-	318,354	-	395,015,110	-	-	-	395,015,110
State	71,423,847	-	-	-	71,423,847	-	-	-	71,423,847
Federal	20,580,673	-	-	-	20,580,673	-	-	-	20,580,673
Total Revenues	486,701,276	-	318,354	-	487,019,630	-	-	-	487,019,630
Expenditures									
Function 11 - Instruction	238,170,732	252,063	6,622,464	(1,149,836)	243,895,423	-	-	23,177	243,918,600
Function 12 - Library/Media Services	5,872,244	15,798	-	(1,373)	5,886,669	-	-	1,059	5,887,728
Function 13 - Curriculum/Instructional Staff Development	8,713,055	87,666	-	321,438	9,122,159	-	-	(661)	9,121,498
Function 21 - Instruction Leadership	6,496,958	39,100	-	89,422	6,625,480	-	-	9,948	6,635,428
Function 23 - School Leadership	26,779,078	10,636	-	119,453	26,909,167	-	-	742	26,909,909
Function 31 - Guidance / Counseling	19,159,315	26,362	1,000	1,004,135	20,190,812	-	-	(1,170)	20,189,642
Function 32 - Social Work Services	1,367,702	313	-	37,800	1,405,815	-	-	(1,000)	1,404,815
Function 33 - Health Services	5,953,188	5,043	50,000	(149,950)	5,858,281	-	-	221	5,858,502
Function 34 - Student Transportation	7,701,197	50,670	3,513,605	(286,483)	10,978,989	-	-	-	10,978,989
Function 35 - Child Nutrition	23,357,687	-	-	-	23,357,687	-	-	-	23,357,687
Function 36 - Co-curricular / Extracurricular Activities	6,396,028	37,662	141,848	192,615	6,768,153	-	-	101,678	6,869,831
Function 41 - General Administration	11,729,010	265,083	407,858	(339,981)	12,061,970	-	-	(103,239)	11,958,731
Function 51 - Maintenance & Operations	33,505,459	245,616	2,737,658	-	36,637,791	-	1,000,000	(16,000)	37,621,791
Function 52 - Security Services	2,583,149	3,481	650,000	(10,260)	3,226,370	-	560,000	(24,755)	3,761,615
Function 53 - Data Processing Services	5,184,802	115,995	-	18,856	5,319,653	-	-	10,000	5,329,653
Function 61 - Community Services	2,081,997	2,208	-	5,106	2,089,311	-	-	-	2,089,311
Function 71 - Debt Administration	63,251,902	-	-	-	63,251,902	-	-	-	63,251,902
Function 72 - Debt Administration	36,762,817	-	-	-	36,762,817	-	-	-	36,762,817
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	4,048,000	-	-	-	4,048,000	-	(4,000,000)	-	48,000
Function 91 - Intergovernmental Charges	3,680,761	-	-	-	3,680,761	-	-	-	3,680,761
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	220,962	-	476,666
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	1,239,453	-	-	-	1,239,453	-	-	-	1,239,453
Total Expenditures	516,440,238	1,157,696	14,124,433	-	531,722,367	-	(2,219,038)	-	529,503,329
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	(4,000,000)	-	(5,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	(900,000)	-	-	-	(900,000)	-	(4,000,000)	-	(4,900,000)
Ending Fund Balance	\$ 100,472,005	\$ (1,157,696)	\$ (13,806,079)	\$ -	\$ 85,508,230	\$ -	\$ (1,780,962)	\$ -	\$ 83,727,268

Note: The beginning fund balance reflects the 2021-22 ending fund balance per the 2021-22 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

Summary of Budget - Proposed Amendments - General Operating Fund

Summary as of Date May 4, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 95,655,634	\$ -	\$ -	\$ -	\$ 95,655,634	\$ -	\$ -	\$ -	\$ 95,655,634
Revenues									
Local	287,468,535	-	318,354	-	287,786,889	-	-	-	287,786,889
State	71,334,964	-	-	-	71,334,964	-	-	-	71,334,964
Federal	7,580,000	-	-	-	7,580,000	-	-	-	7,580,000
Total Revenues	366,383,499	-	318,354	-	366,701,853	-	-	-	366,701,853
Expenditures									
Function 11 - Instruction	238,170,732	252,063	6,622,464	(1,149,836)	243,895,423	-	-	23,177	243,918,600
Function 12 - Library/Media Services	5,872,244	15,798	-	(1,373)	5,886,669	-	-	1,059	5,887,728
Function 13 - Curriculum/Instructional Staff Development	8,713,055	87,666	-	321,438	9,122,159	-	-	(661)	9,121,498
Function 21 - Instruction Leadership	6,496,958	39,100	-	89,422	6,625,480	-	-	9,948	6,635,428
Function 23 - School Leadership	26,779,078	10,636	-	119,453	26,909,167	-	-	742	26,909,909
Function 31 - Guidance / Counseling	19,159,315	26,362	1,000	1,004,135	20,190,812	-	-	(1,170)	20,189,642
Function 32 - Social Work Services	1,367,702	313	-	37,800	1,405,815	-	-	(1,000)	1,404,815
Function 33 - Health Services	5,953,188	5,043	50,000	(149,950)	5,858,281	-	-	221	5,858,502
Function 34 - Student Transportation	7,701,197	50,670	3,513,605	(286,483)	10,978,989	-	-	-	10,978,989
Function 35 - Child Nutrition	775,600	-	-	-	775,600	-	-	-	775,600
Function 36 - Co-curricular / Extracurricular Activities	6,396,028	37,662	141,848	192,615	6,768,153	-	-	101,678	6,869,831
Function 41 - General Administration	11,729,010	265,083	407,858	(339,981)	12,061,970	-	-	(103,239)	11,958,731
Function 51 - Maintenance & Operations	33,187,314	245,616	2,737,658	149,058	36,319,646	-	1,000,000	(16,000)	37,303,646
Function 52 - Security Services	2,583,149	3,481	650,000	(10,260)	3,226,370	-	560,000	(24,755)	3,761,615
Function 53 - Data Processing Services	5,184,802	115,995	-	18,856	5,319,653	-	-	10,000	5,329,653
Function 61 - Community Services	2,079,497	2,208	-	5,106	2,086,811	-	-	-	2,086,811
Function 71 - Debt Administration	9,245	-	-	-	9,245	-	-	-	9,245
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	4,048,000	-	-	-	4,048,000	-	(4,000,000)	-	48,000
Function 91 - Intergovernmental Charges	3,680,761	-	-	-	3,680,761	-	-	-	3,680,761
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	255,704	-	-	-	255,704	-	220,962	-	476,666
Function 95 - Payments to JJAEP	50,000	-	-	-	50,000	-	-	-	50,000
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	1,239,453	-	-	-	1,239,453	-	-	-	1,239,453
Total Expenditures	391,432,032	1,157,696	14,124,433	-	406,714,161	-	(2,219,038)	-	404,495,123
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	100,000	-	-	-	100,000	-	-	-	100,000
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	(1,000,000)	-	-	-	(1,000,000)	-	(4,000,000)	-	(5,000,000)
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	(900,000)	-	-	-	(900,000)	-	(4,000,000)	-	(4,900,000)
Ending Fund Balance	\$ 69,707,101	\$ (1,157,696)	\$ (13,806,079)	\$ -	\$ 54,743,326	\$ -	\$ (1,780,962)	\$ -	\$ 52,962,364

Note: The beginning fund balance reflects the 2021-22 ending fund balance per the 2021-22 CAFR less nonspendable balances and restrictions, commitments and assignments in the General Fund.

Summary of Budget - Proposed Amendments - Child Nutrition Fund

Summary as of Date May 4, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 7,039,752				\$ 7,039,752				\$ 7,039,752
Revenues									
Local	5,516,158	-	-	-	5,516,158	-	-	-	5,516,158
State	88,883	-	-	-	88,883	-	-	-	88,883
Federal	13,000,673	-	-	-	13,000,673	-	-	-	13,000,673
Total Revenues	18,605,714	-	-	-	18,605,714	-	-	-	18,605,714
Expenditures									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	22,582,087	-	-	-	22,582,087	-	-	-	22,582,087
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	318,145	-	-	-	318,145	-	-	-	318,145
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	2,500	-	-	-	2,500	-	-	-	2,500
Function 71 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 72 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 73 - Debt Administration	-	-	-	-	-	-	-	-	-
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	-	-	-	-	-	-	-	-	-
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Total Expenditures	22,902,732	-	-	-	22,902,732	-	-	-	22,902,732
Other Plan Sources (Uses)									
7911 Refunding Bonds Issued	-				-		-		-
7912 Sale of Real and Personal Property	-				-		-		-
7916 Premium on Issuance of Bonds	-				-		-		-
7915 Transfers In	-				-		-		-
8911 Transfers Out	-				-		-		-
8949 Payment to Refunded Bond Escrow Agent	-				-		-		-
Total Other Plan Sources (Uses)	-		-		-		-		-
Ending Fund Balance	\$ 2,742,734	\$ -	\$ -	\$ -	\$ 2,742,734	\$ -	\$ -	\$ -	\$ 2,742,734

Note: The beginning fund balance reflects the 2021-22 ending fund balance less nonspendable balances per the 2021-22 CAFR.

Summary of Budget - Proposed Amendments - Debt Service Fund

Summary as of Date May 4, 2023

Description	Original Budget	Previously Adopted Budget Amendments			Revised Budget	Proposed Budget Amendments			Potential Revised Budget
		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers		Rolled Over Encumbrances	Other Plan Changes	Fund Balance Neutral Transfers	
Beginning Fund Balance	\$ 28,415,581				\$ 28,415,581				\$ 28,415,581
<u>Revenues</u>									
Local	101,712,063	-	-	-	101,712,063	-	-	-	101,712,063
State	-	-	-	-	-	-	-	-	-
Federal	-	-	-	-	-	-	-	-	-
Total Revenues	101,712,063	-	-	-	101,712,063	-	-	-	101,712,063
<u>Expenditures</u>									
Function 11 - Instruction	-	-	-	-	-	-	-	-	-
Function 12 - Library/Media Services	-	-	-	-	-	-	-	-	-
Function 13 - Curriculum/Instructional Staff Development	-	-	-	-	-	-	-	-	-
Function 21 - Instruction Leadership	-	-	-	-	-	-	-	-	-
Function 23 - School Leadership	-	-	-	-	-	-	-	-	-
Function 31 - Guidance / Counseling	-	-	-	-	-	-	-	-	-
Function 32 - Social Work Services	-	-	-	-	-	-	-	-	-
Function 33 - Health Services	-	-	-	-	-	-	-	-	-
Function 34 - Student Transportation	-	-	-	-	-	-	-	-	-
Function 35 - Child Nutrition	-	-	-	-	-	-	-	-	-
Function 36 - Co-curricular / Extracurricular Activities	-	-	-	-	-	-	-	-	-
Function 41 - General Administration	-	-	-	-	-	-	-	-	-
Function 51 - Maintenance & Operations	-	-	-	-	-	-	-	-	-
Function 52 - Security Services	-	-	-	-	-	-	-	-	-
Function 53 - Data Processing Services	-	-	-	-	-	-	-	-	-
Function 61 - Community Services	-	-	-	-	-	-	-	-	-
Function 71 - Debt Administration	63,242,657	-	-	-	63,242,657	-	-	-	63,242,657
Function 72 - Debt Administration	36,762,817	-	-	-	36,762,817	-	-	-	36,762,817
Function 73 - Debt Administration	200,000	-	-	-	200,000	-	-	-	200,000
Function 81 - Facilities Acquisition & Construction	-	-	-	-	-	-	-	-	-
Function 91 - Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Function 92 - Incremental Ch 41 costs	-	-	-	-	-	-	-	-	-
Function 93 - Payments to Member Districts	-	-	-	-	-	-	-	-	-
Function 95 - Payments to JJAEP	-	-	-	-	-	-	-	-	-
Function 97 - Payments to Tax Increment Fund	1,900,000	-	-	-	1,900,000	-	-	-	1,900,000
Function 99 - Other Intergovernmental Charges	-	-	-	-	-	-	-	-	-
Total Expenditures	102,105,474	-	-	-	102,105,474	-	-	-	102,105,474
<u>Other Plan Sources (Uses)</u>									
7911 Refunding Bonds Issued	-	-	-	-	-	-	-	-	-
7912 Sale of Real and Personal Property	-	-	-	-	-	-	-	-	-
7916 Premium on Issuance of Bonds	-	-	-	-	-	-	-	-	-
7915 Transfers In	-	-	-	-	-	-	-	-	-
8911 Transfers Out	-	-	-	-	-	-	-	-	-
8949 Payment to Refunded Bond Escrow Agent	-	-	-	-	-	-	-	-	-
Total Other Plan Sources (Uses)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 28,022,170	\$ -	\$ -	\$ -	\$ 28,022,170	\$ -	\$ -	\$ -	\$ 28,022,170

Note: The beginning fund balance reflects the 2021-22 ending fund balance less nonspendable balances per the 2021-22 CAFR.

BOARD MEETING
May 4, 2023

FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)

ACCOUNTS		REASON	AMOUNT
From	199.11.63990.004.11.1600.000.000	Other Supplies and Materials	(100.00)
To	199.11.63991.134.11.1600.000.000	Consumable Supplies Teaching	400.00
To	199.11.63991.134.11.1600.000.000	Consumable Supplies Teaching	660.00
To	199.11.63991.134.11.1600.000.000	Consumable Supplies Teaching	300.00
To	199.11.63991.134.11.1600.000.000	Consumable Supplies Teaching	2,000.00
From	199.11.63990.949.11.1025.949.000	Other Supplies and Materials	(230.00)
To	199.11.63991.110.11.1600.000.000	Consumable Supplies Teaching	800.00
To	199.11.61120.005.11.0000.000.000	Subst for Teachers or Oth Prof	1,000.00
To	199.11.63991.122.11.1600.000.000	Consumable Supplies Teaching	2,500.00
To	199.11.63991.112.11.1600.000.000	Consumable Supplies Teaching	4,000.00
To	199.11.63991.144.11.1600.000.000	Consumable Supplies Teaching	1,120.00
From	199.11.63990.143.11.0000.902.000	Other Supplies and Materials	(7,293.00)
From	199.11.63991.002.11.0000.000.000	Consumable Supplies Teaching	(289.50)
To	199.11.61250.101.24.1117.000.000	Temp Part Time Support Pers	4,000.00
To	199.11.63991.129.11.1600.000.000	Consumable Supplies Teaching	525.00
To	199.11.63990.004.11.1600.000.000	Other Supplies and Materials	2,000.00
To	199.11.64121.863.22.0000.863.000	Chartered Vehicles Student	6,853.00
From	199.11.63991.002.11.0000.000.000	Consumable Supplies Teaching	(688.13)
From	199.11.63991.002.11.0000.000.000	Consumable Supplies Teaching	(76.67)
To	199.11.63991.123.11.0000.000.000	Consumable Supplies Teaching	390.00
To	199.11.63991.102.11.1600.000.000	Consumable Supplies Teaching	200.31
To	199.11.63210.002.38.3042.000.000	Other Instructional Materials	2,150.31
To	199.11.63210.883.37.0000.883.000	Other Instructional Materials	246.97
From	199.11.63991.143.11.1600.000.000	Consumable Supplies Teaching	(36.00)
To	199.11.61120.108.11.0000.000.000	Subst for Teachers or Oth Prof	500.00
To	199.11.63991.108.11.1600.000.000	Consumable Supplies Teaching	1,976.76
To	199.11.63991.108.11.1600.000.000	Consumable Supplies Teaching	267.92
TOTAL FUNCTION 11			23,176.97
From	199.12.63293.134.99.2517.000.000	Library Books Media less 5K	(2,000.00)
To	199.12.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	5,000.00
To	199.12.63293.143.99.2517.000.000	Library Books Media less 5K	36.00
From	199.12.63293.108.99.2517.000.000	Library Books Media less 5K	(1,976.76)
TOTAL FUNCTION 12			1,059.24
From	199.13.64110.134.99.0000.000.000	Travel, Train, Subsistence EE	(660.00)
To	199.13.64110.949.99.1025.949.000	Travel, Train, Subsistence EE	230.00
From	199.13.64110.110.99.0000.000.000	Travel, Train, Subsistence EE	(600.00)
To	199.13.64110.115.99.0000.000.000	Travel, Train, Subsistence EE	891.00
To	199.13.64110.142.99.0000.000.000	Travel, Train, Subsistence EE	9,500.00
To	199.13.64992.902.99.0000.902.000	Food Consumed by EE Onsite	4,405.00
From	199.13.64992.863.22.0000.863.000	Food Consumed by EE Onsite	(2,000.00)
From	199.13.63990.863.22.0000.863.000	Other Supplies and Materials	(5,000.00)
From	199.13.64110.129.99.0000.000.000	Travel, Train, Subsistence EE	(525.00)
To	199.13.64110.002.99.0000.000.000	Travel, Train, Subsistence EE	688.13
From	199.13.64110.123.99.0000.000.000	Travel, Train, Subsistence EE	(390.00)
From	199.13.63990.839.99.0000.839.000	Other Supplies and Materials	(7,000.00)
From	199.13.64110.102.99.0000.000.000	Travel, Train, Subsistence EE	(200.00)
TOTAL FUNCTION 13			(660.87)
To	199.21.64110.864.99.0000.864.000	Travel, Train, Subsistence EE	1,000.00
To	199.21.63993.902.99.0000.902.000	Consumable Supplies Office	2,290.24
To	199.21.64992.863.22.0000.863.000	Food Consumed by EE Onsite	2,000.00
To	199.21.63990.863.22.0000.863.000	Other Supplies and Materials	5,000.00
From	199.21.64990.948.99.0000.948.000	Other Misc Operating Cost	(489.37)
From	199.21.64992.863.22.0000.863.000	Food Consumed by EE Onsite	(6,853.00)
To	199.21.63990.839.99.0000.839.000	Other Supplies and Materials	7,000.00
TOTAL FUNCTION 21			9,947.87
To	199.23.64996.902.99.0000.902.000	Staff Awards and Incentives	697.76
To	199.23.61170.002.99.0000.000.000	Xtra Pay OT Prof Personnel	44.18
TOTAL FUNCTION 23			741.94

FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)

ACCOUNTS		REASON	AMOUNT
From	199.31.63993.134.99.0000.000.000	Consumable Supplies Office	(300.00)
From	199.31.64990.110.99.0000.000.000	Other Misc Operating Cost	(200.00)
To	199.31.63990.002.99.2502.000.000	Other Supplies and Materials	76.67
From	199.31.64110.883.37.0000.883.000	Travel, Train, Subsistence EE	(246.97)
From	199.31.63993.108.99.0000.000.000	Consumable Supplies Office	(500.00)
TOTAL FUNCTION 31			(1,170.30)
From	199.32.63990.879.99.0000.879.000	Other Supplies and Materials	(1,000.00)
TOTAL FUNCTION 32			(1,000.00)
To	199.33.62995.126.99.0000.948.000	Contracted Substitute Teachers	489.37
From	199.33.63990.102.99.3021.000.000	Other Supplies and Materials	(0.31)
From	199.33.63990.108.99.3021.000.000	Other Supplies and Materials	(267.92)
TOTAL FUNCTION 33			221.14
To	199.36.63990.004.91.1101.000.000	Other Supplies and Materials	100.00
To	199.36.64110.882.91.0000.882.000	Travel, Train, Subsistence EE	12,500.00
To	199.36.63990.882.91.4000.882.000	Other Supplies and Materials	12,500.00
To	199.36.64110.882.91.0000.882.000	Travel, Train, Subsistence EE	78,128.00
From	199.36.64120.134.99.0000.000.000	Student Travel and Training	(200.00)
From	199.36.64120.134.99.1107.000.000	Student Travel and Training	(200.00)
From	199.36.63990.002.38.3042.000.000	Other Supplies and Materials	(2,000.00)
From	199.36.64997.002.38.3042.000.000	Student Awards and Incentives	(150.31)
To	199.36.64120.879.99.0000.879.000	Student Travel and Training	1,000.00
TOTAL FUNCTION 36			101,677.69
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(78,128.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,000.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(2,500.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(4,000.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(891.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(1,120.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(9,500.00)
From	199.41.64994.702.99.0000.902.000	Food Consumed by Board Mbrs	(100.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(4,000.00)
From	199.41.63990.737.99.0000.737.000	Other Supplies and Materials	(2,000.00)
TOTAL FUNCTION 41			(103,239.00)
From	199.51.62491.867.99.0000.736.000	Cont Maint and Repair Equip	(10,000.00)
From	199.51.64296.864.99.0000.864.000	Technology Laptop Insurance	(1,000.00)
From	199.51.64296.864.99.0000.864.000	Technology Laptop Insurance	(5,000.00)
TOTAL FUNCTION 51			(16,000.00)
From	199.52.61210.882.91.0000.882.000	Extra Duty Pay OT Supp Pers	(25,000.00)
To	199.52.61210.002.99.0000.000.000	Extra Duty Pay OT Supp Pers	245.32
TOTAL FUNCTION 52			(24,754.68)
To	199.53.62490.736.99.0000.736.000	Other Cont Maint and Repair	10,000.00
TOTAL FUNCTION 53			10,000.00
TOTAL FUND BALANCE NEUTRAL CHANGES - OPERATING FUND (199)			0.00

OTHER PLAN CHANGES - OPERATING FUND (199)

ACCOUNTS			REASON
			AMOUNT
To	199.51.62594.937.99.0000.996.000	Facilities operational increase	500,000.00
To	199.51.62594.937.99.0000.996.000	Sherman property repairs and maint	300,000.00
To	199.51.62594.937.99.0000.996.000	Utilities	200,000.00
TOTAL FUNCTION 51			1,000,000.00
To	199.52.62990.936.99.0000.936.000	Safety and Security	560,000.00
TOTAL FUNCTION 52			560,000.00
From	199.81.62190.930.99.0000.996.000	Day Care Construction	(4,000,000.00)
TOTAL FUNCTION 81			(4,000,000.00)
To	199.93.64920.876.23.0000.876.000	Deaf Ed	220,962.00
TOTAL FUNCTION 93			220,962.00
TOTAL OTHER PLAN CHANGES - OPERATING FUND (199)			(2,219,038.00)

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance and Support Services

ACTION ITEM

TOPIC: Quarterly Investment Report

BACKGROUND INFORMATION

The District is required by the Public Funds Investment Act (the "Act"), Chapter 2256 of the Government Code, to report on at least a quarterly basis information regarding the District's investment portfolio. Board Policy CDA (Local) requires that the Investment Officer prepare on a quarterly basis an investment report which presents the cost and market basis of all investments held by the District as well as a statement as to the compliance with District policy.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the District approve the Investment Report for the quarter ended March 31, 2023, as submitted by the Investment Officers.

RESOLUTION

WHEREAS, the District is required by the Public Funds Investment Act (the "Act"), Chapter 2256 of the Government Code and Board Policy CDA (Local) to regularly review the Investment portfolio of the District.

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District approves the Investment Report for the quarter ended March 31, 2023, as submitted by the Investment Officers.

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT OFFICER'S CERTIFICATION STATEMENT
INVESTMENT REPORT
FOR THE QUARTER ENDED
MARCH 31, 2023**

To the members of the RISD Board of Trustees:

The Public Funds Investment Act, Chapter 2256.023 of the Government Code requires the investment officer of each local government to submit to its governing body a quarterly report of investment transactions.


The attached report represents the investment portfolio for the Richardson Independent School District as of March 31, 2023 and is in material compliance with the investment policy and strategy established by the District in accordance with the Public Funds Investment Act (Chapter 2256).

PORTFOLIO SUMMARY REPORT

Beginning Book Value at 12/31/2022	\$	662,535,526
Plus: Additions/Purchases		458,948,879
Less: Maturities/Sales/Calls/Withdrawals		(399,777,742)
Ending Book Value at 03/31/2023	\$	<u>721,706,663</u>
Beginning Market Value at 12/31/2022	\$	662,535,526
Plus: Additions/Purchases during period		458,948,879
Net increase/(decrease) in market value during period		4,245
Less: Maturities/Sales/Calls/Withdrawals at market value		(399,777,742)
Accrued Interest		14,809
Ending Market Value at 03/31/2023	\$	<u>721,725,717</u>

	December 31, 2022	March 31, 2023
Average Weighted Maturity	17	25
Average Weighted Yield	3.5184%	4.4253%

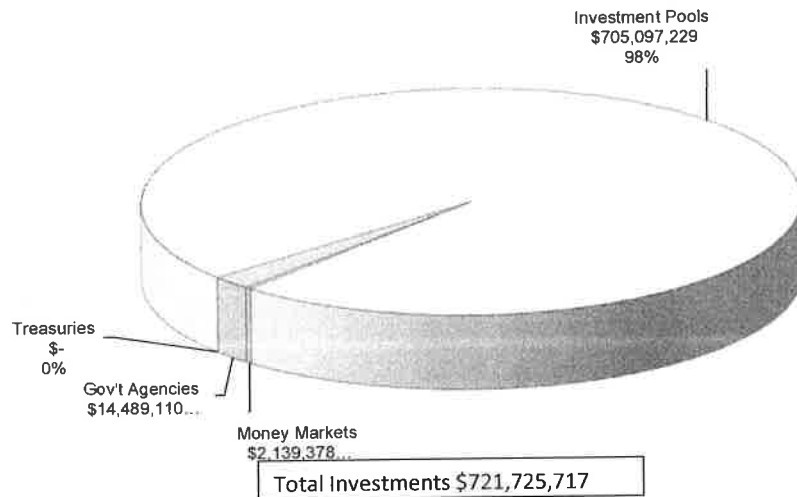
Respectfully submitted and certified by:


Assistant Superintendent

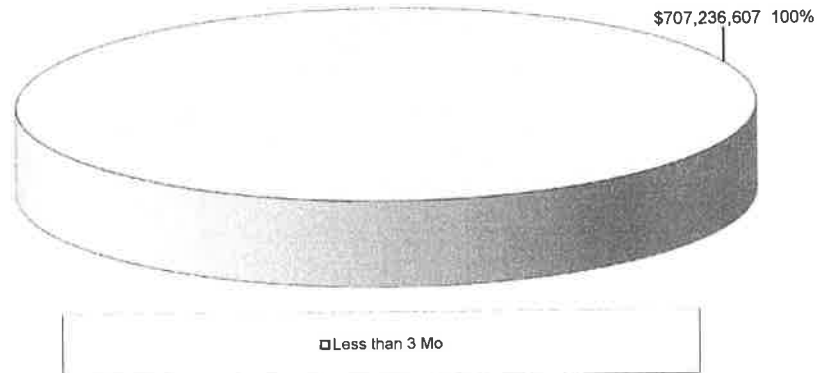

Executive Director of Finance


Cash Manager

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
TOTAL PORTFOLIO AS OF MARCH 31, 2023**



**Investment Maturities
Market Value**



**WEIGHTED AVERAGE YIELDS
12/31/2022 TO 03/31/2023**

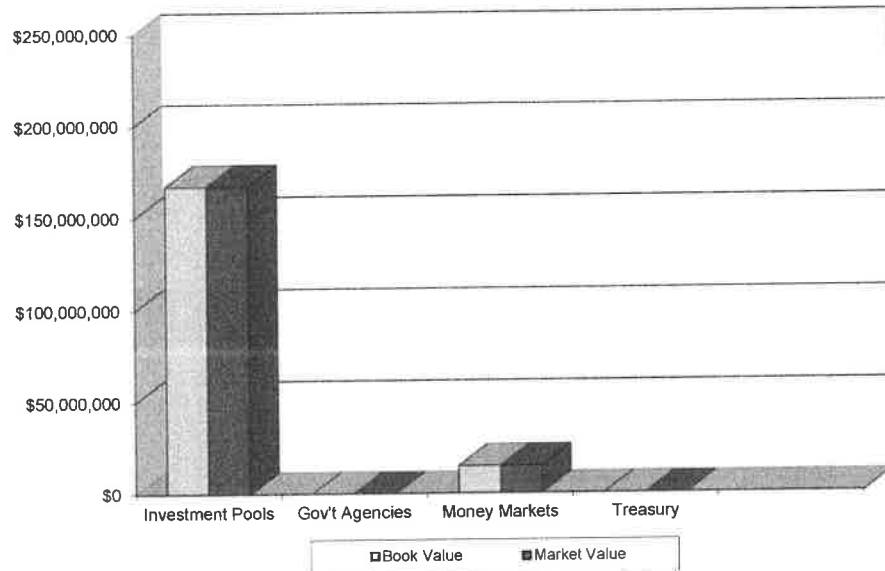
General Operating Fund	4.4215%
Debt Service Fund	4.4350%
Food Service Fund	4.4585%
Capital Projects Funds	4.4414%
Permanent Local School Fund	4.2782%
Workers' Compensation Fund	3.6127%
TOTAL PORTFOLIO	4.4253%

**BENCHMARK COMPARISON
12/31/2022 TO 03/31/2023**

TexPool Rate	4.4514%
Treasury Bill 30 Day Rate	4.2771%
Treasury Bill 90 Day Rate	4.5554%
Average of 3 and 6 Month T-Bill Rates	4.6240%

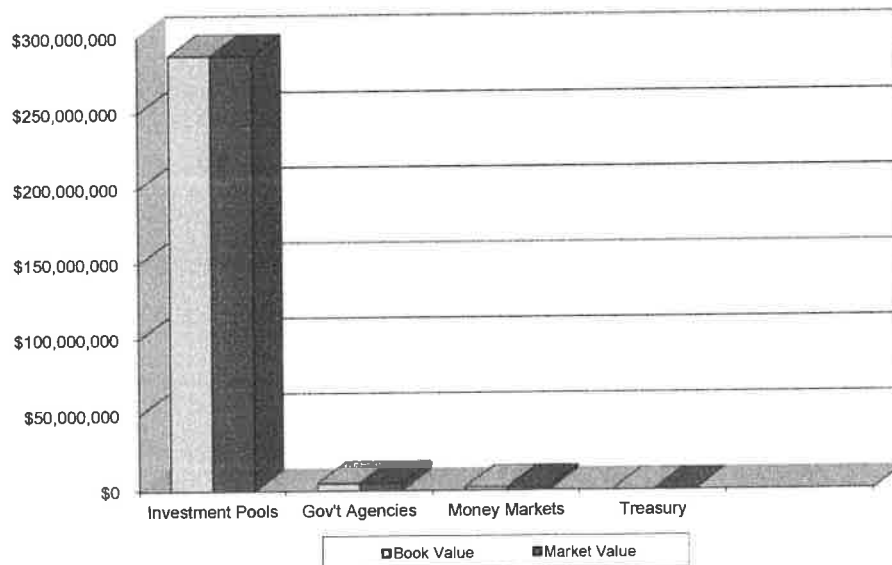
**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO
OPERATING FUND**

SEPTEMBER 30, 2022 - BOOK VALUE & MARKET VALUE



	Investment Pools	Gov't Agencies	Money Markets	Treasury	Totals
Book Value	\$167,039,913	\$0	\$14,896,541	\$0	\$181,936,454
Market Value	\$167,039,913	\$0	\$14,896,541	\$0	\$181,936,454

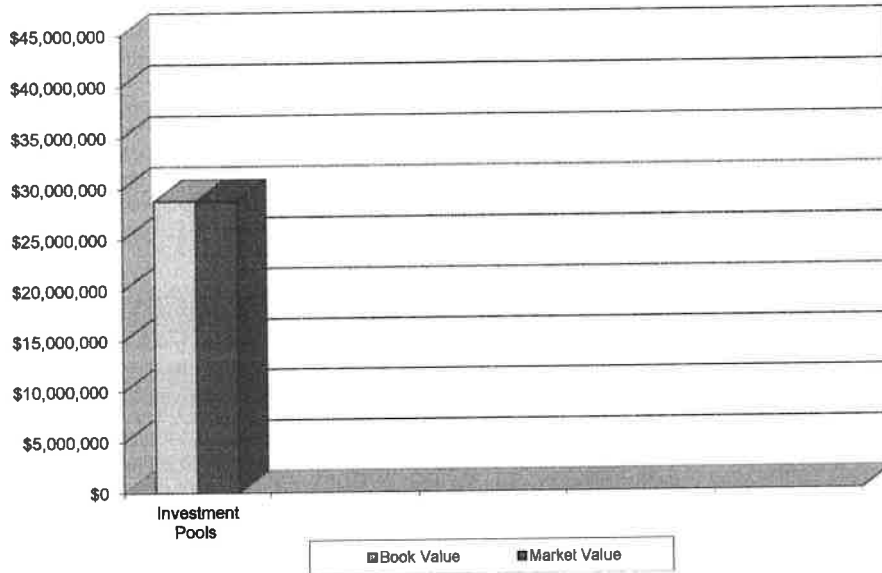
DECEMBER 31, 2022 - BOOK VALUE & MARKET VALUE



	Investment Pools	Gov't Agencies	Money Markets	Treasury	Totals
Book Value	\$288,143,164	\$4,894,456	\$2,136,193	\$0.00	\$295,173,813
Market Value	\$288,143,164	\$4,896,305	\$2,136,193	\$0.00	\$295,175,662

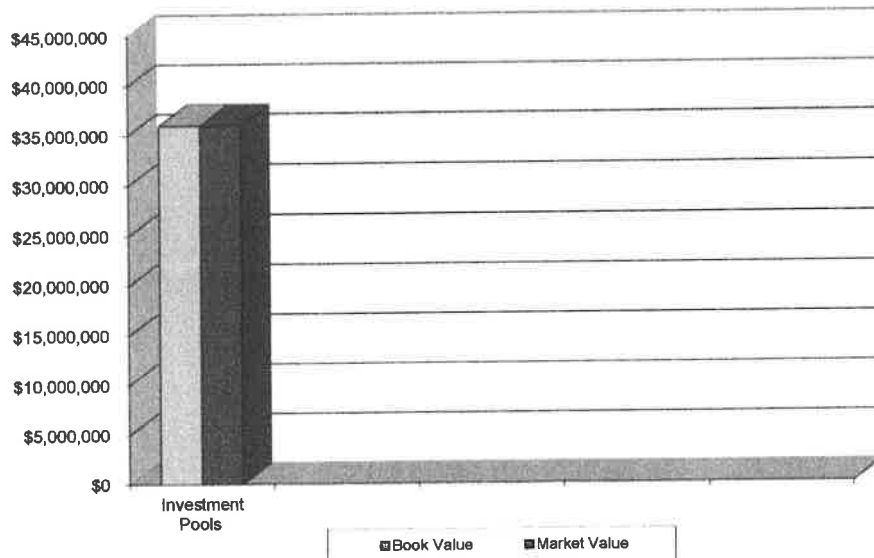
**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO
DEBT SERVICE FUND**

SEPTEMBER 30, 2022 - BOOK VALUE & MARKET VALUE



Book Value	Investment Pools	Totals
	\$28,756,947	\$28,756,947
Market Value	\$28,756,947	\$28,756,947

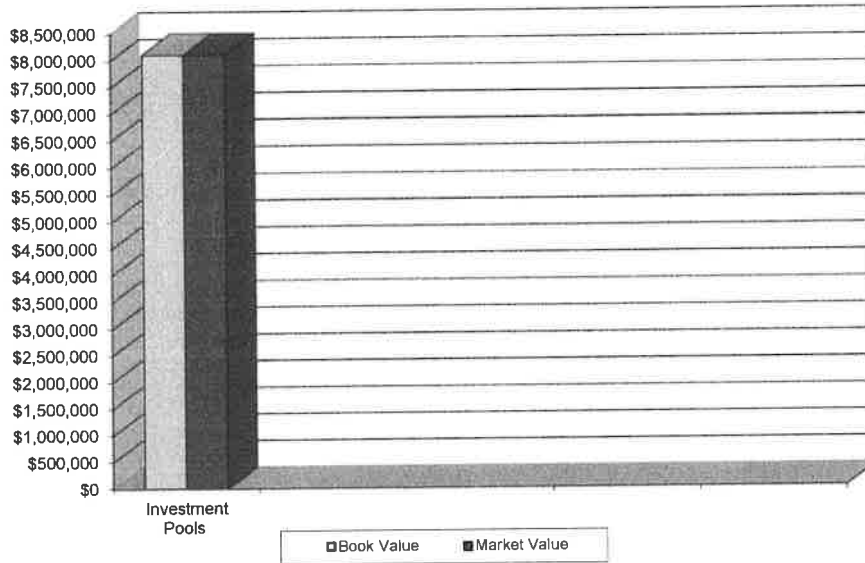
DECEMBER 31, 2022 - BOOK VALUE & MARKET VALUE



Book Value	Investment Pools	Totals
	\$35,949,869	\$35,949,869
Market Value	\$35,949,869	\$35,949,869

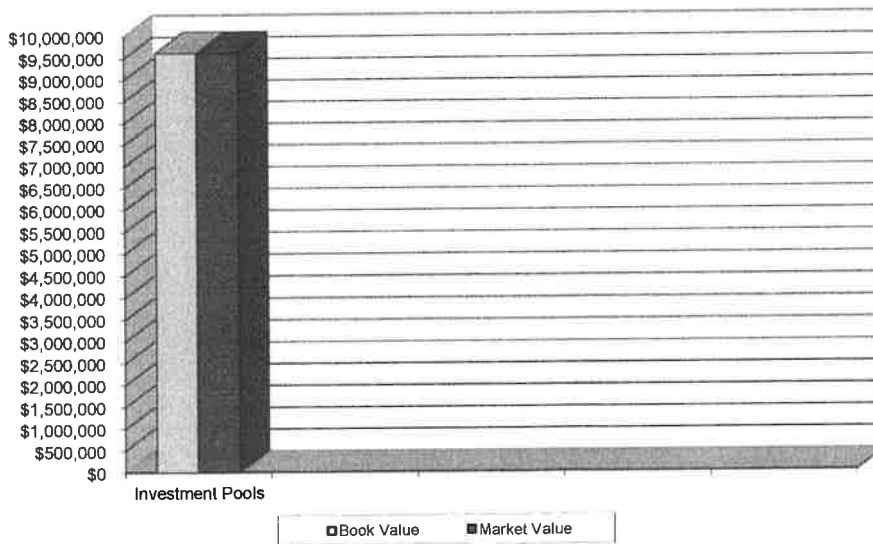
**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO
FOOD SERVICE FUND**

SEPTEMBER 30, 2022 - BOOK VALUE & MARKET VALUE



		Totals
Book Value	Investment Pools \$8,103,468	\$8,103,468
Market Value	\$8,103,468	\$8,103,468

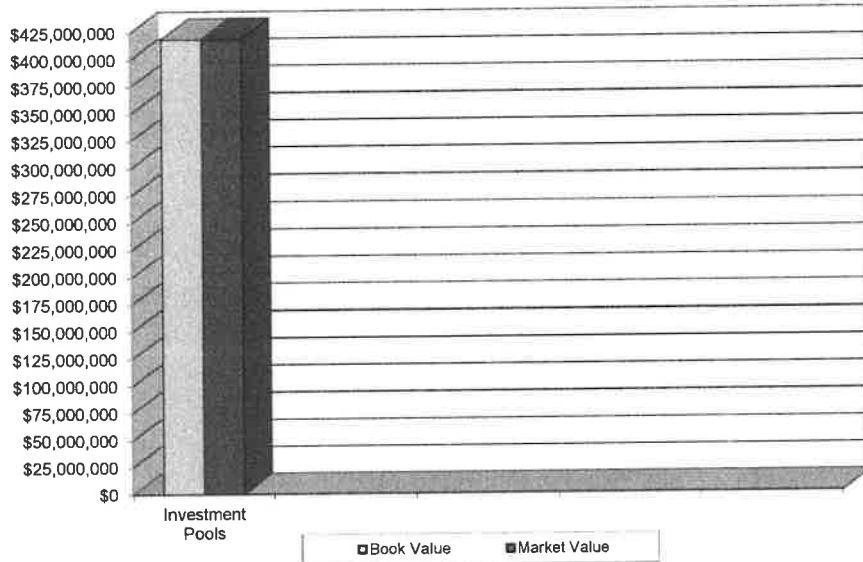
DECEMBER 31, 2022 - BOOK VALUE & MARKET VALUE



		Totals
Book Value	Investment Pools \$9,614,449	\$9,614,449
Market Value	\$9,614,449	\$9,614,449

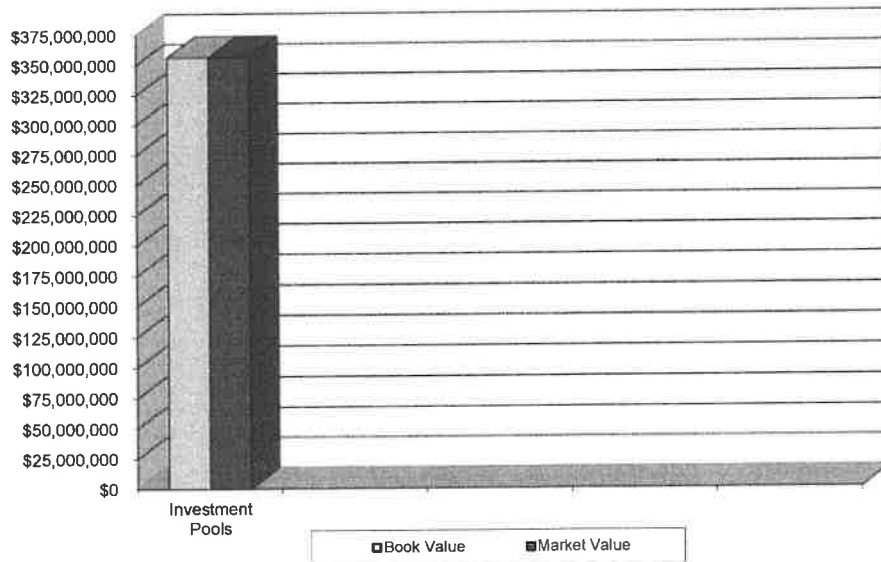
**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO
CAPITAL PROJECT FUNDS**

SEPTEMBER 30, 2022 - BOOK VALUE & MARKET VALUE



Book Value	Investment Pools	Totals
	\$418,485,435	\$418,485,435
Market Value	\$418,485,435	\$418,485,435

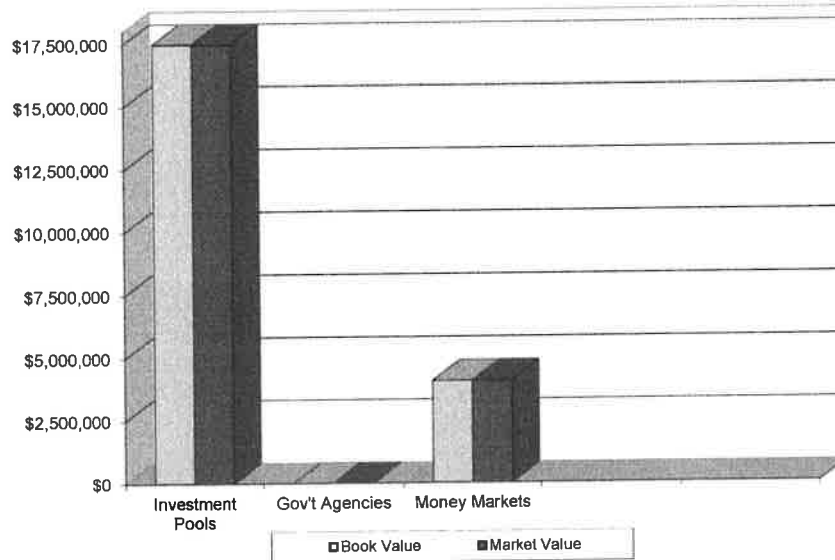
DECEMBER 31, 2022 - BOOK VALUE & MARKET VALUE



Book Value	Investment Pools	Totals
	\$356,300,765	\$356,300,765
Market Value	\$356,300,765	\$356,300,765

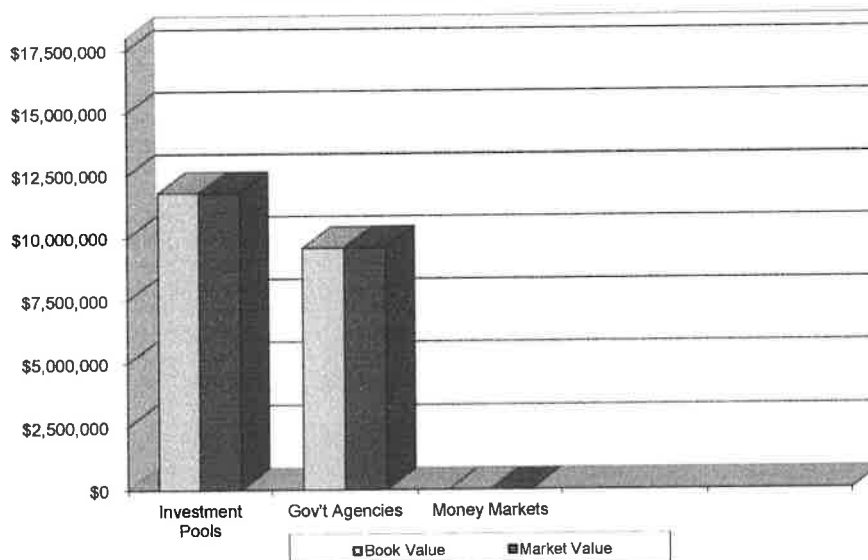
**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO
PERMANENT LOCAL SCHOOL FUND**

SEPTEMBER 30, 2022 - BOOK VALUE & MARKET VALUE



	Investment Pools	Gov't Agencies	Money Markets	Totals
Book Value	\$17,499,007	\$0	\$4,068,637	\$21,567,644
Market Value	\$17,499,007	\$0	\$4,068,637	\$21,567,644

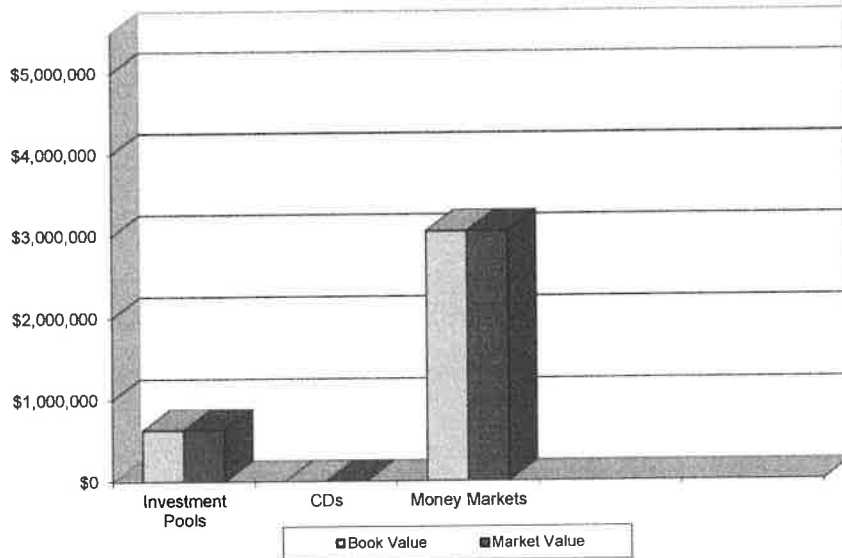
DECEMBER 31, 2022 - BOOK VALUE & MARKET VALUE



	Investment Pools	Gov't Agencies	Money Markets	Totals
Book Value	\$11,792,458	\$9,575,600	\$1,819	\$21,369,877
Market Value	\$11,792,458	\$9,592,805	\$1,819	\$21,387,082

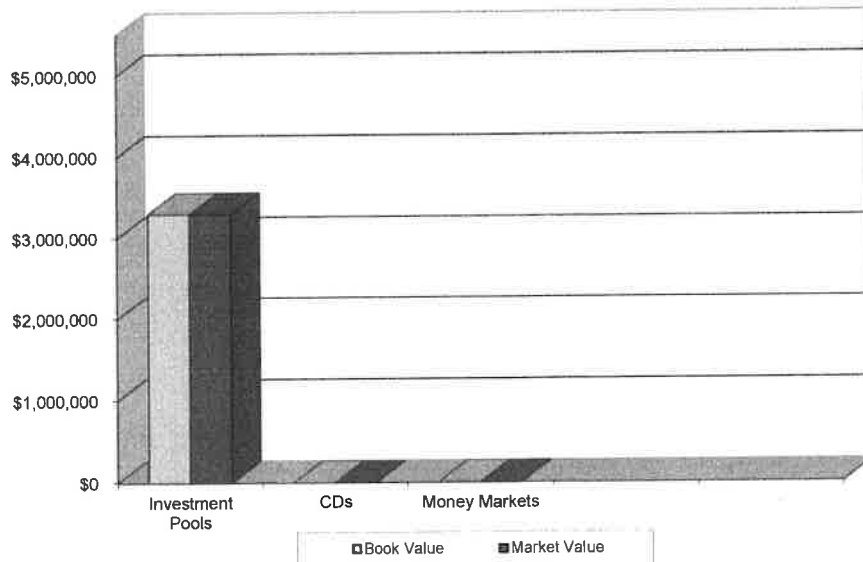
**RICHARDSON INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO
WORKERS' COMPENSATION FUND**

SEPTEMBER 30, 2022 - BOOK VALUE & MARKET VALUE



	Investment Pools	CDs	Money Markets	Totals
Book Value	\$634,099	\$0	\$3,051,479	\$3,685,578
Market Value	\$634,099	\$0	\$3,051,479	\$3,685,578

DECEMBER 31, 2022 - BOOK VALUE & MARKET VALUE



	Investment Pools	CDs	Money Markets	Totals
Book Value	\$3,296,524	\$0	\$1,366	\$3,297,890
Market Value	\$3,296,524	\$0	\$1,366	\$3,297,890

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
DECEMBER 31, 2022 TO MARCH 31, 2023**

INVESTMENT PORTFOLIO - BOOK VALUE

OPERATING FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Book Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Investments Matured/Called Sold/Withdrawn</u>	<u>03/31/23 Book Value</u>	<u>12/31/22 03/31/23 Yield Earned</u>
AR-0018	-	36,904,784	Lone Star Gov	04/01/23	35,209,195	1,695,589	-	36,904,784	2.0379
AR-0009	-	236,601,912	TexPool-OF	04/01/23	120,571,613	338,091,445	222,061,146	236,601,912	1.8779
AR-0019	-	14,636,468	TexSTAR	04/01/23	11,259,105	3,377,363	-	14,636,468	1.8722
AR-0026	-	2,136,193	LegacyBank-MMDA	04/01/23	14,896,541	84,624	12,844,972	2,136,193	0.6758
23-0003	03/29/23	5,000,000	FHLB Discount Note 0.00	09/06/23	-	4,894,456	-	4,894,456	4.82800
					<u>181,936,454</u>	<u>348,143,477</u>	<u>234,906,118</u>	<u>295,173,813</u>	

INVESTMENT PORTFOLIO - MARKET VALUE

OPERATING FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Market Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Increase/ (Decrease) Market Value</u>	<u>Investments Matured/Called Sold/Withdrawn at Market</u>	<u>Purchased/ Accrued Interest</u>	<u>03/31/23 Market Value</u>
AR-0018	-	36,904,784	Lone Star Gov	04/01/23	35,209,195	1,695,589	-	-	-	36,904,784
AR-0009	-	236,601,912	TexPool-OF	04/01/23	120,571,613	338,091,445	-	222,061,146	-	236,601,912
AR-0019	-	14,636,468	TexSTAR	04/01/23	11,259,105	3,377,363	-	-	-	14,636,468
AR-0026	-	2,136,193	ProsperityBank-MMDA	04/01/23	14,896,541	84,624	-	12,844,972	-	2,136,193
23-0003	03/29/23	4,896,305	FHLB Discount Note 0.00	09/06/23	-	4,894,456	(97)	-	1,946	4,896,305
					<u>181,936,454</u>	<u>348,143,477</u>	<u>(97)</u>	<u>234,906,118</u>	<u>1,946</u>	<u>295,175,662</u>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
DECEMBER 31, 2022 TO MARCH 31, 2023**

INVESTMENT PORTFOLIO - BOOK VALUE

DEBT SERVICE FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Book Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Investments Matured/Called Sold/Withdrawn</u>	<u>03/31/23 Book Value</u>	<u>12/31/22 03/31/23 Yield Earned</u>
AR-0010	-	35,949,869	TexPool	04/01/23	28,756,947	86,905,443	79,712,521	35,949,869	1.9182
					28,756,947	86,905,443	79,712,521	35,949,869	

INVESTMENT PORTFOLIO - MARKET VALUE

DEBT SERVICE FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Market Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Increase/ (Decrease) Market Value</u>	<u>Investments Matured/Called Sold/Withdrawn at Market</u>	<u>Purchased/ Accrued Interest</u>	<u>03/31/23 Market Value</u>
AR-0010	-	35,949,869	TexPool	04/01/23	28,756,947	86,905,443	-	79,712,521	-	35,949,869
					28,756,947	86,905,443	-	79,712,521	-	35,949,869

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
DECEMBER 31, 2022 TO MARCH 31, 2023**

INVESTMENT PORTFOLIO - BOOK VALUE

FOOD SERVICE FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Book Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Investments Matured/Called Sold/Withdrawn</u>	<u>03/31/23 Book Value</u>	<u>12/31/22 03/31/23 Yield Earned</u>
AR-0011	-	9,614,449	Texpool	04/01/23	8,103,468	2,600,112	1,089,131	9,614,449	1.9923
					<u>8,103,468</u>	<u>2,600,112</u>	<u>1,089,131</u>	<u>9,614,449</u>	

INVESTMENT PORTFOLIO - MARKET VALUE

FOOD SERVICE FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Market Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Increase/ (Decrease) Market Value</u>	<u>Investments Matured/Called Sold/Withdrawn at Market</u>	<u>Purchased/ Accrued Interest</u>	<u>03/31/23 Market Value</u>
AR-0011	-	9,614,449	TexPool	04/01/23	8,103,468	2,600,112	-	1,089,131	-	9,614,449
					<u>8,103,468</u>	<u>2,600,112</u>	<u>-</u>	<u>1,089,131</u>	<u>-</u>	<u>9,614,449</u>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
DECEMBER 31, 2022 TO MARCH 31, 2023**

INVESTMENT PORTFOLIO - BOOK VALUE

CAPITAL PROJECT FUNDS

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Book Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Investments Matured/Called Sold/Withdrawn</u>	<u>03/31/23 Book Value</u>	<u>12/31/22 03/31/23 Yield Earned</u>
AR-0022	-	2,623,975	TexPool-629	04/01/23	4,276,846	38,650	1,691,521	2,623,975	2.0140
AR-0012	-	18,959,290	TexPool-644	04/01/23	19,415,556	208,844	665,110	18,959,290	2.0066
AR-0012	-	334,717,500	TexPool-650	04/01/23	394,793,033	4,031,133	64,106,666	334,717,500	1.9981
					<u>418,485,435</u>	<u>4,278,627</u>	<u>66,463,297</u>	<u>356,300,765</u>	

INVESTMENT PORTFOLIO - MARKET VALUE

CAPITAL PROJECT FUNDS

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Market Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Increase/ (Decrease) Market Value</u>	<u>Investments Matured/Called Sold/Withdrawn at Market</u>	<u>Purchased/ Accrued Interest</u>	<u>03/31/23 Market Value</u>
AR-0022	-	2,623,975	TexPool-629	04/01/23	4,276,846	38,650	-	1,691,521	-	2,623,975
AR-0012	-	18,959,290	TexPool-644	04/01/23	19,415,556	208,844	-	665,110	-	18,959,290
AR-0012	-	334,717,500	TexPool-650	04/01/23	394,793,033	4,031,133	-	64,106,666	-	334,717,500
					<u>418,485,435</u>	<u>4,278,627</u>	<u>-</u>	<u>66,463,297</u>	<u>-</u>	<u>356,300,765</u>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
DECEMBER 31, 2022 TO MARCH 31, 2023**

INVESTMENT PORTFOLIO - BOOK VALUE

PERMANENT LOCAL SCHOOL FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Book Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Investments Matured/Called Sold/Withdrawn</u>	<u>03/31/23 Book Value</u>	<u>12/31/22 03/31/23 Yield Earned</u>
AR-0023	-	11,792,458	TexPool-497	04/01/23	17,499,007	4,293,451	10,000,000	11,792,458	2.0235
AR-0026	-	1,819	ProsperityBank-MMDA	04/01/23	4,068,637	21,769	4,088,587	1,819	0.6758
23-0004	03/31/23	10,000,000	FHLB 1.61	09/04/23	-	9,575,600	-	9,575,600	1.7900
					<u>21,567,644</u>	<u>13,890,820</u>	<u>14,088,587</u>	<u>21,369,877</u>	

INVESTMENT PORTFOLIO - MARKET VALUE

PERMANENT LOCAL SCHOOL FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Market Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Increase/ (Decrease) Market Value</u>	<u>Investments Matured/Called Sold/Withdrawn at Market</u>	<u>Purchased/ Accrued Interest</u>	<u>03/31/23 Market Value</u>
AR-0023	-	11,792,458	TexPool-497	04/01/23	17,499,007	4,293,451	-	10,000,000	-	11,792,458
AR-0026	-	1,819	ProsperityBank-MMDA	04/01/23	4,068,637	21,769	-	4,088,587	-	1,819
23-0004	03/31/23	10,000,000	FHLB 1.61	09/04/23	-	9,575,600	4,342	-	12,863	9,592,805
					<u>21,567,644</u>	<u>13,890,820</u>	<u>4,342</u>	<u>14,088,587</u>	<u>12,863</u>	<u>21,387,082</u>

**RICHARDSON INDEPENDENT SCHOOL DISTRICT
DECEMBER 31, 2022 TO MARCH 31, 2023**

INVESTMENT PORTFOLIO - BOOK VALUE

WORKERS' COMPENSATION FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Book Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Investments Matured/Called Sold/Withdrawn</u>	<u>03/31/23 Book Value</u>	<u>12/31/22 03/31/23 Yield Earned</u>
AR-0013	-	3,296,524	TexPool-WC	04/01/23	634,099	3,114,073	451,648	3,296,524	2.0235
AR-0026	-	1,366	ProsperityBank-MMDA	04/01/23	3,051,479	16,327	3,066,440	1,366	0.6758
					<u>3,685,578</u>	<u>3,130,400</u>	<u>3,518,088</u>	<u>3,297,890</u>	

INVESTMENT PORTFOLIO - MARKET VALUE

WORKERS' COMPENSATION FUND

<u>EVARE ID No.</u>	<u>Buy Date</u>	<u>Par Value</u>	<u>Description</u>	<u>Maturity Date</u>	<u>12/31/22 Market Value</u>	<u>Investments Purchased/ Deposited</u>	<u>Increase/ (Decrease) Market Value</u>	<u>Investments Matured/Called Sold/Withdrawn at Market</u>	<u>Purchased/ Accrued Interest</u>	<u>03/31/23 Market Value</u>
AR-0013	-	3,296,524	TexPool-WC	04/01/23	634,099	3,114,073	-	451,648	-	3,296,524
AR-0026	-	1,366	ProsperityBank-MMDA	04/01/23	3,051,479	16,327	-	3,066,440	-	1,366
					<u>3,685,578</u>	<u>3,130,400</u>	<u>-</u>	<u>3,518,088</u>	<u>-</u>	<u>3,297,890</u>

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: Dr. Christopher Goodson, Assistant Superintendent- Human Resources

ACTION ITEM

TOPIC: Approve Recommendation to Terminate the Probationary Contracts of the Employees, identified on the Probationary Contract Termination List, at the end of the contract period in the best interest of the RISD pursuant to Chapter 21 of the Texas Education Code

BACKGROUND INFORMATION:

Section 21.103(a) of the Texas Education Code authorizes a Board of Trustees to terminate an employee's probationary contract of employment at the end of the term when the Board finds that such action is in the best interest of the District. A Board must provide notice of its decision to terminate a probationary contract at the end of its term no later than the 10th day before the last day of instruction. A Board's decision to terminate a probationary contract under section 21.103(a) is final and may not be appealed. Based on information from the campus principal, the Superintendent has recommended that the probationary contract of employment of the employees listed on the attached Exhibit A be terminated at the end of the contract term consistent with the Texas Education Code and Board Policy DFAB(LOCAL) - Probationary Contracts: Termination at End of Year.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board of Trustees accept the recommendation to terminate the probationary contract of employment of the employees identified on Exhibit A attached hereto.

PROPOSED RESOLUTION

WHEREAS, section 21.103(a) of the Texas Education Code authorizes a Board of Trustees to terminate an employee's probationary contract of employment at the end of the term when the Board finds that such action is in the best interest of the District; and

WHEREAS, the Superintendent has recommended that the Board terminate the probationary contract of employment of the employees identified in Exhibit A hereto, at the expiration of the contract term; and

WHEREAS, the Board has considered information related to the Superintendent's recommendation and finds that termination of the referenced employment contracts at the end of the term is in the best interest of the District;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District (i) accepts the Superintendent's recommendation to terminate the probationary contract of employment of the employees identified in Exhibit A hereto at the end of the contract terms; (ii) finds that such action serves the best interests of the District; and (iii) authorizes the Board President and the Superintendent to give notice to the affected employee of the Board's action in accordance with the requirements of the Texas Education Code and to take such other actions as necessary to effectuate the Board's action.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: Dr. Christopher Goodson, Assistant Superintendent- Human Resources

ACTION ITEM

TOPIC: Approve Recommendation to Terminate the Non-Chapter 21 Contracts of the Employees , identified on the Non-Chapter 21 Contract Termination List, at the end of the contract period in the best interest of the RISD

BACKGROUND INFORMATION:

Pursuant to Board Policy DCE (LOCAL) - Employment Practices: Other Types of Contracts, the Board is authorized to employ individuals under a non-Chapter 21 contract. The Board of Trustees is also authorized to terminate an employee's non-Chapter 21 contract of employment at the end of the term when the Board finds that such action is in the best interest of the District. A Board's decision to terminate a non-Chapter 21 contract is subject to appeal through the DGBA grievance process. Based on information from the campus principal and/or department head, the Superintendent has recommended that the non-Chapter 21 contract of employment of the employees listed on the attached Exhibit A be terminated at the end of the contract term consistent with Board Policy DCE (LOCAL) - Employment Practices: Other Types of Contracts.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board of Trustees accept the recommendation to terminate the non-Chapter 21 contract of employment of the employees identified on Exhibit A attached hereto.

PROPOSED RESOLUTION

WHEREAS, pursuant to Board Policy DCE (LOCAL) - Employment Practices: Other Types of Contracts, the Board is authorized to employ individuals under a non-Chapter 21 contract;

WHEREAS, the Board of Trustees is authorized by Board Policy DCE to terminate an employee's non-Chapter 21 contract of employment at the end of the term when the Board finds that such action is in the best interest of the District; and

WHEREAS, the Superintendent has recommended that the Board terminate the non-Chapter 21 contract of employment of the employees identified in Exhibit A hereto, at the expiration of the contract term; and

WHEREAS, the Board has considered information related to the Superintendent's recommendation and finds that termination of the referenced employment contracts at the end of the term is in the best interest of the District;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District (i) accepts the Superintendent's recommendation to terminate the non-Chapter 21 contract of employment of the employees identified in Exhibit A hereto at the end of the contract terms; (ii) finds that such action serves the best interests of the District; and (iii) authorizes the Board President and the Superintendent to give notice to the affected employee of the Board's action in accordance with the requirements of Board Policy DCE and to take such other actions as necessary to effectuate the Board's action.

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 4, 2023

Division: Human Resources

Submitted by: Christopher B. Goodson, Ed.D.
Assistant Superintendent of Human Resources

ACTION ITEM

Topic: Professional Staff Contract Recommendations (Full-time, Part-time, Late-hire)

Background Information:

Listed on the following pages are contract recommendations for professional staff for the 2023-2024 school year. The list was developed based on input from principals and other central administrators.

The Assistant Superintendent of Human Resources has reviewed this report and recommends the acceptance of the attached contract recommendations for the 2023-2024 school year.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board of Trustees approves the following Professional Staff Contract Recommendations.

RESOLUTION

WHEREAS, the Board of Trustees has approved the appropriate budgets and staffing allocations for the Richardson Independent School District and the following recommendations fall within those guidelines; and

WHEREAS, the appointment of highly qualified, student-focused staff supports the Board's vision, values, goals, and mission;

THEREFORE, BE IT RESOLVED that the Board of Trustees of the Richardson Independent School District approves the Professional Staff Contract Recommendations as listed on the following pages.

Adopted this 4th day of May, 2023, by the Board of Trustees.

Regina Harris, Board President

Debbie Renteria, Board Secretary

APPROVED AS TO FORM:

General Counsel

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: **May 4, 2023**

Submitted by: **David Pate, Assistant Superintendent of Finance & Support Services**

ACTION ITEM

TOPIC: Report of Refunds of Duplicate Tax Payments Over \$500.

BACKGROUND INFORMATION

Section 31.11 of the Texas Property Tax Code requires the tax collector to refund an overpayment or erroneous payment of taxes. If the amount of the refund exceeds \$500, the School Board must approve the refund.

Section 31.12 states that if a refund of a tax provided by Section 31.11 is not paid on or before the 60th day after the date the liability for the refund arises, interest is due at a rate of one percent for each month the refund is unpaid.

Payments made on one account which result in a duplicate payment cannot be applied to another account unless such action is specifically requested by the property owner. Attached is a list of refunds recently processed by the Tax Office. Board action is required to ratify these refunds.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board ratify Tax Office issuance of tax refunds.

RESOLUTION

WHEREAS, the Tax Office has received duplicate payments; and

WHEREAS, refunds must be made within 60 days to avoid paying interest.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Richardson Independent School District that the refunds of duplicate tax payments over \$500 processed by the Tax Office have been authorized and approved.

PASSED AND ADOPTED this _____ day of _____, 2023.

President, Board of Trustees
Richardson Independent School District

Attest:

Secretary

Tax Yr	Acct #	Owner Name	Address	Amount	Ck Request	RFC Issued
>\$ 500 Refund - Duplicate Payments						
2020	00042829	GAYLYNN GEE	8923 LARCHWOOD DR DALLAS 752	\$ 5,354.18	12313720	10/12/2022
2022	00147193	Peter Luo	1009 Morningstar Trl Richardson TX 75	\$ 3,388.03	12324777	1/13/2023
2022	00329428	MICHAEL BURTZLAFF	3 WEBB RD WESTPORT CT	\$ 4,673.80	12324773	1/13/2023
2022	MULTI	Corelogic - multi accounts	PO BOX 9202 COPPELL 75019	\$ 252,719.29	12326812	1/25/2023
2022	6 ACCTS	LERETA	901 CORPORATE CTR DR POMONA	\$ 13,793.33	12324778	1/13/2023
2022	00044119	KELSEY GRAY	10631 LAKE HAVEN DALLAS 75238	\$ 4,198.44	12324769	1/13/2023
2022	00333352	The Weekley Group of Companies	1111 N Post Oak Rd Houston TX 7705	\$ 7,395.02	12333264	3/23/2023
2022	00345538	ASTON DALLAS RESIDENTIAL	3820 MANSELL RD#400 ALPHARET	\$ 1,945.61	12332373	3/9/2023
2022	000345664	ASTON DALLAS RESIDENTIAL	3820 MANSELL RD #400 Alpharetta	\$ 1,945.61	12332373	3/9/2023
2022	00345649	ASTON DALLAS RESIDENTIAL	3820 MANSELL RD#400 ALPHARET	\$ 1,945.61	12332373	3/9/2023
2022	00165694	Carl J Hanks	1608 Cheyenne DR Richardson TX 750	\$ 4,484.89	12333268	3/23/2023
2022	00194044	Orchard Ppty II LLC	3300 N I35 AUSTIN TX 78705	\$ 2,012.00	12333266	3/23/2023
2022	00052261	SANDRA MARIELA SANCHEZ	6821 MASON DR MCKINNEY TX 750	\$ 3,818.12	12333269	3/23/2023
2022	00184435	YIFAN HE	119 TRELLIS PL RICHARDSON 7508	\$ 1,363.87	12333270	3/23/2023
2022	333694	Corelogic	PO BOX 9202 COPPELL 75019	\$ 2,794.18	12336587	4/11/2023
2022	00059806	Donald H Franklin Jr	9658 Bryson Dr Dallas TX 75238	\$ 1,586.77	12336584	4/11/2023
2022	00345418	Megatel Homes LLC	2101 Cedar Springs Rd #700 Dallas 752	\$ 3,224.06	12336578	4/11/2023
2022	00345400	Megatel Homes LLC	2101 Cedar Springs Rd #700 Dallas 752	\$ 4,151.86	12336578	4/11/2023
2022	00097579	NICOLE INGRAM	16315 FALLKIRK DR DALLAS 75248	\$ 7,402.37	12338283	4/13/2023
2022	134143	KARIM KASSAM ALI	6716 BELLEHAVEN DR PLANO 7	\$ 6,251.97	12339142	4/18/2023

Total	\$ 334,449.01
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BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 04, 2023

Submitted by: Mike Jasso, Chief of Staff

ACTION ITEM

TOPIC: TEA Missed School Days Waiver

BACKGROUND INFORMATION:

The extreme winter weather in the North Texas area and across the state of Texas necessitated the closing of all campuses and buildings in Richardson ISD on January 31- February 3, 2023. Road conditions were such that students and employees could not safely travel to and from the district on these days.

Per the Student Attendance Accounting Handbook §3.8.1.3 - Missed School Day Waivers

If weather, safety, or health issues cause you to fall short of the required number of minutes/days beyond the additional minutes/days already built into the adopted school calendar for makeup minutes/days, a missed school day waiver application must be submitted using TEA's automated waiver application system.

Submission of the Missed School Days Waiver does require Board approval.

Superintendent's Recommendation:

The Superintendent recommends that the Board approve the submission of a Missed School Days Waiver for January 31, February 1, February 2 and February 3, 2023, as recommended by RISD Administration.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023
Submitted by: Leticia D. McGowan, General Counsel

ACTION ITEM

TOPIC: Revise Policy CPC (LOCAL)

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The proposed revision to CPC (Local) is based on rule updates by the Texas State Library and Archives Commission (TSLAC) to Bulletin B: Electronic Records Standards and Procedures. The revision adds policy requirements for the district management of electronic records. The proposed language will delegate to the records manager the responsibility to develop administrative procedures for the management of electronic records that comply with the district's records control schedules and meet the minimum components required by law. The proposed language also corrects capitalization and title typos.

The following policy is provided for the Board's review:

- a. CPC (LOCAL) – Office Management: Records Management

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revision to Policy CPC (LOCAL).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revision to Policy CPC (LOCAL) as presented by staff, and finds that the proposed revision to Policy CPC (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revision to Policy CPC (LOCAL).

The Superintendent or designee shall oversee the performance of records management functions prescribed by state and federal law:

- Records ~~administrator~~ **Administrator**, as prescribed by Local Government Code 176.001 and 176. ~~0065. 007~~ [See BBFA ~~and CHE~~]
- Officer for ~~public information~~ **Public Information**, as prescribed by Government Code 552.201–.205. [See GBAA]
- Public Information Coordinator, as prescribed by Government Code 552.012. [See BBD]

**Local Government
Records Act**

“Local Government
Record”

Records
Management
Officer

The term “local government record” shall pertain to all items identified as such by the Local Government Records Act.

The ~~records manager~~ **Records Management Officer** shall serve as and perform the duties of the District’s records management officer as prescribed by Local Government Code 203.023, and shall administer the District’s records management program pertaining to local government records in compliance with the Local Government Records Act.

Notification

The records ~~manager management officer~~ shall file his or her name with the Texas State Library and Archives Commission (TSLAC) within 30 days of assuming the position.

**Electronic
Records**

The records manager shall develop procedures for the management of electronic records that comply with the District’s records control schedules and meet the minimum components required by law.

The procedures shall:

1. **Specify the objective of the electronic records management program;**
2. **Identify the responsibilities of employees who create, receive, or maintain electronic records;**
3. **Ensure the maintenance of electronic records until the expiration of the applicable retention period and final disposition; and**
4. **Ensure that electronic records that must be protected from unauthorized use or disclosure are appropriately**

protected as required by law, regulation, or other applicable requirements.

Records Control Schedules	The records <u>manager management officer</u> shall file with the TSLAC a written declaration that the District has adopted records control schedules that comply with records retention schedules issued by the TSLAC as provided by law.
Website Postings	The District's records management program shall address the length of time records will be posted on the District's website when the law does not specify a posting period.
Records Destruction Practices	All local government records shall be considered District property and any unauthorized destruction or removal shall be prohibited. The District shall follow its records control schedules, records management program, and all applicable laws regarding records destruction. However, the District shall preserve records, including electronically stored information, and suspend routine record destruction practices where appropriate and in accordance with procedures developed by the records <u>manager management officer</u> . Such procedures shall describe the circumstances under which local government records scheduled for destruction must be retained. Notification shall be given to appropriate staff when routine record destruction practices must be suspended and when they may be resumed.
Training	The records <u>manager management officer</u> shall receive appropriate training regarding the Local Government Records Act and shall ensure that custodians of records, as defined by law, and other applicable District staff are trained on the District's records management program, including this policy and corresponding procedures.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance and Support Services;
Leticia D. McGowan, General Counsel

ACTION ITEM

TOPIC: Revise Policy CDA (LOCAL)

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The proposed revisions to CDA (Local) are based on recommendations received from the District's investment advisor. The proposed addition includes commercial paper as an investment option. Commercial paper is unsecured short-term debt issued by companies to finance a variety of short-term cash flow needs such as accounts payable, payroll and inventory. The proposed addition to the policy also sets a maximum investment of 20% of the portfolio in commercial paper. The following policy is provided for the Board's review:

- a. CDA (LOCAL) – Other Revenues: Investments

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revision to Policy CDA (LOCAL).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revision to Policy CDA (LOCAL) as presented by staff, and finds that the proposed revision to Policy CDA (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revision to Policy CDA (LOCAL).

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(LOCAL)

Policy

It is the policy of the District to invest public funds in a manner that ensures the safety of invested funds, maintains sufficient liquidity to provide for the daily needs of the District, and provides the highest investment return. All investments made by the District shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, and regulations.

Prudence

Investments shall be made with judgment and care, under then-prevailing circumstances, which a person of prudence, discretion, and intelligence exercises in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of the capital, as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Objectives

In order of importance, the primary objectives of the District's investment activities are:

Safety—Investments of the District shall be selected in a manner that seeks to ensure the preservation of capital in the overall portfolio. To meet this objective, the portfolio must be diversified in such a way that potential losses of individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity—The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements that can be reasonably anticipated based upon cash flow projections, which are to be prepared on a combination of a weekly, monthly, and annual basis.

Return on investment—The District's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

Investment Strategy

The District shall have a written investment strategy for each fund or group of funds it controls. Covered funds shall include the:

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Covered Funds

1. General fund;
2. Special revenue fund(s)—including funds used to account for federal, state, and local grants, as well as the food service fund and the campus activity fund;
3. Debt service funds;
4. Capital project funds;
5. Proprietary funds—including the funds used to account for the workers' compensation program; and
6. Trust and agency funds—including the student activity fund.

The District shall follow the investment strategies listed below, in order of importance, for each covered fund:

1. Each investment option shall be reviewed to ensure understanding of the suitability of the investment to the financial requirements of the District;
2. Investments shall be selected that provide preservation and safety of invested funds;
3. Investments shall support the District's objective to remain sufficiently liquid;
4. Investments shall be marketable if the need arises to liquidate invested funds before maturity;
5. The investment type shall be consistent with the Board's desired diversification of the investment portfolio; and
6. All invested funds of the District shall attain a rate of return commensurate with the District's investment risk constraints and the cash flow characteristics of the portfolio.

The District shall diversify its investments in all funds by security type and institution. The District shall consider purchase of high quality short-term to medium-term securities that will complement each other in a ladder or liability-matching portfolio structure.

In addition to the strategies explained above for the debt service fund, the District may purchase securities that have maturities longer than one year provided the legal limits are not exceeded.

The Board shall review the investment strategies annually and make recommendations for revision as necessary.

**Authority for
Investment Program**

In accordance with the Public Funds Investment Act (PFIA), the responsibility for conducting investment transactions resides with the

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Board. Management oversight responsibility for the investment program is delegated to the chief financial officer, who shall develop and maintain written procedures for the operation of the investment program consistent with these policies.

Procedures to be set forth in the Administrators Operating Guide (AOG) should include reference to safekeeping, bond market association repurchase agreements, depository contracts, and collateral agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures set forth in the AOG. The chief financial officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**Quality and
Capability of
Investment
Management**

Designated investment officers of the District shall participate in periodic training through courses and seminars offered by professional organizations, associations, and other independent sources approved by the Board to ensure the quality and capability of investment management in compliance with the PFIA.

**Ethics and Conflicts
of Interest**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or that could impair their ability to make impartial decisions. Employees and investment officers shall disclose to the Superintendent any material financial interest in financial institutions that could conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the District, particularly with regard to the time of purchases and sales. A District investment officer who has a personal relationship [see Gov't Code 2256.005] with a business organization offering to engage in an investment transaction with the District, or who is related within the second degree by affinity or consanguinity to a qualified representative in that organization, shall file a statement disclosing that personal business interest in the manner described in the Personal Interest section of CDA(LEGAL).

**Sellers of
Investments**

The investment officer will maintain a list of financial institutions, approved by the Board, who are authorized to provide investment services. Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the

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Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

An annual review of the financial condition and registration of new qualified bidders shall be conducted by the investment officer.

Competitive Bidding

The District shall require at least three competitive offers or bids for all individual security purchases and sales except for:

1. Transactions with money market mutual funds and local government investment pools, and
2. Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

**Authorized and
Suitable Investments**

From those investments authorized by law and described in CDA(LEGAL), the Board shall permit investment of District funds in the following investment types only, consistent with the strategies and maturities defined in this policy:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the state of Texas, the United States, or its instrumentalities, including obligations that are fully guaranteed or insured by the FDIC or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent. *Gov't Code 2256.009*
2. Certificates of deposit (CDs) issued by a depository institution that has its main office or branch office in Texas, that is guaranteed or insured by the FDIC or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates or are secured in any other manner and amount provided by law for the deposits of the investment entity; or CDs invested through an approved broker or depository institution that has its main office or a branch office in Texas, is appointed by the District as custodian, and who arranges for the deposit of funds in CDs in one or more federally insured depository institutions, in which the full amount of the principal and accrued interest is insured by the United States or its instrumentalities. *Gov't Code 2256.010*

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Bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

3. Fully collateralized repurchase agreements that have a defined termination date, are secured by a combination of cash and obligations of the United States or its instrumentalities, are pledged to the District, held in the District's name, and deposited with a third party selected and approved by the Board, and placed through a primary government securities dealer, as defined by the Federal Reserve or a bank domiciled in Texas. *Gov't Code 2256.011* The District shall have a master repurchase agreement signed with the bank or dealer with whom all repurchase agreements are traded.
4. No-load money market mutual funds that are regulated by the SEC, have a dollar-weighted average stated maturity of 90 days or fewer, are invested exclusively in obligations described by items 1–3 above, and include in their investment objectives the maintenance of a stable net asset value of \$1 for each share. Investments in mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c). *Gov't Code 2256.014*
5. A public funds investment pool meeting the requirements of Government Code 2256.016. *Gov't Code 2256.016* The District currently invests in the following public funds investment pools:
 - a. Lone Star Investment Pool (maximum dollar-weighted average maturity is 60 days);
 - b. TexPool (maximum dollar-weighted average maturity is 60 days); and
 - c. TexSTAR (maximum dollar-weighted average maturity is 60 days).
6. Guaranteed investment contracts that have a defined termination date and are secured by obligations described by Government Code 2256.09(a)(1), excluding those obligations described by Government Code 2256.09(b), in an amount at least equal to the amount of bond proceeds invested under the contract; such obligations must be pledged to the District and held in the District's name with an approved third party. *Gov't Code 2256.015*
7. Commercial paper, with a stated maturity of 270 days or less from the date of its issuance and rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized

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agencies; or one nationally recognized credit rating agency and fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

**Effect of Loss of
Required Rating**

The District shall take all prudent measures consistent with its investment policy to liquidate an investment that does not have the minimum rating.

**Existing
Investments**

The District is not required to liquidate investments that were authorized investments mandated by the Board-adopted investment policy at the time of purchase.

Collateral

Collateralization shall be required on two types of investments:

1. Certificates of deposit; and
2. Repurchase agreements.

In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110 percent of market value of principal and accrued interest.

The District chooses to limit collateral to those items that are listed as authorized investments above.

Collateral shall always be held by an independent third party with whom the District has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the District and retained. The investment officer shall grant the right of collateral substitution with prior notice.

**Interest Rate
Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification. The District shall monitor interest rate risk using weighted average maturity and specific identification.

Market Pricing

Market prices shall be monitored for all investments, excluding investment pools and mutual funds, acquired with public funds as described by Government Code 2256.09(a)(1). Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, financial advisers, and representatives of investment pools and money market funds.

**Monitoring
Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment

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(LOCAL)

ratings and to liquidate investments that do not maintain satisfactory ratings.

**Safekeeping and
Custody**

All security transactions, including collateral for repurchase agreements, entered into by the District shall be conducted on a delivery-versus-payment (DVP) basis. Securities shall be held by a third-party custodian designated by the Board and held in the District's name as evidenced by safekeeping receipts.

Diversification

The District shall diversify its investments by security type and institution. The asset mix of the District's portfolio is expressed in terms of maximum commitment so as to allow sufficient flexibility to take advantage of market considerations within the context of this policy. The asset mix requirements are as follows:

Money Market Accounts	10% (maximum)
Certificates of Deposit	50% (maximum)
U.S. Treasury Obligations	100% (maximum)
U.S. Government Securities	100% (maximum)
Repurchase Agreements	15% (maximum)
Public Funds Investment Pools	100% (maximum)
Guaranteed Investment Contracts	25% (maximum)
<u>Commercial Paper</u>	<u>20% (maximum)</u>

The District may elect to use a singular investment instrument, either a flexible repurchase agreement, as defined in Section 9.3, or a guaranteed investment contract, as defined in Section 9.7 for:

1. The face value of the notes plus any accrued but unpaid interest; or
2. The bond proceeds plus any accrued interest received upon delivery of such proceeds.

Maximum Maturity

To the extent possible, the District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District shall not directly invest in securities maturing more than 24 months from the date of purchase. However, securities with a maturity of greater than 12 months shall not exceed 20 percent of the total portfolio.

Bond proceeds may be invested in securities exceeding 12 months if the maturity of such investments is made to coincide as nearly as

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practicable with the
expected use of the
funds.

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(LOCAL)

Internal Control

The investment portfolio, as well as compliance with this policy, shall be reviewed annually by the Board and the District's external auditor in conjunction with the annual audit of the District's financial statements. *Gov't Code 2256.005(m)*

Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and cash flow needs.

Market Yield (Benchmark)

The District's investment strategy is a passive one, in that the majority of securities shall be purchased and held to maturity. Additionally, cash inflows and outflows shall be monitored daily. Given this strategy, the basis used by the investment officer to determine whether market yields are being achieved shall be the 90-day U.S. Treasury Bill and the average Fed Funds rate.

Reporting

The chief financial officer shall present to the Board a quarterly report, prepared by the investment officer, on the investment portfolio, including the cost of investments and market value as of quarter-end currently held in the portfolio, a breakdown of the percentage of portfolio of each instrument, the average buy yield versus the established benchmark, as well as a report on the maturities of the portfolio and their percentages of the portfolio.

On a quarterly basis, the investment officer shall prepare a report that includes a summary statement by fund with:

1. The beginning market value for the period, the ending market value for the period, and the fully accrued interest for the period;
2. The book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
3. The maturity of each investment; and
4. The compliance of the investment portfolio as it relates to this policy and the District's investment strategy.

The District shall retain an independent auditor to formally review its investment reports at least annually; the auditor shall report the results of the review to the Board.

Investment Policy Adoption

The District's investment policy shall be adopted by resolution by the Board. The policy shall be reviewed annually by the Board, and any modifications made must be approved by the Board.

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INVESTMENTS

CDA
(LOCAL)

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: Dr. Matthew Gibbins, Assistant Superintendent- Administrative Services;
Leticia D. McGowan, General Counsel

ACTION ITEM

TOPIC: Revise Policy FFAA (LOCAL)

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The proposed revisions to FFAA (Local) are based on updated University Interscholastic League (UIL) rules reflecting updated UIL rules requiring students who are participating in marching band to receive a pre-participation physical in accordance with the schedule established by the UIL. The proposed policy revisions broaden the current language to accommodate future changes to UIL rules and also allow the superintendent to designate other extracurricular programs for which the district will require physicals. The following policy is provided for the Board's review:

- a. FFAA (LOCAL) – Wellness and Health Services: Physical Examinations

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revision to Policy FFAA (LOCAL).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revision to Policy FFAA (LOCAL) as presented by staff, and finds that the proposed revision to Policy FFAA (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revision to Policy FFAA (LOCAL).

WELLNESS AND HEALTH SERVICES
PHYSICAL EXAMINATIONS

FFAA
(LOCAL)

**Required Medical
Clearance UIL
Participation**

**Prior to participating in a designated University Interscholas-
tic League (UIL) program or other District extracurricular pro-
gram identified by the Superintendent, a- A student shall un-
dergo a physical examination annually and desiring to participate
in the UIL athletic program shall submit annually a signed state-
ment from a an authorized health-care provider indicating that au-
thorized under UIL rules indicating that the student has been ex-
amined and medically cleared to participate in the program. is
physically able to participate in the athletic program.** Such state-
ment shall be on a form approved by the District.

Additional Screening

The District may provide additional screening as District and com-
munity resources permit.

Referrals

Parents of students identified through any screening programs as
needing treatment or further examination shall be advised of the
need and referred to appropriate health agencies.

Notice of Lice

A school nurse or administrator who discovers or becomes aware
that a child enrolled in a District elementary school has lice shall
provide written or electronic notice to parents within the time
frames prescribed in law.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: Dr. Matthew Gibbins, Assistant Superintendent- Administrative Services;
Leticia D. McGowan, General Counsel

ACTION ITEM

TOPIC: Revise Policy FFAC (LOCAL)

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The proposed revisions to FFAC (Local) reflect current guidance from the Texas Department of State Health Services (DSHS) and common district practices. Administrative details on student illness and accidents are recommended for removal as those details should be reflected in a regulation. The provisions on administering medication provided by parents direct the superintendent to designate the employees authorized to administer medication and to establish administrative regulations for detailed requirements. In accordance with DSHS guidance, the policy now reflects that the district shall not purchase nonprescription medication to administer to students. Medical treatment provisions have also been updated to clarify who may complete medical treatment authorization forms and reflect that the district shall seek appropriate emergency care for a student as required or deemed necessary.

The following policy is provided for the Board's review:

- a. FFAC (LOCAL) – Wellness and Health Services: Medical Treatment

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revision to Policy FFAC (LOCAL).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revision to Policy FFAC (LOCAL) as presented by staff, and finds that the proposed revision to Policy FFAC (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revision to Policy FFAC (LOCAL).

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

Student Illness

No employee Procedures shall give any student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy. be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.

Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements;
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container; and
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

Accidents Involving Students

Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.

Emergency Treatment

Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law, unless the parent(s) or guardian has specified otherwise.

Administering Medication Provided by District

The District shall not purchase medication to administer to a student.

The Superintendent shall develop guidelines for the administration of medication to students at school.

Only a principal, a principal's designee, or a school nurse may administer medications to students following the established District guidelines. Before any person may be authorized to administer medication to students, he or she shall receive

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

~~training in the District's Medication Administration Guidelines. The school nurse shall also provide retraining or refresher training for medication administration as needed.~~

~~Any administration of medications shall be in accordance with legal requirements. The pharmacy label on the prescription bottle serves as the written authorization of the requesting physician.~~

~~Authorized District employees may administer nonprescription medication provided by the parent under the same legal requirements as for prescription medication. In addition to the legal requirements, the District also requires a physician's written request to administer nonprescription medication longer than ten consecutive school days after the initial medication form was completed by the parent.~~

Psychotropics

Except as permitted by ~~law, Education Code 38.016~~, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment
Psychotropics

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: Dr. Matthew Gibbins, Assistant Superintendent- Administrative Services;
Leticia D. McGowan, General Counsel

ACTION ITEM

TOPIC: Add Policy FFBA (LOCAL)

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The proposed creation of the new LOCAL policy for trauma-informed care will address the requirements of Senate Bill SB 11 (2021 Legislative Session), which requires a policy on trauma-informed care. The details of the district's trauma-informed care program are required to be included in the district improvement plan. The policy refers to the elements required to be addressed in the district's program, including:

- Increasing staff and parent awareness of trauma-informed care, including required training for educators; and
- Available counseling options for students affected by trauma or grief.

Further, Senate Bill 1267 (2021 Regular Session) requires training in trauma-informed care to be provided in accordance with the board's professional development policy. Therefore, at Training, a reference has been added to the district's professional development plan.

The following policy is provided for the Board's review:

- a. FFBA (LOCAL) – Crisis Intervention: Trauma-Informed Care

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revision to Policy FFBA (LOCAL).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revision to Policy FFBA (LOCAL) as presented by staff, and finds that the proposed revision to Policy FFBA (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revision to Policy FFBA (LOCAL).

Trauma-Informed
Care Program

The District's trauma-informed care program, as included in the District improvement plan, shall provide for the integration of trauma-informed care practices in the school environment, including increasing staff and parent awareness of trauma-informed care, implementation of trauma-informed practices and care by District and campus staff, and providing information about available counseling options for students affected by trauma or grief.

Training

The District shall provide training in trauma-informed care to District educators as required by law and the Board-approved District professional development plan. The District improvement plan shall specify required training for any other District employees as applicable.

**BOARD OF TRUSTEES
RICHARDSON INDEPENDENT SCHOOL DISTRICT
RICHARDSON, TEXAS**

Date: May 4, 2023

Submitted by: Dr. Matthew Gibbins, Assistant Superintendent- Administrative Services;
Leticia D. McGowan, General Counsel

ACTION ITEM

TOPIC: Deletion of Policy FMF (LOCAL)

BACKGROUND INFORMATION:

Staff regularly review local policies to ensure they conform to District needs, applicable law, and best practices. The recommendation is to delete FMF (LOCAL). There is not a state or regulatory requirement for the Board to create a policy specifically on contests and competitions. The requirements related to state requirements on student activities are already located in Board Policy FM – Student Activities and do not need to be duplicated. Because the language contained in the policy is administrative and more appropriate for a regulation, the recommendation is to delete the policy.

The following policy is provided for the Board’s review:

- a. FMF (LOCAL) – Student Activities: Contests and Competition

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed revision to Policy FMF (LOCAL).

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees regularly reviews and updates its policies to ensure they conform to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives; and

WHEREAS, the Board has reviewed the proposed revision to Policy FMF (LOCAL) as presented by staff, and finds that the proposed revision to Policy FMF (LOCAL) are appropriate and necessary to ensure that the District's policy conforms to applicable law, best practices, and the Board's mission, beliefs, and strategic objectives;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District adopts and approves the proposed revision to Policy FMF (LOCAL).

STUDENT ACTIVITIES
CONTESTS AND COMPETITION

FMF
(LOCAL)

UIL Activities

~~State Board and UIL rules shall govern interscholastic activities. Board policies and District guidelines may supplement State Board and UIL rules.~~

~~No event shall be scheduled and no student allowed to participate in any UIL event unless all applicable rules and regulations are strictly enforced. The Superintendent or designee shall maintain all necessary records and reports. Sponsors and coaches are responsible for knowledge of and compliance with rules for eligibility and participation. [See FM]~~

Athletic Program

~~A well-rounded program of interscholastic athletics shall be maintained in the District secondary schools. The operation of the total program, including the starting and ending dates for each sport, shall be in accordance with regulations set by the UIL and the Board.~~

~~Supervision of the program shall be the responsibility of the Superintendent, but certain responsibilities may be delegated to other staff members. In each school, the principal shall have direct responsibility to maintain the athletic program as an integral part of the educational program of that school.~~

~~Interscholastic competitive athletics shall not be part of the elementary grades' program. To the extent practicable, a program of intraschool sports activities for elementary students shall be maintained as part of the physical education program.~~

Non-UIL Activities

~~Contests and competitive activities that are sponsored by outside organizations shall not be recommended to students unless the activities supplement and do not interfere with the regular school program. Contests and competitive activities shall have the prior approval of the Superintendent or designee, who shall develop the necessary rules and regulations to implement this policy. [See FM]~~

Overnight Trips

~~Students who compete in UIL contests above the UIL district level that require an overnight trip shall have their expenses paid by the District. [See also FM]~~

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance & Support Services

ACTION ITEM

TOPIC: Gifts

BACKGROUND INFORMATION:

The following gifts to the Richardson Independent School District were received as of April 2023. The Board of Trustees formally accepts gifts to the District of \$5,000 or more as described on the following pages. Gifts or donations of less than \$5,000 and a cumulative year-to-date total are also included for your information.

The Board's acceptance of gifts shall not be construed as a testimonial or endorsement by the Board or the District of a product or business enterprise.

By acknowledging these gifts and formally accepting those of \$5,000 or more, the Board also ratifies corresponding adjustments to the applicable organizations' budgets. Gifts of equipment or supplies do not require an adjustment in an organization's budget. The Superintendent's Advisory Council has approved this adjustment. Staff will provide the Board with the necessary information to formally amend the District's overall budget at the appropriate time.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board accept the gifts of \$5,000 or more as listed on the following pages.

RESOLUTION

WHEREAS, the Board of Trustees has considered the gifts of \$5,000 or more as listed on the following pages; and

WHEREAS, the Board recognizes that monetary gifts to the District will require an adjustment to the overall adopted budget; and

WHEREAS, ensuring timely and accurate financial record keeping supports the Board's Strategic Objectives and Strategies;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District accepts the gifts of \$5,000 or more as listed on the following pages and approves amending the District's overall budget to reflect receipt of the monetary gifts.

\$5,000 or More				
To	From	Purpose	Cash Received	Estimated Supply/Equip Value
Spring Creek Elementary	SCE PTA	Field trip costs; basketball goals	\$1,500.00	\$4,800.00
White Rock Elementary	WRE PTA	Field trip costs; in-line skating program for PE	\$2,500.00	\$9,371.50
			\$4,000.00	\$14,171.50
Total Cash & Supply/Equipment Value - Gifts Over \$5,000 May 2023			\$18,171.50	
Less Than \$5,000				
To	From	Purpose	Cash Received	Estimated Supply/Equip
Audelia Creek Elementary	So Clutch Group	Student Leadership Summit	\$2,000.00	
Jess Harben Elementary	Anonymous donors via Donors Choose	Book organizer, adjustable table		\$716.33
Richardson Heights Elementary	Charities Aid Foundation America	Supplemental instructional supplies	\$42.00	
Richardson West Junior High	Realtors Supporting Richardson Schools	Supplemental instructional supplies	\$100.00	
			\$2,142.00	\$716.33
Total Cash & Supply/Equipment Value - Gifts Under \$5,000			\$2,858.33	
Grand Total of All Gifts Over & Under \$5,000 May 2023			\$21,029.83	
Prior Year Comparison				
Fiscal YTD Cash & Supply/Equipment Value - Gifts Over \$5,000			\$263,056.50	
Fiscal YTD Cash & Supply/Equipment Value - Gifts Under \$5,000			\$132,985.79	
Fiscal YTD Total of All Gifts Over & Under \$5,000 May 2023			\$396,042.29	
Fiscal YTD Total of All Gifts Over & Under \$5,000 May 2022			\$296,987.88	
Increase / (decrease) compared to prior year			\$99,054.41	

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance and Support Services

ACTION ITEM

TOPIC: Fixed Rate New Money and Refunding Parameter Order

AN ORDER AUTHORIZING THE ISSUANCE OF RICHARDSON INDEPENDENT SCHOOL DISTRICT UNLIMITED TAX SCHOOL BUILDING AND REFUNDING BONDS, WHICH MAY BE ISSUED IN ONE OR MORE SERIES IN THE NOT TO EXCEED AN AGGREGATE PRINCIPAL AMOUNT OF \$1,102,430,000 PROVIDING FOR THE SECURITY AND PAYMENT THEREOF; PROVIDING FOR THE AWARD OF THE SALE THEREOF IN ACCORDANCE WITH SPECIFIED PARAMETERS; AUTHORIZING THE EXECUTION AND DELIVERY OF A PURCHASE CONTRACT, A PAYING AGENT/REGISTRAR AGREEMENT AND AN ESCROW OR DEPOSIT AGREEMENT; APPROVING THE PREPARATION OF AN OFFICIAL STATEMENT; AND ENACTING OTHER PROVISIONS RELATED THERETO

BACKGROUND INFORMATION

On May 1, 2021, RISD voters approved bond Proposition A in the amount of \$694,000,000 and Proposition B in the amount of \$56,000,000. Previously the District issued bonds in the amount of \$544,000,000 from Proposition A and \$56,000,000 from Proposition B. The District has \$150,000,000 of authorized but unissued bonds from Proposition A and no authorized but unissued bonds from Proposition B. Additionally, the Administration and the District's financial advisor, HilltopSecurities, continually monitor all of the District's outstanding bond issues to identify opportunities to refund/refinance to achieve savings for the District and its taxpayers. HilltopSecurities analyzes and calculates the financial impact of potential refunding opportunities and makes recommendations to the District. The service HilltopSecurities provides to RISD is integral to our ability to identify opportunities and take timely action to lower the District's interest expenses.

The attached Parameter Order allows the Administration to take timely action on the issuance of up to \$150,000,000 of Richardson Independent School District Unlimited Tax School Building Bonds and up to \$952,430,000 of Richardson Independent School District Unlimited Tax Refunding Bonds if certain thresholds/parameters, as outlined in the Order, are met. The Order designates the Superintendent and/or the Assistant Superintendent of Finance and Support Services as the District's authorized representatives to approve the final pricing terms. The order expires in one year.

This process is the similar to the one the District has used to price all of its bond financings over the last 10+ years. In May 2021 the term of the order was extended to one year. Our Financial Advisor, Jeff Robert, of HilltopSecurities, and Bond Counsel, Ben Brooks and/or Julie Partain, of Bracewell, LLP, will attend the Board meeting to answer any questions regarding the refunding issuance.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve the attached Order Authorizing the Issuance of fixed rate RISD Unlimited Tax School Building and Refunding Bonds.

PROPOSED RESOLUTION

WHEREAS, on May 1, 2021, RISD voters approved bond proposition A in the amount of \$694,000,000 and bond proposition B in the amount of \$56,000,000; and

WHEREAS, the; and District has \$150,000,000 of authorized but unissued bonds from Proposition; and

WHEREAS, the Administration seeks approval to issue Richardson Independent School District Unlimited Tax School Building Bonds in an amount not to exceed \$150,000,000; and

WHEREAS, the Administration seeks approval to issue Richardson Independent School District Unlimited Tax School Refunding Bonds in an amount not to exceed \$952,430,000; and

WHEREAS, the proposed action supports the Board's strategy to actively pursue creative funding sources and responsibly manage current resources to support the district's mission;

BE IT THEREFORE RESOLVED, that the Board of Trustees of the Richardson Independent School District hereby approves the attached Order Authorizing the Issuance of RISD Unlimited Tax School Building and Refunding Bonds.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance and Support Services

ACTION ITEM

TOPIC: Consider Order Defeasing and Calling Certain Outstanding Bonds for Redemption and Other Relate Matters

RESOLUTION OF BOARD OF TRUSTEES OF RICHARDSON INDEPENDENT SCHOOL DISTRICT CALLING CERTAIN OUTSTANDING BONDS FOR REDEMPTION; AUTHORIZING THE DEPOSIT OF FUNDS WITH THE PAYING AGENT/REGISTRAR; AND RESOLVING OTHER MATTERS RELATED THERETO

BACKGROUND INFORMATION

The attached Order allows the Administration to take timely action on the redemption and defeasance of up to \$20,000,000 of previously issued unlimited tax bonds as listed in Schedule I of the attached order. To defease the bonds, the District will deposit an amount sufficient to redeem the bonds with an escrow agent. The escrow agent will hold and disburse the funds to redeem the bonds. Once the bonds are defeased, the District may remove them from its rolls of outstanding liabilities. The Order authorizes the Assistant Superintendent of Finance and Support Services to determine the principal amount and maturities of the bonds to be defeased and redeemed up to \$20,000,000.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve the attached Order Defeasing and Calling Certain Bonds for Redemption and Other Matters Relating to RISD Unlimited Tax School Building And Refunding Bonds.

PROPOSED RESOLUTION

WHEREAS, the Board of Trustees of the Richardson Independent School District has considered the recommendation of the administration to authorize defeasance of certain RISD unlimited tax school building and refunding bonds in an amount up to \$20,000,000; and

WHEREAS, such defeasance will result in substantial savings to the District over the life of the bonds and supports the District's Strategy to actively pursue creative funding sources and responsibly manage current resources to support our mission;

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Richardson Independent School District hereby approves the attached Order Defeasing and Calling Certain Bonds for Redemption and Other Matters Relating to RISD Unlimited Tax School Building And Refunding Bonds.

**BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas**

Date: May 4, 2023

Submitted by: David Pate, Assistant Superintendent of Finance and Support Services

ACTION ITEM

TOPIC: Variable Rate New Money and Refunding Parameter Order

AN ORDER AUTHORIZING THE ISSUANCE OF RICHARDSON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE UNLIMITED TAX SCHOOL BUILDING BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$50,000,000, WHICH MAY BE ISSUED IN ONE OR MORE SERIES IN ACCORDANCE WITH SPECIFIED PARAMETERS; PROVIDING FOR THE SECURITY AND PAYMENT THEREOF; PROVIDING FOR THE AWARD OF THE SALE THEREOF IN ACCORDANCE WITH SPECIFIED PARAMETERS; AUTHORIZING THE EXECUTION AND DELIVERY OF A PURCHASE CONTRACT AND A PAYING AGENT/REGISTRAR AGREEMENT; APPROVING THE PREPARATION OF AN OFFICIAL STATEMENT; AND ENACTING OTHER PROVISIONS RELATED THERETO

BACKGROUND INFORMATION

On May 1, 2021, RISD voters approved bond Proposition A in the amount of \$694,000,000 and Proposition B in the amount of \$56,000,000. Previously the District issued bonds in the amount of \$544,000,000 from Proposition A and \$56,000,000 from Proposition B. The District has \$150,000,000 of authorized but unissued bonds from Proposition A and no authorized but unissued bonds from Proposition B. Additionally, the Administration and the District's financial advisor, HilltopSecurities, continually monitor all of the District's outstanding bond issues to identify opportunities to refund/refinance to achieve savings for the District and its taxpayers. HilltopSecurities analyzes and calculates the financial impact of potential refunding opportunities and makes recommendations to the District. The service HilltopSecurities provides to RISD is integral to our ability to identify opportunities and take timely action to lower the District's interest expenses. Through this careful analysis, we have identified an opportunity to refinance some of our outstanding debt and realize interest cost savings.

The attached Parameter Order allows the Administration to take timely action to issue up to \$50,000,000 of Richardson Independent School District Variable Rate Unlimited Tax School Building and Refunding Bonds if certain

thresholds/parameters, as outlined in the Order, are met. The Administration will work closely with District's Financial Advisor, Jeff Robert, of HilltopSecurities, to determine if/when conditions are appropriate for the issuance of variable rate bonds. The Order designates the Superintendent and/or the Assistant Superintendent of Finance and Support Services as the District's authorized representatives to approve the final pricing terms. The order expires in one year.

This process is the similar to the one the District has used to price all of its bond financings over the last 10+ years. In May 2021 the term of the order was extended to one year. Our Financial Advisor, Jeff Robert, of HilltopSecurities, and Bond Counsel, Ben Brooks and/or Julie Partain, of Bracewell, LLP, will attend the Board meeting to answer any questions regarding the refunding issuance.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve the attached Order Authorizing the Issuance of variable rate RISD Unlimited Tax School Building and/or Refunding Bonds.

PROPOSED RESOLUTION

WHEREAS, on May 1, 2021, RISD voters approved bond proposition A in the amount of \$694,000,000 and bond proposition B in the amount of \$56,000,000; and

WHEREAS, the; and District has \$150,000,000 of authorized but unissued bonds from Proposition A; and

WHEREAS, the; and District has \$952,430,000 of currently outstanding bonds; and

WHEREAS, the Administration seeks approval to issue variable Richardson Independent School District Unlimited Tax School Building and/or Refunding Bonds in an amount not to exceed \$50,000,000; and

WHEREAS, the proposed action supports the Board's strategy to actively pursue creative funding sources and responsibly manage current resources to support the district's mission;

BE IT THEREFORE RESOLVED, that the Board of Trustees of the Richardson Independent School District hereby approves the attached Order Authorizing the Issuance of RISD Unlimited Tax School Building and/or Refunding Bonds.

BOARD OF TRUSTEES
Richardson Independent School District
Richardson, Texas

Date: May 4, 2023

Submitted by: Tabitha Branum, Superintendent
Christopher B. Goodson, Ed. D. Assistant Superintendent, Human Resources
David Pate, Assistant Superintendent of Finance and Support Services

ACTION ITEM

TOPIC: Consider Approval of the 2023-24 Employee Compensation Plan

BACKGROUND INFORMATION

Administration has collected compensation information from a variety of sources to propose compensation for the 2023-24 school year to allow the District to offer compensation competitive with neighboring districts. The District's proposed compensation plan is attached.

INTERIM SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends that the Board approve the 2023-24 an employee compensation plan as attached.

PROPOSED RESOLUTION

WHEREAS, RISD is committed to ensuring that all students maximize their intellect and skills to create their own futures; and

WHEREAS, RISD is committed to ensuring that all students perform at or above grade level; and

WHEREAS, RISD is committed to recruiting, retaining, and rewarding quality personnel; and

WHEREAS, the Board recognizes the District's ability to achieve its goals and objectives is enhanced through employee retention and strong staff morale; and

WHEREAS, the Board of Trustees finds that providing compensation increases and a retention stipend to support staff and recognize their hard work and commitment to students serves an important public purpose of supporting the Board's commitments, strategic objectives, and strategies for students and personnel by implementing strategies to address critical staffing needs that encourage employee retention and boost staff moral;

BE IT THEREFORE RESOLVED, that the Board of Trustees of the Richardson Independent School District hereby approves the attached 2023-24 employee compensation plan option as noted in the minutes and authorizes the Superintendent to establish eligibility criteria and to take such actions as necessary to implement the Board's directive.